

**Peachtree City Airport Authority (PCAA)**  
**Regular Meeting Minutes**  
**Tuesday, April 21, 2026**  
**APPROVED**

**Members Present:** Elizabeth Pfingsten – Vice Chairman, Gary Zarlengo – Secretary/Treasurer, Bill Beckwith - Member, Margaret Amalfitano – Member, Kevin Brady – Alternate, Mark Oldenburg – Attorney, Denver Garrett – Assistant Director of Operations and Maintenance, and Hope Macaluso, A.A.E. – Aviation Director

**Members Not Present:** Ken Fleming – Chairman

**I. CALL THE MEETING TO ORDER**

Elizabeth Pfingsten called the meeting to order at 6:01 PM.

**II. PLEDGE OF ALLEGIANCE**

**III. OPENING REMARKS**

- Elizabeth Pfingsten gave the opening remarks.
- Ken asked Elizabeth to mention that Hope, Denver and Ken attended the Association of Georgia General Aviation Airports (AGGAA) conference last week.

**IV. PUBLIC COMMENT**

There were no public comments.

**V. APPROVAL OF MINUTES**

March 17, 2026, PCAA Regular Meeting

Margaret Amalfitano made a motion to approve the March 2026 meeting minutes, seconded by Bill Beckwith.

Motion carried (3/0)  
(Abstained: Elizabeth Pfingsten)

**VI. REPORTS**

**Finance and Oversight**

- Gary Zarlengo gave the finance and oversight report.
- The cash balance is at about \$1.9 million, which is up about \$86,000.
- Gary received the first draft of the ethics statement and the accompanying conflict of interest form from our attorney. There are a couple of changes to be made, and then it will be sent to the Authority for review.
  - This is to compliment any document that an Authority member signs when being appointed by the city. It just states PCAA has their own ethics statement. Each Authority member and executive employee of the airport will also sign the document.

- Gary also recommends that document be posted on our website, so it will be available to the public to view.

**Operations** - Denver Garrett, Assistant Aviation Director, Operations and Maintenance

- Denver reported on Key Performance Indicators for March:
  - Two deer were lethally mitigated from the airfield.
  - There were no reported bird strikes.
  - One reported aircraft incident.
    - N6500J: Piper PA-28
 

On 3/13/2026 at ~1030L the pilots of this aircraft reported over UNICOM that their aircraft engine had failed shortly after takeoff. After hearing this report on UNICOM, FFC staff called emergency services to inform them of the situation as well as immediately ceasing fueling operations. Soon after FFC staff called Perry Brothers to inform them of this situation and have them walk us through the fueling audit steps. Perry Brothers sent a representative to the airport to assist in this process. At ~1040L the pilot of this aircraft called the FFC front desk to inform staff that the aircraft safely landed on HWY 74 abeam the airfield. TRACON as well as the FAA ROC was called by FFC staff to inform them of this incident. The owners of this aircraft recovered the plane from the highway under police escort and transported it back to FFC at 1145L. At 1223L Perry Brothers cleared the airports fuel and fuel infrastructure for use. Fueling operations commenced soon after.
  - No fire hazard incidents.
  - No security incursions.
  - Total aircraft operations were 10,945.
  - Total jet operations were 185.
  - Av Gas Sold MTD: 26,303 Gallons out of the forecast of 28,000: At the current daily sales rate we are **~41% ahead** for the month.
  - Jet A Sold MTD: 13,902 Gallons out of the forecast of 26,000: At the current daily sales rate we are **~19% behind** for the month.

## VII. FINANCIAL REVIEW

Aviation Director, Hope Macaluso, A.A.E.

- March Highlights
  - Revenues were ahead for the month again mainly due strong avgas fuel sales. We were ahead for the month and now also ahead year to date. The only capital expense in the month was for the Air Traffic Control Design grant. Our cash position increased.
- Grant Update
  - ATCT Design- The 65% submittal was reviewed last week and are still on schedule to have bids in hand this July.
- AGGAA CONFERENCE
  - Denver, Ken, and Hope were able to meet with both GDOT and the FAA. There is some conflicting information as to when to expect the ATCT funding. The FAA is

going to follow up. We were also told that the EMAS project is sitting with the FAA for a decision.

- Several of our state senators and representatives were in attendance. It is always good to have face to face time with the folks that guide state funding. One bill that was approved this session was a height restriction bill around all airports in the state that follows FAA Part 77 restrictions. It is awaiting signature by Gov. Kemp. There was also some controversy over a budget restriction that any airport in the state that uses ADSB to collect landing fees for aircraft under 12,500 lbs. would not be eligible to receive state funds. This only affects 3 airports in the state. There was also a session on establishing rules and regulations and minimum standards for your airport. That was timely as we are going through that process right now. The last session had speakers that had developed areas at two Georgia airports. They had some interesting ideas. Lastly, the Keynote speaker was Howie Franklin. Howie was a former flight attendant for Air Force One through 5 presidents: Ford, Carter, Reagan, Bush and Clinton. He has been the airport manager at Cape Fear Regional Jetport on Oak Island, NC for many years. He has also authored a book Yes, Mr. President.
- Elizabeth asked Hope what happened when she testified at the Capital.
  - Hope advised that was the height restriction bill. The bill went through both the House and the Senate. It is now waiting for Governor Kemp to sign it.
  - This will help the airports in the state that don't have city ordinances that protect them. Cities will need to put ordinances in place and enforce them. Or they will be at risk of losing their road funding from the state.

## **VIII. AGENDA ITEMS FOR DISCUSSION**

None

## **IX. AGENDA ITEMS FOR ACTION**

**26-04-01** Consider Increasing the Threshold for Dual Signatures on Checks

- There was no further discussion on this item.

Gary Zarlengo made a motion to approve increasing the threshold from \$5,000 to \$10,000 for dual signatures on checks and ACH payments requiring only one signature, seconded by Margaret Amalfitano.

Motion carried (4/0)  
(For: Margaret, Beth, Gary, Bill)

## **X. ADJOURNMENT**

Margaret Amalfitano made a motion to adjourn, seconded by Gary Zarlengo at 6:19PM.

Motion carried (4/0)