

Peachtree City Airport Authority (PCAA)
Thursday, June 8, 2023
Regular Meeting Minutes

Members Present: Greg Garmon – Chairman, Ken Fleming – Vice Chairman, Gary Zarlengo – Secretary/Treasurer, Max Braun - Member, Bill Beckwith - Member, Miranda Shockley - Alternate and Hope Macaluso, A.A.E. – Airport Manager

Members Not Present: Mark Oldenburg – Attorney

I. CALL THE MEETING TO ORDER

Greg Garmon called the meeting to order at 7:00 PM.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

None

IV. APPROVAL OF MINUTES

Ken Fleming made a motion to approve the May meeting minutes, seconded by Bill Beckwith.

Motion carried 4/0 - Max Braun abstained.

V. REPORTS

Mike Melton gave an operations report.

- The runway crack fill project is on-going.
- The concrete car parking and aircraft parking at AOA are complete, minus the car parking striping and a portion of the aircraft parking.
- The roof project is complete on the toy box, we are just waiting on the access ladder for roof access which should arrive in August.
- The concrete apron project near the fuel farm is complete.
- The FBO hangar has been cleaned out completely and a center line has been painted for towing reference.
- Most of the FBO back offices have been re-painted.
- One way arrows have been painted on the pavement in the FBO parking lot. One way and wrong way signs will be installed soon.
- A lot of projects have been completed over the 10 day runway closure.
- May AvGas: 20,000 budgeted ; 28,000 sold
- Jet fuel sales are down.
- May Total operations: 10,960
- May Jet operations: 126
- May Based aircraft: 267

VI. FINANCIAL REVIEW

Hope Macaluso gave a finance review and capital budgeting report.

- April was behind for the month in Jet fuel sales, but ahead on AvGas sales. Unfortunately, the higher AvGas sales do not make up for the lower Jet fuel sales. Revenues are down a bit.
- April ended with 48% less than expected in overall income.
- There was one capital related expense in April - related to our fire protection system.
- May was behind on Jet fuel sales, but over in AvGas sales.
- May was 12% behind on budget.
- May capital expenses: \$18,111 - AOA auto parking lot and the blimp hangar door rollers.
- We are ahead by almost 51,000 gallons on AvGas year to date.
- We may add to our staff due to the high volume of fuel calls in recent months.
- We will reopen the runway tomorrow.

VII. AGENDA ITEMS FOR DISCUSSION

23-06-01 Consider Creating Airport Development Policy

- If an Airport Development Committee is created, it would allow decisions to be made in a more timely manner regarding the continued development and build out of hangars and buildings at the airport.

Greg stated that Max Braun, Hope Macaluso, and Jim Flock will be on the Airport Development Committee, which was created. Max Braun will be the chairman.

VIII. AGENDA ITEMS FOR ACTION

23-05-02 Consider Revising Approved Lease for Hangar C7

- C7 has requested to build their hangar deeper than what was approved and shown on the plan. It will be run by our engineering firm and also by the city for fire code purposes to confirm there are no issues. They would like to add about 11 feet of depth to the hangar.
- This will also affect the height of the hangar by a few feet. This will likely require a light to be put on the hangar, but that will not impact us. That will be determined during the 7460 obstruction study that they will be submitting to the FAA.

Max Braun made a motion to approve the revised lease for Hangar C7, seconded by Ken Fleming.

Motion carried 5/0

23-05-06 Consider 2023 Air Show Agreement

- The footprint has changed, which Hope and Mike have reviewed.
- This year, Area C will not be impacted by the airshow box.
- The airport should break even during airshow weekend, based on the amount that we will charge the airshow company.
- Max requested that the practice day (Friday) needs to be added to the airshow contract as a day that the airport will be closed.
- The ticketing company will handle the distribution of tenant airshow tickets this year and not airport staff.

Ken Fleming made a motion to approve the 2023 airshow agreement, seconded by Bill Beckwith.

Motion carried 5/0

IX. EXECUTIVE SESSION

Max Braun made a motion to enter into executive session for legal matters, seconded by Ken Fleming.

Motion carried 5/0

X. ADJOURNMENT

Max Braun made a motion to adjourn the meeting at 7:44 PM, seconded by Ken Fleming.

Motion carried 5/0

Witness

Chairman, Greg Garmon