

2009 PEACHTREE CITY AIRPORT AUTHORITY ATTENDANCE RECORD

November 12, 2009

Report Date: Month Year

Name & Date of Appointment	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Mike Brady 1/1/09 - 12/31/31	13	12	1	9/10/2009, resigned 10/13/2009	92%
Bill Flynn, Vice Chairman 1/1/07 - 12/31/11	14	14	0		100%
Richard Whiteley, Chairman & Secretary/Treasurer 6/20/08 - 12/31/10	14	11	3	3/5/2009, 4/9/2009, 8/25/2009	79%
Zaheer Faruqi 1/1/09 - 12/31/12	14	12	2	3/12/2009, 11/12/2009	86%
Jerry R. Cobb 1/1/05 - 12/31/09	14	5	8	2/12/2009, 3/5/2009, 5/13/2009, 6/16/2009, 6/27/2009, 8/12/2009, 8/25/2009, 9/10/2009	36%

Peachtree City Airport Authority (PCAA)
Regular Meeting Summary Minutes
Thursday, November 12, 2009
Aviation Center, Peachtree City – Falcon Field
7:00 p.m.

Members Present: Chairman & Secretary/Treasurer – Richard Whiteley , Vice-Chairman - Bill Jerry Cobb, Aviation Director – John Crosby, Assistant Aviation Director – Barry Griffith, A.A.E., Airport Attorney – Doug Warner

Absent: Zaheer Faruqi , PCAA Alternate – Bill Rial and City Council Member – Doug Sturbaum

I. PUBLIC COMMENT

This time has been set aside for members of the public to address PCAA on agenda items and items of general interest within the subject matter jurisdiction of PCAA. Although PCAA values your comments, per Georgia Sunshine Law, it generally cannot take any action on items not listed on the posted agenda. Please make every effort to limit your comments to three (3) minutes in consideration of others.

Chairman Whiteley called the meeting to order at 7:00 p.m. and issued the following statement:

Ladies and Gentlemen:

I'd like to respectfully request, that with the permissions of the board, I be granted the opportunity to make a public comment of less than 3 minutes since this is the first occasion I've had to address the board and airport stakeholders publicly as Chairman. Thank you.

In order, I'd like to address the mission of the airport, the role and objectives of Authority and finally, the role of the Chairman in the governance of Falcon Field.

First the mission statement of Peachtree City Falcon Field, as updated at the Peachtree City Airport Authority Board Planning Meeting on June 27th 2009, is:

"To be the premier regional airport serving the metro-Atlanta area providing superior services and facilities with competitive pricing"

In order to achieve this goal, in the year and years ahead, we will have to take the long view and manage our airport for the creation of sustainable long term growth. This will require the efforts and cooperation of a broad range of constituents, from airport management, to tenants present and future, to the various government agencies and entities that provide Falcon Field its charter. Steady, safe, iterative and incremental growth that achieves an optimal mix of corporate and general aviation tenants will be the order of business at Falcon Field, and, frankly, in the best interests of all who work, fly, and operate out of our airport.

Secondly, the role of the Peachtree City Airport Authority. Peachtree City Falcon Field is owned and operated by the Peachtree City Airport Authority for the benefit of its tenants, and the citizens of Peachtree City, Fayette County, and the State of Georgia. The objectives of the Airport Authority, as determined at the June Airport Authority Board Planning Meeting are to:

1. Operate the airport in a safe and professional manner through sound business practices that assure financial strength;
2. Sustain an acceptable mix of general and corporate aviation business with outstanding facilities, premier services and competitive pricing; and
3. Create an attractive gateway to Peachtree City, Fayette County and the region to promote tourism and sustained economic development.

You can expect the Authority to govern by broad policies and objectives, acquire and manage resources and capital necessary for operations and expansion, keep the big picture in focus, and allow the professional staff to operate day to day and to resolve issues thoughtfully and quickly. The Authority's role is not to micro-manage day-to-day operating decisions but rather to set overall policy based on the corporate mission and vision, and then exercise an oversight function, reviewing the actions of management and officers. The Authority is responsible to account to the public for the products and services of the airport and the expenditures of its resources, including:

- *Provide for fiscal accountability, approve the budget, and formulate policies related to contracts from public or private resources*
- *Accept responsibility for all conditions and policies attached to the airport*

Specifically, it is the duty of the Authority to:

1. Determine the Organization's Mission and Purpose
2. Select the Airport Director
3. Support the Director and Review His or Her Performance
4. Ensure Effective Organizational Planning (govern via broad policies and objectives)
5. Ensure Adequate Resources
6. Manage Resources Effectively
7. Determine and Monitor the Airport's Programs and Services
8. Enhance the Organization's Public Image
9. Assess Its Own Performance

You can expect the Authority to push decision rights down to most appropriate level in the organization. It will arm the professional staff with guidance and knowledge, empower the staff with decision rights, and retain accountability at the Authority level.

