

Peachtree City Airport Authority (PCAA)
Thursday, March 18, 2021
7:00 p.m.
In Person & via Zoom Conference Call
Regular Meeting Minutes

Members Present: Max Braun – Chairman, Greg Garmon – Vice Chairman, Allen Morrison – Secretary/Treasurer, Tom Lacy – Member, Gary Zarlengo – Member, Nathan Lee – Airport Attorney, and Hope Macaluso, A.A.E. – Airport Manager.

I. CALL THE MEETING TO ORDER

Max Braun called the meeting to order at 7:00 pm.

Max said he would take ten minutes for a comment period from the audience. No one from the audience spoke up.

II. REPORTS

Finance & Capital Budgeting – Allen Morrison

Allen Morrison said that we are about \$25,000 under budget for the year, however the grant that Hope will talk about almost makes up for that difference.

Operations- Mike Melton, Manager of Operations

Mike Melton said that The Mad Greek will be here tomorrow for Food Truck Friday. He said that if he can manage it, there will be three food trucks in April.

He said that there have been deer around the field lately, however they have now been taken care of.

The replacement of the antennas for the glideslope and localizer project have been completed. We are now waiting on the FAA for a flight check to finalize it. Hopefully we will be back up and running again next week.

We had an incident today. An aircraft had a stuck throttle and left the runway on its landing roll. The runway was shut down for about three hours. The grass was soggy from the rain last night. We used a contractor to get the airplane out of the grass. Nobody was injured.

We have had some hiccups with the fuel provider changeover as expected. The issues have mainly revolved around getting everyone's information into the new point of sale system. There were a couple of small maintenance issues that Perry Brothers jumped right on. It is good to know that we can have an issue and have somebody up here in no time, which was not something that we could count on in the past.

III. APPROVAL OF MINUTES

Allen Morrison made a motion to approve the February Regular Called Meeting minutes, seconded by Gary Zarlengo.

Motion carried 5/0

IV. FINANCIAL REVIEW

Hope Macaluso said that the airport is in the process of changing over our banking to BB&T Truist. The accounts have not been funded yet, but they are set up. She said that they will be getting trained on the online system. The transition of funds will start in the next week or so.

She said that we are right on budget for February. The normal operating expenses and revenue were right at budget. The final bill for the waterline break was what put it a bit over. That was \$1,650. Year to date, we are still 15.5% behind. As Allen mentioned, the grant will almost wipe out that deficit. We did have some capital expenses in the month. It was related to the water leak in the FBO hangar for the new drainpipe over the conference room. The conference room repairs have not been completed yet. We are waiting on a date with the contractor.

For a grant update, we did receive the Notice to Proceed for the obstruction clearing design and the Airport Layout Plan on February 9th. W.K. Dickson is working on both of those. We do have a conference call with GDOT in the next couple of weeks to clear up some questions, but the project is coming along.

V. OLD AGENDA ITEMS

21-02-01 Consider Long Term Ground Lease Options for Area A

Max said that he is going to move this item. He said that the board has things to discuss during executive session. There may or may not be action taken after Executive Session.

VI. NEW AGENDA ITEMS

21-03-01 Consider Grant Acceptance for Coronavirus Response and Relief Supplemental Appropriation Act (CRRSAA)

Hope said that we received the grant information on February 24th. Based on our airport size, we are scheduled to receive \$23,000. We have to let them know if we are accepting the grant in April, so this is our last opportunity to accept those funds. It is for operating expenses only.

Allen Morrison made a motion to accept the Coronavirus Response and Relief Supplemental Appropriation Act, seconded by Greg Garmon.

Motion carried 5/0

VII. EXECUTIVE SESSION

Greg Garmon made a motion to move to executive session for real estate matters, seconded by Tom Lacy.

Motion carried 5/0

Max entertained a motion to approve the ground lease for Area A as written with Nathan to include minimum liability coverage of one million per occurrence, two million in aggregate, and the airport can require more if it determines necessary. The cure period for any issue default is fifteen days. There will be an exhibit added to every lease. Exhibit A will be defined as the ownership structure of the LLC. Exhibit B will be an inventory of the end numbers in the hangar.

Allen Morrison made a motion to approve what Max just mentioned.

Allen Morrison retracted his motion.

Greg Garmon asked if the lease is confined to Area A specifically. Max said that that is how it is worded on the agenda.

Allen Morrison made a motion to approve what Max mentioned, seconded by Gary Zarlingo.

Motion carried 5/0

VIII. ADJOURNMENT

At 7:44 pm Greg Garmon made a motion to adjourn the meeting, seconded by Allen Morrison.

Motion carried 5/0

Attest

Max Braun, Chairman