

Peachtree City Airport Authority (PCAA)
Thursday, January 13, 2022
Abbreviated Regular Meeting Minutes

Members Present: Max Braun – Chairman, Greg Garmon – Vice Chairman, Allen Morrison – Member, Gary Zarlengo – Member, Mark Oldenburg – Attorney, and Hope Macaluso, A.A.E. – Airport Manager.

Members Not Present: Ken Fleming - Member, Matt Garrett - Alternate

I. CALL THE MEETING TO ORDER

Max Braun called the meeting to order at 7:03 PM.

II. APPROVAL OF MINUTES

Greg Garmon made a motion to approve the November 2021 meeting minutes, seconded by Gary Zarlengo.

Motion carried 4/0.

III. REPORTS

Allen Morrison gave a finance and capital budgeting report. He reported:

- November fuel sales were behind budget.
- December fuel sales helped bring the budget back on track year-to-date.

Mike Melton gave an operations report. He reported:

- The Blue Angels had their first site visit this past month.
- The Commemorative Air Force has a few events happening this year.
- The FAA Safety Team is involved with some recent incidents in the pattern.
- T-Hangar inspections were conducted this past month and went smoothly.
- T-Hangar Floor Recoating is being delayed a bit by the cold and rainy weather, but is still moving along.

IV. FINANCIAL REVIEW

Hope Macaluso gave a finance review for November and December of 2021. She reported:

- November was behind budget for AvGas sales and over budget in maintenance.
- December made up for November and brought the airport back on track with the budget, year-to-date.
- Recent Capital Expenses:
 - Replaced fuel farm tank gauges
 - Put a deposit down on the T-Hangar floor coating

- Replaced the mechanicals on Hangar A1 door
- Repainted the lead-in-lines and tie-down spots for the terminal apron and taxi lane
- Grant update:
 - There was a team call with WK Dickson to review where we stand on the projects with them. The Airport Layout Plan continues.
 - The second part of the obstruction clearing design required a supplemental agreement. We just received that document yesterday.

V. OLD AGENDA ITEMS

21-10-01 Consider Installation of Security Cameras and Access Control

- Mike gave an overview of last meeting's presentation and gave a recap of the scope of work for the project, which had been distributed to the authority prior to the meeting.

Gary Zarlengo made a motion to approve the Camera, Access Control, Network and Wi-Fi services as presented for a not to exceed amount of \$227,000, seconded by Greg Garmon.

Motion carried 4/0.

VI. NEW AGENDA ITEMS

22-01-01 Recognize Tom Lacy for 5 years of Service to the PCAA

- Although Tom was not present, Max thanked Tom Lacy for his service on the Authority for the past 5 years.

22-01-02 Welcome New Authority Members – Ken Fleming, Member, Matt Garrett, Alternate

- Although they were not present, Max welcomed Ken Fleming as our new Authority member and Matt Garrett as our new alternate.

22-01-03 Election of Officers

Greg Garmon nominated Max Braun for Chairman, seconded by Gary Zarlengo.

Motion carried 3/1 – Allen Morrison opposed.

Allen Morrison nominated Gary Zarlengo as Secretary/Treasurer, seconded by Greg Garmon.

Motion carried 4/0.

Max Braun appointed Greg Garmon as Vice Chairman. Greg Garmon accepted the position of Vice Chairman.

22-01-04 Consider 2022 Air Show Agreement

- The air show sent us their initial agreement. There were some counter offers back and forth, and the final document has now been reviewed by Mark Oldenburg, who is satisfied with the agreement.

Greg Garmon made a motion to approve the 2022 Air Show Agreement, seconded by Max Braun.

Motion carried 4/0.

22-01-05 Consider Acceptance of Tentative Allocation from GDOT for Obstruction Removal and Security Fencing

- This item was tabled.

Max Braun opened the floor for public comment. Mark Strahler asked the authority about the status of a playground at the airport. There was no update to be given.

VII. EXECUTIVE SESSION

Gary Zarlengo made a motion to move into Executive Session for real-estate matters, seconded by Greg Garmon.

Motion carried 4/0.

VIII. ADJOURNMENT

Gary Zarlengo made a motion to adjourn the regular meeting at 8:30 PM, seconded by Greg Garmon.

Motion carried 4/0.

Attest

Max Braun, Chairman