

Peachtree City Airport Authority (PCAA)
Thursday, July 8, 2021
Regular Meeting Minutes

Members Present: Max Braun – Chairman, Greg Garmon – Vice Chairman, Tom Lacy – Member, Gary Zarlengo – Member, Mark Oldenburg – Attorney, and Hope Macaluso, A.A.E. – Airport Manager.

Members Not Present: Allen Morrison – Secretary Treasurer

I. CALL THE MEETING TO ORDER

Max Braun called the meeting to order at 7:00 PM.

Max Braun thanked everyone who attended the Airport Layout Plan workshop the prior Tuesday and stated that it was a productive meeting. Max also thanked Phil Cannon and Hope Macaluso for their part in helping with the meeting. Next, Max spoke about the performance of Full Throttle, the RV Squadron formation flying group, in Dubuque, Iowa at an airshow. Max said that it seemed to be a great performance and thanked Full Throttle for what they do for the community. Finally, Max let everyone know that leases would be discussed again in August.

II. APPROVAL OF MINUTES

Greg Garmon made a motion to approve the June meeting minutes, seconded by Gary Zarlengo.

Motion carried 4/0.

III. REPORTS

Allen Morrison was not present. Max asked Hope to speak about the finance and capital budget during her report.

Operations – Mike Melton, Manager of Operations

Mike Melton said that fuel sales overall have been up. We are just above budget for Avgas. We are already about halfway to the monthly budget for JetA. Mike said that the USDA has been busy eliminating wildlife around the airfield. There was also a hawk strike recently involving one of the flight school's aircraft. No one was injured. The hawk was over the runway when the strike occurred. The hawk remains were found on the runway. The hawk only did minor damage to the aircraft and the bird strike was reported to the FAA.

Additionally we worked with the golf course and the USDA to round up and relocate 257 geese. Mike said that USDA was able to take two deer out within about two minutes of being on site prior to the goose roundup.

IV. FINANCIAL REVIEW

Hope reported:

Revenue and Expense:

June revenues were above budget due to higher jet fuel sales. Expenses were a bit high due to high utilities for the month. There was an error with our gas service. They recently switched from Infinite Energy to Gas South and failed to turn off our gas, like we typically do seasonally. Overall, we exceeded budgeted Net Income for the month.

Capital Expenses:

The only capital expenses this month were the purchase of three iPads. Two of them are being used in the fuel trucks and one is being used for maintenance.

Grant Update:

We met with GDOT last week concerning the obstruction clearing project. It was determined that we do not have a sufficient easement for clearing the trees on the golf course. Mike and I are meeting with the course manager tomorrow to see what can be done without grant funding. I will update everyone with a price as soon as I can. Also, since the additional easement for the hill in the 13 approach will take more time, we are separating that out as a separate project so that we can move forward with clearing the 31 approach, which is our primary approach.

V. OLD AGENDA ITEMS

None

VI. NEW AGENDA ITEMS

21-07-01 Consider Acceptance of American Rescue Plan Act Funding

Hope said that essentially, this act is another round of COVID grant funding. We received the letter on June 29th. According to their distribution table, we should receive \$59,000. They have a list of twenty items that are eligible projects. We are not able to use this grant for the same purposes as the last COVID grants. We have used the prior COVID grants for payroll and utilities. Hope said that she is considering using this one for aviation fuel. Hope said that we have until August 1st to let them know if we will accept the grant or not. Hope needs approval from the authority to fill out that application.

Gary Zarlengo asked how long \$59,000 worth of fuel would last the airport. Hope said that it would last us about two or three months.

Greg Garmon made a motion to accept the American Rescue Plan Act Funding, seconded by Max Braun.

Motion carried 4/0.

VII. EXECUTIVE SESSION

Greg Garmon made a motion to move into Executive Session for real estate matters, seconded by Gary Zarlengo.

Motion carried 4/0.

VIII. ADJOURNMENT

Greg Garmon made a motion to adjourn the meeting at 7:28 PM, seconded by Max Braun.

Motion carried 4/0.

Attest

Max Braun, Chairman