

**Peachtree City Airport Authority (PCAA)**

**Thursday, January 19, 2023**

**Regular Meeting Minutes**

**Members Present:** Max Braun – Chairman, Greg Garmon – Vice Chairman, Gary Zarlengo – Secretary/Treasurer, Ken Fleming - Member, Bill Beckwith - Member, Mark Oldenburg – Attorney, and Hope Macaluso, A.A.E. – Airport Manager.

**Members Not Present:** Miranda Shockley - Alternate

**I. CALL THE MEETING TO ORDER**

Max Braun called the meeting to order at 7:00 PM.

**II. APPROVAL OF MINUTES**

Ken Fleming made a motion to approve the November and December meeting minutes, seconded by Greg Garmon.

Motion carried 4/0, Bill Beckwith abstained.

**III. REPORTS**

Gary Zarlengo gave a finance and capital budgeting report.

- PCAA is in a healthy cash position right now.

Mike Melton gave an operations report.

- USDA is coming back out this month for Wildlife Control.
- There was a safety incident with a couple of aircraft that has already been reported to the FAA between a Piper Cherokee and a T28. We are gathering more details and will report back.
- The airport had significant wind come through the previous week. There was wind damage to at least 7 aircraft and also some trees down.

**IV. FINANCIAL REVIEW**

Hope Macaluso gave a finance review.

- November and December were behind budget.
- There were many maintenance items in November and December that had to be fixed.
- Net income: 7.8% behind budget year to date (she expects to be able to make this up)
- Capital expenses: \$1,675
  - Defibrillator
  - Uninterrupted power source to the server room
  - Sewer line replacement
- The obstruction clearing grant project has been closed out.

- Awaiting GDOT contract on the crack seal and remark for the runway and Taxiway Foxtrot project
- We submitted two applications for projects on the capital improvement plan for supplemental grant funding.
  - Runway Safety and Taxiway Area improvements
  - FBO Transient Apron expansion

**V. AGENDA ITEMS FOR DISCUSSION**

**23-01-01** Introduction of New Authority Members

Max introduced Bill Beckwith as the new Authority Member and Miranda Shockely as the new Alternate Authority Member. Bill introduced himself and gave a little of his background. Miranda was unable to attend due to a work commitment.

**23-01-02** Presentation by B. Lilley Productions Regarding 2023 Proposed Air Show

Brian Lilley gave a presentation regarding the proposed 2023 Airshow via Zoom. Bryan recapped the 2022 air show with some statistics and pointed out that the 2023 Air Show would be a smaller show with a smaller footprint. Proposed show dates are October 7 and 8.

**VI. AGENDA ITEMS FOR ACTION**

**23-01-03** Election of Officers

Ken Fleming made a motion to nominate Greg Garmon for chairman, seconded by Gary Zarlengo.

Motion carried 5/0

Greg Garmon made a motion to nominate Gary Zarlengo for Secretary/Treasurer, seconded by Bill Beckwith.

Motion carried 5/0

Greg Garmon asked Ken Fleming to be Vice Chairman. Ken accepted the appointment.

**23-01-04** Consider Reimbursable Agreement with the FAA for ATCT Sighting

- Hope noted that it will save PCAA money if the FAA does the sighting as opposed to contracting with our engineering firm. No time would be saved by using our engineering firm either.

Max Braun made a motion to approve the reimbursable agreement with the FAA for the air traffic control tower sighting, not to exceed \$71,928, and can be signed by either the Vice Chairman or Secretary/Treasurer, seconded by Ken Fleming.

Motion carried 4/0, Greg Garmon abstained.

**23-01-05 Consider Replacing Both Crew Cars**

- Hope explained that both current rental cars need to be replaced.

Ken Fleming made a motion to replace both crew cars with a not to exceed of \$40,000, and can be purchased by the Airport Manager, seconded by Bill Beckwith.

Motion carried 5/0

**23-01-06 Consider Concrete Replacement at the Fuel Farm, Fuel Truck Parking, and FBO Hangar Door Tracks**

- The concrete pad at the fuel farm and the refueler parking area concrete needs to be replaced. The concrete is breaking up.

Max Braun made a motion to approve a not to exceed amount of \$12,000 to replace the fuel farm concrete and the fuel truck parking, and the contract can be entered into by Hope Macaluso or Mike Melton, seconded by Ken Fleming.

Motion carried 5/0

**VII. ADJOURNMENT**

Bill Beckwith made a motion to adjourn the meeting at 7:52 PM, seconded by Ken Fleming.

Motion carried 5/0

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Witness

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Chairman, Greg Garmon