

Peachtree City Airport Authority (PCAA)
Regular Meeting Minutes
Thursday, October 9, 2008
Aviation Center, Peachtree City – Falcon Field
7:00 p.m.

Members Present – Chairman - Jerry Cobb, Bill Flynn, Greg Carroll, Richard Whiteley, Aviation Director – John Crosby, Assistant Aviation Director – Barry Griffith, A.A.E., and Airport Attorney – Doug Warner.

I. ANNOUNCEMENTS

Aviation Director – John Crosby reports that airport tenant General Robert Patterson is being inducted to the United States Air Force Hall of Fame; that this induction only occurs every five (5) years and is of the highest honor. Bill Flynn stated that General Patterson was an original founder of the Air Force Special Operations.

Chairman – Jerry Cobb distributed programs for “The Great Georgia Airshow.” He indicated that the airshow performers will conduct a rehearsal on Friday with the F-18 flying at 2 p.m. and the F-16/others afterwards for about 2.5 hours. Chairman Cobb asked PCAA member Richard Whiteley if this was reminiscent of his days as a young Navy demo pilot flying the F-18 out of Norfolk for which Mr. Whiteley responded that he felt confident he could do it again.

II. APPROVAL OF MINUTES

Motion made by Bill Flynn and seconded by Richard Whiteley to approve the September 11, 2008 Regular Meeting Minutes; motion carries 4/0.

III. REPORTS

Aviation Director – John Crosby stated that the Georgia Airport Association’s 2008 Annual Conference held at Callaway Gardens was a great success and that he has officially stepped down as the association’s president but will remain on the board.

John Crosby complimented airport maintenance staff Charlie Milton and Joe Milton and City staff on the fine job they have done in getting the airport grounds in a good condition before the the Great Georgia Airshow this weekend.

Chairman Cobb complimented the Aviation Director on applying for and receiving federal and state grants funds for Area C Development and Land

Acquisition (Toybox) which totaled at \$6,467,610.00 for this year's appropriations.

IV. FINANCIAL REVIEW

Aviation Director – John Crosby indicated that the past month was tough and that fuel sales were down considerably. He stated staff was still holding operational expenses to a minimum to help offset the shortfall. He gave an example of how the maintenance staff has reduced labor and material costs in regard to the Precision Approach Path Indicator (PAPI) light bulbs which were burning out often due to them pilot controlled system which was causing them to be turned on and off frequently. Operating the lights in the manual mode leaves them on all the time and greatly increases the life time of the bulbs resulting in significant savings.

Mr. Crosby also noted an income reduction in hangar lease payments due to Falcon Aviation Services returning the Annex hangar which they previously rented as part of their maintenance operations which have now been relocated to LaGrange, Georgia. He also stated that the Flight School would give back a portion of office space at the end of October 2008 and that this would have an impact on the budget.

Richard Whiteley noted some areas of concern in the September financials beginning with a large spike in the utilities. Barry Griffith indicated he would look into what caused this problem and report back to the PCAA. Mr. Whiteley also noted payroll expenses appeared to be off budget. Mr. Crosby stated that there were three (3) pay periods in September.

Mr. Whiteley also noted that the Airport did not receive Hotel/Motel tax and wanted to know if there was a problem. Mr. Crosby stated that over the last few weeks there had been meetings with City officials to discuss a brief curtailment of the Hotel/Motel tax for a period of time. Mr. Crosby also met with Paul Salvatore, the City's Finance Director, to pursue the administrative curtailment for approximately three (3) months as part of the City's effort to support the Tourism budget shortfall. Mr. Crosby stated that at the end of the three (3) month period that the City would reimburse the Airport the full amount of the Hotel/Motel tax.

Bill Flynn stated that the Tourism budget was being "shored up" for the year-end audit to pump up the City's numbers with money due the Airport. Mr. Flynn asked Chairman Cobb if he was involved with the decision to allow this to happen? Chairman Cobb indicated that he went to the first meeting attended by a City Council member, the City Manager and representatives from the Airport and Tourism and that he was only there to listen to the concerns and that the directive from that meeting was for the Aviation Director and Finance Director to get

together and work out a solution. Bill Flynn stated that this was a material issue that should have been brought before the PCAA for discussion.

