

Peachtree City Airport Authority (PCAA)
Thursday, May 13, 2021
7:00 p.m.
In Person & via Zoom Conference Call
Regular Meeting Minutes

Members Present: Max Braun – Chairman, Greg Garmon – Vice Chairman, Allen Morrison – Secretary/Treasurer, Tom Lacy – Member, Gary Zarlengo – Member, Nathan Lee – Airport Attorney, and Hope Macaluso, A.A.E. – Airport Manager.

I. CALL THE MEETING TO ORDER

Max Braun called the meeting to order at 7:00 pm.

II. APPROVAL OF MINUTES

Greg Garmon made a motion to approve the March Meeting Minutes, seconded by Allen Morrison.

Motion carried 5/0

III. REPORTS

Finance & Capital Budgeting – Allen Morrison

Allen said that he met with Hope Macaluso and Mike Melton earlier in the week. He said that the airport had a decent March, but a great April. We are positive for the year to date budget, even without including the grants that were voted to accept at the last meeting. He said that there has been some great budgeting and operational work done by Hope and her team.

Operations- Mike Melton, Manager of Operations

Fuel Interruption:

Mike Melton said that the Colonial Pipeline disruption has partially affected our aviation fuel. AvGas supply has not been affected, however JetA has. Fortunately, we were able to stock up on JetA before things got too bad. The additional refueler truck gave us some extra days of JetA. We have about three weeks supply right now. Our fuel provider has been incredible and has been on top of it through this whole process.

Airshow Update:

Mike said that his primary focus right now is making sure that tenants have passes and the ability to get to their hangars during the show. He said that the show will be smaller than normal but will still be neat.

Wildlife Update:

Mike said that we have a coyote that has been affecting the north side of the field. It keeps running across the runway. The USDA set traps today. They are also trying to get the geese under control.

Security Incidents:

Mike said that about a month ago, there was a break-in at a through-the-fence hangar. The person was arrested on airfield property. We also had a second incident in which an inebriated man impersonated a federal officer on airport property. We were able to take care of both situations. Mike said that he and Hope have been working on a proposal with a couple of different vendors for security, not only for cameras, but also for access control and additional networks for airport Wi-Fi.

IV. FINANCIAL REVIEW**Revenue and Expense Highlights:**

Hope said that as Allen mentioned, in March and April we made up for the previous low months that we have had. March was a good month, coming in just over budget. April was a very good month, coming in over double what we had budgeted. JetA sales were the primary reason. We are now 8.2% ahead of budget for the year. That figure is without the COVID relief grant funding, which we have not received yet.

Capital Expenses:

We completed the ILS replacement project. We paid that in March. April expenses were related to the final repairs of the conference room, which is now usable again.

Grant Update:

Both the infrastructure clearing design and the airport layout plan update projects are underway.

There is a grant that is available through the federal government that cities and counties receive, but we as an airport do not have direct access to. Hope said that she has spoken with city staff to request that we get part of the city's funding. The city will receive \$11.2 million. Hope said that she requested a couple of projects that the city help us with, using that funding. One is to finish our perimeter fencing project plan, which is an additional \$216,000. The second thing is the surveillance cameras and access control. This would allow us to have remote access to gates, cameras that cover the entire airfield, and a smart card system. That is about \$275,000. Hope said that she has a follow-up meeting with someone from the city tomorrow.

City of Peachtree City Zoning Ordinance:

Monday night the City Planning Commission will review the first draft of the new airport zoning ordinance that the airport planning department put together. It covers the most restrictive airspace zoning around the airport, a FAA Part 77 Airspace Plan.

There were a couple of public comments that we will need to address and get some language put in place. One of the concerns was about fuel tanks off the end of the runway. Another concern was from the commissioners about there not being any noise language. Historically, anytime new residential development is put off the end of the runway, it is a requirement as part of the permitting process that they include deed restrictions stating that if you are off the end of the runway, that there is an understanding of the potential noise. However, since this is not stated in the city ordinance, we will put that in as well. The zoning ordinance was originally going to the city council the first week of June, but it will be delayed. Gary Zarlengo asked about the fuel storage tanks. Hope said that they will be above ground. We cannot have any fuel tanks in our runway protection zone (RPZ), which is the trapezoid off the end of the runway. They are not in the RPZ. Hope said that to her knowledge, there is nothing else that would restrict the location, but she is going to do some more research.

V. OLD AGENDA ITEMS

21-02-01 Consider Long Term Ground Lease Options for Area A

Max stated there has been some concern about aircraft insurance. It is being investigated and will be discussed in the executive session tonight. Max said that he intendeds to act on this in the June regular meeting.

VI. EXECUTIVE SESSION

Greg Garmon made a motion to move to executive session for real estate and personnel matters, seconded by Tom Lacy.

Motion carried 5/0

VII. ADJOURNMENT

At 8:19 pm Greg Garmon made a motion to adjourn the meeting, seconded by Allen Morrison.

Motion carried 5/0

Attest

Max Braun, Chairman