

**Peachtree City Airport Authority (PCAA)**

**Thursday, November 11, 2021**

**Abbreviated Regular Meeting Minutes**

**Members Present:** Max Braun – Chairman, Greg Garmon – Vice Chairman, Allen Morrison – Member, Tom Lacy – Member, Gary Zarlengo – Member, Mark Oldenburg – Attorney, and Hope Macaluso, A.A.E. – Airport Manager.

**I. CALL THE MEETING TO ORDER**

Max Braun called the meeting to order at 7:00 PM.

Max opened the floor to the audience for public comment. No comments were made.

**II. APPROVAL OF MINUTES**

Allen Morrison made a motion to approve the October 2021 meeting minutes, seconded by Greg Garmon.

Motion carried 5/0.

**III. REPORTS**

Allen Morrison gave a finance and capital budgeting report.

Mike Melton gave an operations report.

**IV. FINANCIAL REVIEW**

Hope Macaluso gave a finance review.

**V. OLD AGENDA ITEMS**

**21-10-01** Consider Installation of Security Cameras and Access Control

This item was tabled.

**VI. NEW AGENDA ITEMS**

**21-11-01 Consider Capital Improvement Plan for Grants**

Gary Zarlengo made a motion to approve the CIP plan for grant funding, seconded by Allen Morrison.

Motion carried 5/0.

**21-11-02 Academy of Aviation Presentation Requesting Ground Lease for Dormitories**

This item was tabled.

**21-11-03 Consider Employee Incentive Plan Payout**

Allen Morrison made a motion to approve the employee incentive plan for fiscal year 2021 as presented, seconded by Gary Zarlengo.

Motion carried 5/0.

**21-11-04 Consider Purchase of New Tractor**

Greg Garmon made a motion to approve a not to exceed amount of \$45,000 for a new tractor as presented, seconded by Allen Morrison.

Motion carried 5/0.

**21-11-05 Consider T-Hangar B Floor Coating**

Greg Garmon made a motion to approve a not to exceed amount of \$80,000 for the T-Hangar floor coatings, seconded by Allen Morrison.

Motion carried 5/0.

**21-11-06 Consider T-Hangar Rental Rate Adjustment**

Allen Morrison made a motion to reduce the T-Hangar rent from \$535 on average down to \$400, seconded by Max Braun.

Motion lost 0/4, Allen Morrison abstained.

**VII. EXECUTIVE SESSION**

Allen Morrison made a motion to move into Executive Session for personnel and real-estate matters, seconded by Greg Garmon.

Motion carried 5/0.

Greg Garmon made a motion to approve the personnel matter discussed in the Executive Session, seconded by Gary Zarlengo.

Motion carried 5/0.

**VIII. ADJOURNMENT**

Gary Zarlengo made a motion to adjourn the meeting at 8:48 PM, seconded by Allen Morrison.

Motion carried 5/0.