Chairman Cobb stated that there was a 90-day cancellation provision in the intergovernmental agreement for Hotel/Motel tax and that there was discussion about terminating this agreement. He stated that at the meeting he attended nothing was said as to which method would be used to cover the shortfall and that he knew that City and Airport staff were working to resolve the issue. Chairman Cobb stated that it was in our best interest not to jeopardize the current agreement and that while some amount in interest would be lost in the process that approach was better than walking away without the Hotel/Motel tax intergovernmental agreement intact. By directive from the City Manager, this was an action to be dealt with at the staff level. Involvement by the Authority was not appropriate at this time.

Bill Flynn voiced his concern that the money was needed to "shore up" the City's accounts and that PCAA should be more vocal about letting the City know that the Tourism staff should be responsible for solving their budgetary issues not at the Airport's expense. Chairman Cobb stated that there were no bargaining chips available to the Authority and that city and airport staff had followed direction to solve the problem administratively. He stated that everyone who needed to be involved in the decision was there and that they were not in a position to go back to the board for input.

V. OLD AGENDA ITEMS
None.

VI. NEW AGENDA ITEM

10-08-01 Presentation by Falcon Aviation Services – Dan Waters, President

Bill Flynn thanked Mr. Waters for his presentation and requested that he meet with Aviation Director – John Crosby to go over his proposed development plans, operational concerns and economic initiative opportunities (see attached presentation handout distributed by Mr. Waters). Chairman Cobb asked Mr. Waters to let us know when he is ready to meet and discuss his issues.

10-08-02 Approval of Fiscal Year 2008-2009 PCAA Budget

Motion made by Richard Whiteley to approve item no. 10-08-02 subject to the PCAA revisions and amendments prior to the next meeting seconded by Greg Carroll; motion carries 3/1 with Bill Flynn opposed.

10-08-03 Award agreement between PCAA and Eastern Aviation Fuels – Shell Aviation to be the sole supplier of PCAA's requirements of aviation fuels for Falcon Field Airport. Staff recommended approval of this item.

Motion made by Greg Carroll and seconded by Richard Whiteley to approve item no. 10-08-03; motion carries 4/0.

VII. EXECUTIVE SESSION

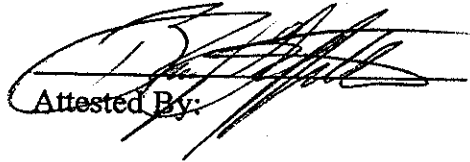
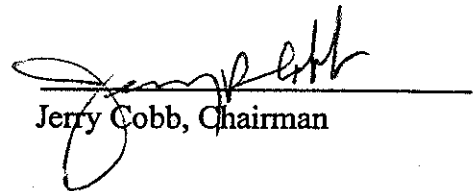
Motion made by Greg Carroll and seconded by Bill Flynn to enter into executive session to confer with legal counsel; motion carries 4/0.

Motion made Bill Flynn and seconded by Richard Whiteley to return to regular session; motion carries 4/0.

VIII. ADJOURNMENT

Motion made by Greg Carroll and seconded by Richard Whiteley to adjourn meeting at 9:20 p.m.; motion carries 4/0.

Attested By:

A large, stylized handwritten signature in black ink, appearing to be a cursive name, positioned above the "Attested By:" text.A handwritten signature in black ink, appearing to be "Jerry Cobb", positioned above a horizontal line.

Jerry Cobb, Chairman

COMMISSION/AUTHORITY ATTENDANCE RECORD

Peachtree City Airport Authority

Oct-08

Board name

Report Date: Month Year

Name & Date of Appointment	Meetings Held Past 12 Months	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Jerry R. Cobb, Chairman 1/1/2005-12/31/2009	12	12	12	0	n/a	100%
Bill Flynn, Vice Chairman 1/1/2007-12/31/2012	12	12	12	0	n/a	100%
Douglas Fisher, Secretary/Treasurer 1/1/2006-12/31/2010	12	5	5	0	(resigned 3/7/2008)	100%
Richard Whiteley, Secretary/Treasurer 6/20/2008-12/31/2010	12	5	5	0		100%
Greg Carroll 3/3/2005-12/31/2008	12	12	9	3	10/11/2007 5/30/2008 8/14/2008	75%
Rick Mendenhall 1/1/2003-12/31/2007	12	3	3	0	(Term 12/2007)	100%
John Cordner, III 1/1/2008-12/31/2012	12	11	6	5	10/11/2007 11/8/2007 7/10/2008 8/14/2008 (resigned 9/11/08)	55%