Finally, I shall address my view of the role of Chairman. It will remain with the collective judgment of the board members how long I shall occupy the Chairman's position but until such time as I either fulfill my tenure on the Authority or another Chairman is elected I will work enthusiastically to ensure that we have an empowered, active, fair, independent, and effective board.

I arrived on the board in June 2008 with a background as a Naval Aviator, serving as an F/A-18 strike fighter pilot for more than ten years aboard the aircraft carriers USS Independence, Kitty Hawk, and Abraham Lincoln and earning the individual air medal with Combat V for heroic aerial achievement during the Shock and Awe Campaign in Iraq. More recently I have transitioned into the private sector after earning an MBA at the Harvard Business School. I remain a completely independent member of the board, having no hangar, no airplane, and no agenda other than protecting my personal integrity and ensuring the long term growth, operating stability, and financial strength of Falcon Field.

The role of Chairman is a privilege but carries with it no more power or authority than any of the other members of the board, who all serve together as a team and decide by a majority vote determined through the use of commonly accepted parliamentary procedure. The Chair is elected by fellow board members to lead the board, preside over meetings, and lead the group to consensus from the disparate points of view of its members. The Chair is the presiding officer at meetings and is expected to be fair, a good listener, and a good communicator. I believe I have been elected to the chair based on demonstrated qualities of fairness, honesty, and open-mindedness. I will continue to encourage debate and differing views but will lead the board to make decisions after the free and open sharing of ideas.

Again, I politely and respectfully accept the responsibility my fellow board members have bestowed upon me and look ahead with anticipation to more great things to come for Falcon Field.

Audience Member (AM) asked that with the resignation of the former chairman, will the current alternate member fill the empty seat? Aviation Director John Crosby indicated that the current arrangement is that the alternate replaces an authority member who has 12 months or less on their term unless this has changed with the City's ordinance; that the City is taking applications for 2 seats and that the deadline is December 4, 2009.

II. APPROVAL OF MINUTES

Motion made by Bill Flynn and seconded by Jerry Cobb to approve October 8, 2009 PCAA Regular Meeting Minutes; motion carries 3/0.

Motion made by Bill Flynn and seconded by Jerry Cobb to approve October 13, 2009 PCAA Special Meeting Minutes; motion carries 3/0.

III. REPORTS

Aviation Director – John Crosby

1) Airport Operations & Construction (PAPI's, ODAL's and ASOS)

Aviation Director reports that the ASOS will be relocated on November 30, 2009; that a meeting was held with the FAA, NWS, PBSJ and Jay Herrin to discuss relocation and operational concerns.

2) The Great Georgia Air Show (GGAS) 2009 (Close-out Report)

Aviation Director John Crosby reports that approximately 19,000 gallons of Jet A was sold during the airshow mostly to the military acts; that approximately \$18,000 will be reimbursed to the airport from the Great Georgia Airshow which covers all FFC expenses. Mr. Crosby indicated that the GGAS may have to consider rescheduling the airshow dates in the future due to other nearby airshows (i.e. Dobbins Air Force Base.

3) Falcon Field Veterans Memorial (Close-out Report)

Aviation Director John Crosby indicates that the Dedication event was well done and that the project is closed out; that approximately \$31,000 is left in the Memorial Fund for ongoing maintenance and paver installation. Mr. Crosby stated that Randy Gaddo – PTC Recreation Department Director planned a Veterans Day observance at the memorial and that there were approximately 200 people in attendance. Ted Mallory indicated that intent of the project was to have a first class Veterans Memorial to honor veterans and their families and to provide this at no cost to the Airport; that he is hopeful that this will lead to better relationships with all the airport tenants, citizens and government agencies in Peachtree City. Mr. Mallory stated that there were 47 donors who helped kickoff the project, however, that there was still a need to support the memorial; that there are 5 volunteers who have been trained to over tours of the airport. Chairman Whiteley stated that he was very pleased with the results and thanked Ted Mallory and Mike Brady for a smashing success.

4) Marketing Committee (Briefing) – no report was given.

IV. FINANCIAL REVIEW

Aviation Director – John Crosby reports that approximately 22,000 gallons of fuel was sold during the GGAS 2009; that it is difficult to correlate exact gallons purchased to each aircraft as there were various discounts setup for military and non-military acts. Mr. Crosby indicated that there was a net income of \$19,270 from operations last month. He thanked Bill Flynn and Marla Curley for all their assistance in creating financials that are easier to manage and more informative.

