

2009 PEACHTREE CITY AIRPORT AUTHORITY ATTENDANCE RECORD

December 10, 2009

Report Date: Month Year

Name & Date of Appointment	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Mike Brady 1/1/09 - 12/31/31	13	12	1	9/10/2009, resigned 10/13/2009	92%
Bill Flynn, Vice Chairman 1/1/07 - 12/31/11	15	14	1	12/10/2009	93%
Richard Whiteley, Chairman & Secretary/Treasurer 6/20/08 - 12/31/10	15	12	3	3/5/2009, 4/9/2009, 8/25/2009	80%
Zaheer Faruqi 1/1/09 - 12/31/12	15	13	2	3/12/2009, 11/12/2009	87%
Jerry R. Cobb	15	7	8	2/12/2009, 3/5/2009, 5/13/2009, 6/16/2009, 6/27/2009, 8/12/2009, 8/25/2009, 9/10/2009	47%
1/1/05 - 12/31/09 Bill Rial	1	1	0		100%
12/1/09 - 12/31/09					

Peachtree City Airport Authority (PCAA)
Regular Meeting Minutes
Thursday, December 10, 2009
Aviation Center, Peachtree City – Falcon Field
7:00 p.m.

Members Present: Chairman & Secretary/Treasurer – Richard Whiteley , Jerry Cobb, Zaheer Faruqi, Bill Rial, Aviation Director – John Crosby, Assistant Aviation Director – Barry Griffith, A.A.E. and Airport Attorney – Doug Warner

Absent: Vice-Chairman - Bill Flynn and City Council Member – Doug Sturbaum

I. Chairman Whiteley called the meeting to order at 7:01 p.m.

After public comment, Chairman Whiteley welcomed Bill Rial, former alternate, to the Airport Authority who was appointed to fill a vacant seat for the month of December 2009 by the City Council. Chairman Whiteley indicated that there was some confusion as to City policy on the alternate position and stated that the alternate is allowed to step in and fill any vacant position for 12 months without having to re-interview; that there are 2 open positions starting in January 2010 and introduced several of the candidates who were in attendance at the meeting.

Chairman Whiteley also recognized Jerry Cobb who became an airport tenant in 1992 and was now attending his last meeting on the Airport Authority and thanked him for his selfless service over the last 10 years and for his steady had of leadership during his tenure as Airport Authority Chairman from 2005 to 2008. Chairman Whiteley stated that during Mr. Cobb's time on the authority, the following projects were completed:

- Purchase of 24 acre Area B.
- Purchase of 60 acre Area C.
- Construction of Aviation Way.
- Environmental Studies for Area B & C.
- Phase I, Phase II of Area C Hangar Development.
- Purchase and Relocation of Two (2) Golf Holes.
- Installation of a full Instrument Landing System (ILS).
- Relocation of Automated Surface Observation System (ASOS).
- Purchase of the "Toybox" Corporate Hangar.
- Chairman of "The Great Georgia Airshow"

Chairman Whiteley also noted that Mr. Cobb served in USAF and was credited for 135+ missions over hostile territory. Chairman Whiteley presented Mr. Cobb with a Wright Brothers commemorative aircraft and Mr. Cobb received a standing ovation from the audience.

Jerry Cobb stated that it has been a pleasure to serve on the PCAA for the last 10 years. He said it has been an honor to work with several dedicated folks with tremendous skills and abilities to make the airport a better place and that he believed that this has happened. He felt that while there had been some bumps in the road along the way that each of these problems had been surmounted and that the Airport was running smoothly and in good hands. Mr. Cobb said he was pleased to serve in the capacity of Chairman while on the Board and wished the PCAA good luck in the future. He thanked the Board and the audience for the recognition.

II. APPROVAL OF MINUTES

Motion made by Jerry Cobb and seconded by Bill Rial to approve the November 12, 2009 PCAA Regular Meeting Minutes; motion carries 3/0 with Zaheer Faruqi abstaining.

III. REPORTS

Aviation Director – John Crosby also thanked Jerry Cobb for his outstanding service and dedication to the Airport. He indicated that Mr. Cobb has been a great airport tenant/mentor and that he would be missed. Mr. Crosby also thanked Bill Rial for his service as an alternate on the Board and stated that he thought he had contributed more service than any other previous alternate.

- 1) Marketing Committee (Briefing) – Mr. Crosby asked Zaheer Faruqi to update the PCAA on the marketing committee efforts. Mr. Faruqi indicated that the marketing committee has been active in sending out informational mailers to potential clients who primarily are comprised of business and corporate aircraft operators who normally fly into Atlantic Aviation at Atlanta Hartsfield and/or to Fulton County Airport – Brown Field. He stated that the goal was to drive more traffic to Atlanta Regional Airport through these enhanced marketing efforts. He also stated that the revamped airport website should be launched the first part of January 2010; that thanks should go to the marketing committee particularly Bob Gibler. He also thanked Matt Robinson with the City for his assistance. Mr. Faruqi also stated that staff along with himself would attend the 21st annual NBAA Schedulers and Dispatchers conference in San Antonio January 27-29 and that a marketing budget for 2010 was being developed for Board approval.
- 2) Safety and Training Programs (Briefing) – John Crosby thanked Bill Rial, Jeff Morrison, Bob Gibler and the safety committee for their work in providing a new safety and emergency plan. He indicated that these plans were distributed to the Airport Authority and that final edits were being made and requested input from the Board. Mr.

Crosby also spoke of implementing the "Safety First" program from the National Air Transportation Association (NATA) into the training curriculum. This program is an industry accepted certification program that can provide online training for linemen and customer service representatives.

IV. FINANCIAL REVIEW

Aviation Director – John Crosby stated that jet sales exceeded budgeted amounts by approximately 600 gallons and that Avgas sales were also up over last year. He stated that overall it was a pretty good month; that maintenance expenses had increased this month due to the numerous repairs being made by the maintenance staff. He stated that the Airshow Committee had found a small glitch in the reporting of the Jet A sales and that this was being corrected and resent to the Director; that it is anticipated that the Airshow will settle up with the Airport next month on all expenses.

Mr. Crosby stated that the audited financial statements were being finalized and that a draft report should be available next month; that this was an improvement over last year's completion schedule by over 3 months. He thanked Vice-Chairman Bill Flynn, Marly Curly and airport staff for their preparatory efforts in making this process go smoothly and quickly. He stated that the final financial statement for FY08/09 will be posted the City's website address once completed.

V. OLD AGENDA ITEMS

None

VI. NEW AGENDA ITEM

None

VII. EXECUTIVE SESSION

None

VIII. ADJOURNMENT

Motion made by Jerry Cobb and seconded by Zaheer Faruqi to adjourn the meeting at 7:25 p.m.; motion carries 4/0.

Note: This agenda is subject to change up to 24 hours prior to the meeting.

Attested By: _____


PCAA Chairman