

Peachtree City Airport Authority (PCAA)
Thursday, July 10, 2025
Abbreviated Meeting Minutes
NOT APPROVED

Members Present: Ken Fleming – Acting Chairman/Vice Chairman, Gary Zarlengo – Secretary/Treasurer, Max Braun – Member, Elizabeth Pfingsten – Member, Mark Oldenburg – Attorney, and Hope Macaluso, A.A.E. – Aviation Director

Members not Present: Bill Beckwith – Member and Steve Hanes – Alternate

I. CALL THE MEETING TO ORDER

Ken Fleming called the meeting to order at 6:58 PM.

II. PLEDGE OF ALLEGIANCE

III. OPENING REMARKS

Ken Fleming gave the opening remarks.

IV. PUBLIC COMMENT

There were no comments made from the public.

V. APPROVAL OF MINUTES

June 12, 2025 Regular PCAA Meeting

Elizabeth Pfingsten made a motion to approve the June 2025 meeting minutes, seconded by Gary Zarlengo.

Motion carried (3/0) - Max Braun abstained

VI. REPORTS

Development

Max Braun advised there was nothing to report on development.

Finance and Oversight

Gary Zarlengo gave the finance and oversight update.

Tenant Roundtable

There was not a tenant round table update. Bill Beckwith was not present.

Operations - Denver Garrett, Assistant Aviation Director, Operations and Maintenance

Denver gave an operations and maintenance update.

VII. FINANCIAL REVIEW

Aviation Director, Hope Macaluso, A.A.E.

Hope gave the financial report.

VIII. AGENDA ITEMS FOR DISCUSSION

25-07-01 Review Through the Fence Access Agreement

Hope gave an overview of the current agreement and the suggested changes.

IX. AGENDA ITEMS FOR ACTION

25-07-02 Consider Adoption of Employee Handbook

Max Braun made a motion to approve the adoption of the employee handbook effective the first pay period of August 2025, seconded by Elizabeth Pfingsten.

Motion Carried (4/0)

25-07-03 Consider Accepting Grant for Air Traffic Control Tower Design

Elizabeth Pfingsten made a motion to approve accepting the grant for the air traffic control tower design, seconded by Max Braun.

Motion Carried (4/0)

X. ADJOURNMENT

Elizabeth Pfingsten made a motion to adjourn, seconded by Gary Zarlengo at 7:42 PM.

Motion carried (4/0)