

Peachtree City Airport Authority (PCAA)
Regular Meeting Minutes
Thursday, September 9, 2010
Aviation Center, Peachtree City-Falcon Field
7:00 p.m.

Members Present: Vice-Chairman & Secretary/Treasurer-Bill Flynn, Zaheer Faruqi, Bill Rial, George Harrison, Aviation Director-John Crosby, Assistant Aviation Director-Barry Griffith, A.A.E., Airport Attorney-Doug Warner and City Council Member-Eric Imker

Absent: Chairman-Richard Whiteley, Alternate Member-Brian LaBrecque

I. CALL THE MEETING TO ORDER

Bill Flynn called the meeting at 7:00 p.m.

II. APPROVAL OF MINUTES

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George Harrison made a motion seconded by Bill Rial to approve minutes: motion carries 4/0.

III. Reports

Marketing Consultant, Tera Bains gave status report on the airport's new website, announcing that an absolute deadline of October 4 has been set for its completion. Jillian O'Connell updated the Authority on social media marketing via Facebook and Twitter.

Airport Safety & Operations-George Harrison distributed a handout citing various suggestions from tenants on how to improve airport safety. These included; development of a comprehensive training program, secure and changeable code for the back automated gate, and concerns about the configuration of the runway 31 run-up area.

Finance & Capital Budgeting-Bill Flynn

Tenant & Community Relations-Bill Rial followed up on George Harrison's report by agreeing that the back gate is not secure and the need for regularly changing pass codes. Aviation Director, John Crosby agreed and reports that there are plans for an electric gate as part of the next grant.

Marketing-Zaheer Faruqi had nothing additional to report in terms of marketing, to the social media discussion at the start of the meeting by contract marketing consultant Tera Bains. Barry Griffith asks that anyone interested in attending this year's NBAA Conference in Atlanta should email FFC employee, Jillian O'Connell.

Business Development-Brian LaBrecque was not present

Aviation Director-John Crosby stated that in regard to the new website, upon its completion, anyone visiting the original/existing website (www.kffc.org) will be redirected to the new site.

IV. FINANCIAL REVIEW

Assistant Aviation Director-Barry Griffith reports the previous month showed poor fuel sales and stated he has researched surrounding airports and has found they experienced a similar month in terms of fuel-generated revenue. He included that current marketing efforts will hopefully increase revenue. Grant project AIP-20 is finalized and an ammendment to AIP-21 is being processed with the FAA. Reimbursements are expected from the FAA for legal fees associated with the Sany America, Inc. project and airport safety improvements. Additional legal fees are being recorded in relation to the Sany paint exhaust plumes and will be included in a future grant.

V. OLD AGENDA ITEMS

Motion made by Bill Flynn and seconded by Bill Rial to approve all engineering contracts with Talbert & Bright for Runway 13 extension, Area C ,BP#3 Change Order and 20" Water Main Relocation and require Plateau Excavation to have performance bond for the total amount of both projects; motion carries 4/0.

VI. NEW AGENDA ITEMS

VII. EXECUTIVE SESSION

VIII. ADJOURNMENT

Motion made to adjourn the meeting by Bill Rial seconded by Zaheer Faruqi to adjourn the meeting at 7:55 p.m.; motion carries 4/0.

Note: This agenda is subject to change up to 24 hours prior to the meeting.

Attested By:



PCAA Chairman