Mr. Crosby stated that staff is staying on top of fuel inventory and tracking the number of gallons sold. He stated that future marketing programs should help promote an increase in fuel sales but will have to be tested to determine their effectiveness; that a finalized marketing budget is needed. Mr. Crosby stated that staff did a good job in keeping costs down this month.

Chairman Whiteley thanked staff for keeping costs down and noted that utilities are down this month. He noted that we finished in the black due to the jet sales but we have to tighten up on operating belts.

V. OLD AGENDA ITEMS

VI. NEW AGENDA ITEM

- 11-09-01 Election of PCAA Secretary and Appointment of Vice-Chairman
Motion made by Jerry Cobb and seconded by Richard Whiteley to nominate Bill Flynn as Secretary/Treasurer; motion carries 3/0. PCAA Chairman Richard Whiteley reappointed Bill Flynn as Vice-Chairman.
- 11-09-02 Approve Intergovernmental Agreement between the PCAA, Peachtree City and Fayette County for Lake McIntosh Dam Access Road
Motion made by Bill Flynn and seconded by Jerry Cobb to approve item 11-09-02 contingent upon participation as agreed on by all parties to enter into the agreement; motion carries 3/0.
- 11-09-03 Approve Contract with Massana Construction for relocation and grading of Lake McIntosh Dam Access Road
Motion made by Bill Flynn and seconded by Richard Whiteley to approve item 11-09-03 contingent upon participation as agreed upon by all parties to enter into the agreement; motion carries 3/0.
- 11-09-04 FY09/10 Airport Budget Review
Motion made by Bill Flynn and seconded by Richard Whiteley to accept item 11-09-04; motion carries 3/0.
- 11-09-05 Employee Policy and Procedures Manual
Motion made by Bill Flynn and seconded by Jerry Cobb to approve item 11-09-05; motion carries 3/0.
- 11-09-06 Employee Benefit Package
Motion made by Bill Flynn and seconded by Jerry Cobb to approve item 11-09-06; motion carries 3/0.

VII. EXECUTIVE SESSION

Motion by Bill Flynn and seconded by Richard Whiteley to enter into executive session at 7:35 p.m. to confer with legal counsel on real estate and personnel issues; motion carries 3/0.

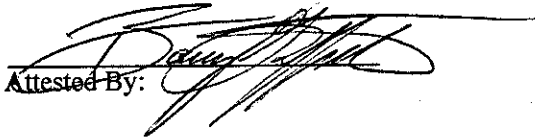
Motion made by Bill Flynn and seconded by Jerry Cobb to return to regular session at 8:30 p.m.; motion carries 3/0.

VIII. ADJOURNMENT

Motion made by Bill Flynn and seconded by Jerry Cobb to adjourn the meeting at 8:35 p.m.; motion carries 3/0.

Note: This agenda is subject to change up to 24 hours prior to the meeting.

Attested By:




PCAA Chairman

PEACHTREE CITY AIRPORT AUTHORITY

EXECUTIVE SESSION AFFIDAVIT

The undersigned hereby states under oath, in the presence of a notary public, as subscribed below, that the undersigned presided over a meeting of the Peachtree City Airport Authority, in the capacity set forth below, on the meeting date set forth below.

A portion of this meeting was held in executive session and closed to the public, pursuant to motion duly made, seconded and passed by the Authority. The closed portion of such meeting, held in executive session, was devoted to matters within the exceptions provided by law, specifically as initialed below:

- Discussing matters protected by the attorney-client privilege. O.C.G.A. §50-14-2(1).
- Discussing the future acquisition of real estate. O.C.G.A. §50-14-3(4).
- Discussing or deliberating the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee. O.C.G.A. §50-14-3(6).

The closed portion of the meeting was held in compliance with the law, based upon the advice of legal counsel for the Authority, and based upon observation of all members present.

In witness whereof, the undersigned has signed this affidavit on the date indicated below.

Sworn to and subscribed before me this date: 11/12/09

[Signature]
Notary Public

[Signature]
Signature

CHAIRMAN
Capacity

Date of meeting: 11/12/09

CONCURRENCE OF AUTHORITY MEMBERS

The undersigned confirm that the statements contained in the above affidavit are true and correct.

[Signature]
Jerry P. Cobb

OPINION OF LEGAL COUNSEL

The closed portion of the meeting of the Peachtree City Airport Authority referenced in the above affidavit was appropriate under Georgia law and was held pursuant to my advice and counsel.

[Signature]
Legal Counsel