

Peachtree City Airport Authority (PCAA)
Regular Meeting Agenda
Thursday, November 14, 2013
Aviation Center, Atlanta Regional Airport Falcon Field
7:00 p.m.

I. CALL THE MEETING TO ORDER

II. APPROVAL OF MINUTES

October 10, 2013 PCAA Meeting Minutes

III. REPORTS

Airport Safety & Operations - George Harrison

Finance & Capital Budgeting - Bill Flynn

Tenant & Community Relations - Bill Rial

Marketing – Skip Barnette

Operations- Airport Manager, Hope Macaluso, A.A.E.

IV. FINANCIAL REVIEW

Aviation Director-Bryan LaBrecque

V. OLD AGENDA ITEMS

None

VI. NEW AGENDA ITEMS

None

VII. ADJOURNMENT

NOTE: This agenda is subject to change up to 24 hours before meeting.

NOTE: A quorum of the Peachtree City Mayor & Council may be in attendance.

Peachtree City Airport Authority (PCAA)
Regular Minutes
Thursday, November 14th, 2013
Aviation Center, Peachtree City-Atlanta Regional Airport
7:00 p.m.

Members Present: Vice-Chairman & Secretary/Treasurer - Bill Flynn, George Harrison, Bill Rial, Skip Barnette and Alternate – Joe Woods. Aviation Director – Bryan LaBrecque, Airport Manager –Hope Macaluso, A.A.E., and Airport Attorney– Matt Ramsey.

I. CALL THE MEETING TO ORDER

Bill Flynn called the meeting to order at 7:01 p.m.

II. APPROVAL OF MINUTES

George Harrison made a motion to approve the October Minutes, seconded by Skip Barnette. Motion Carries, 4/0.

III. REPORTS

Airport Safety & Operations - George Harrison

George Harrison discussed the success of the airshow and that there were a few more invoicing items that needed to be worked out between the airshow and the airport. He also noted that the night show was a success and that three days may be too much. Planning for the next airshow was to be slated for January 2014.

Finance & Capital Budgeting - Bill Flynn

Bill Flynn noted he was not at the meeting but asked management why the airshow invoice had not been paid. Bryan LaBrecque responded that the corrected invoice had only been in the airshow's hands for a couple days at the point of the meeting. Bill Flynn also questioned why AV gas had exceeded budget in gallons but was under on revenue. Bryan explained that the revenue loss was primarily due to the discount extended to the airshow. Bill Flynn also asked when the audit review would be conducted and Bryan answered that it would take place on December 20th, 2013.

Tenant & Community Relations - Bill Rial

Bill Rial had spoken with a few tenants regarding fuel pricing and he noticed that most tenants had not realized that the fuel price at that time was comparable to other airports in the area.

Marketing – Skip Barnette

Skip briefly mentioned the success of the airshow and he hoped to see it grow in the future.

Operations – Airport Manager, Hope Macaluso

The contract for the various upcoming airfield projects listed in last month's meeting have been signed by the airport and sent back to GDOT for the state to sign. We expect the executed contract back in the next week or so with a Notice to Proceed. Bill Flynn asked if all four contracts had been combined into one. Hope responded that they had been combined into one.

Hope continued to mention the success of The Great Georgia Air Show in numbers. Over 30,000 people were in attendance over the three day event. There were several lessons learned that we have cataloged for any future airshow events. Mike Melton and Hope attended a debrief with air show leadership and city representatives in November. Hope commented that the meeting went well.

This morning, Mike and Hope attended the first meeting of the Peachtree City Aviation Council at Precision Aviation Services (Hangar B5). The special guest speaker was Mr. Steven Justice, P.E., Director for the Center of Innovation for Aerospace with the State of Georgia. A number of local aviation companies attended. There will be more meetings after the first of the year. Bill Flynn asked who organized the event. Hope credited Emily Poole with the Fayette County Development Authority for organizing the event.

Hope attended a Fayette Chamber of Commerce hosted Community Visioning Meeting on October 18. At this meeting they presented a community visioning initiative with a goal of seeking broad engagement across our community from diverse stakeholders. They had several consultants with expertise in the visioning process present potential approaches to the group. There was a time for Q & A and input from the group. A consultant was subsequently selected. They will be gathering input for the community on a jointly agreed direction. Hope also supplied the group with the Airport's Capital Improvement Plan so that the airport is taken into consideration with the community plan.

Hope mentioned that last Saturday, the Commemorative Air Force's Dixie Wing hosted their annual Veteran's Day Observance, this time specifically honoring veterans of the Vietnam War.

This coming Saturday, Aircraft Spruce is hosting their 3rd annual Young Eagles event. Aircraft Spruce will be providing a \$25 gift certificate for all pilots who take a Young Eagle on a flight. They will also be supplying hot dogs, chips, and drinks for the event as well. EAA Chapter 468 will be grilling the hot dogs and any donations they get that day

will go towards the chapter's Young Eagle Scholarship. Bill Flynn asked about the attendance of the event and Hope stated that around 60-100 would likely attend.

Our annual Employee Medical Renewal is in the works. It appears that there will be a 14% increase with us renewing early on December 1. If we waited until January 1 it would have gone up 84%. Bill Flynn asked how the Affordable Care Act would impact coverage. Hope responded that no impact would be felt this year but that next year there would be changes. Bryan noted that due to the size of the company it did not affect nearly as much as it could have.

IV. FINANCIAL REVIEW - Aviation Director - Bryan LaBrecque

Bryan began by mentioning Revenue Highlights and noted that this was the third strong month in a row. He mentioned that there is a T hangar waiting list and noted strong Jet A fuel sales.

October Revenue Highlights:

Revenue for the month of October exceeded plan - at \$91,514.

The primary drivers were:

- JetA fuel Sales were the primary driver for revenue in October.
- Hangar revenue had been up in months past and continued to do so.

October Expense Highlights:

For the month of October, overall expenses exceeded budget by 8.4%.

- Auto gas was up overall in preparation for the airshow and grass cutting.
- Payroll was up overall again in preparation for the airshow and also during the airshow. This would be reconciled after the airshow settled their invoice.

October Net Operating Income Highlights:

Net Operating Income for the month was \$28,323, exceeding forecast.

Cash Position:

Bryan reported that the cash position was down due to the airshow reimbursement. He also noted he did not anticipate any issues resolving the airshow invoice.

Forward look:

Bryan commented that looking at November so far the month was off to a good start. He did note that the air-conditioning/heating units were on the outs and he anticipating having to replace these like he had mentioned in past meetings.

V. OLD AGENDA ITEMS

None

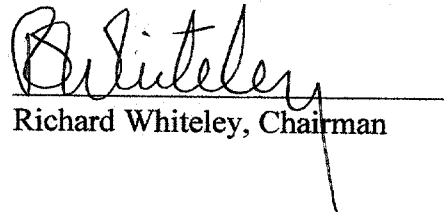
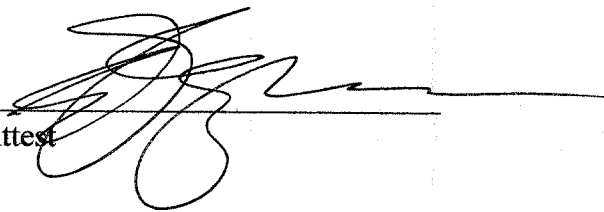
VI. NEW AGENDA ITEMS

None

VII. Adjournment

George Harrison made a motion to adjourn the meeting which was seconded by Bill Rial.
Motion Carried 4/0. Time 7:25pm (local)

Attest



Richard Whiteley, Chairman