

# PEACHTREE CITY AIRPORT AUTHORITY MINUTES OF MEETING

September 8, 2004

The September meeting of the Peachtree City Airport Authority was held at the Aviation Center, Peachtree City-Falcon Field Airport, on September 8, 2004, at 7:00 p.m.

Those present were Chairman Catherine Nelmes; Members Jerry Cobb, Doug Fisher, Matt Davis, and Rick Mendenhall; Airport Manager John Crosby; Assistant Manager Andrew Bolton; and Authority Attorney Douglas B. Warner.

## I. ANNOUNCEMENTS

Chairman Nelmes asked if there were any announcements. Mr. Cobb gave a brief update on the Great Georgia Airshow and the addition of some military acts. Mr. Fisher questioned if the Authority would once again have a presence at the show. Chairman Nelmes stated that the Authority would be co-manning a booth with the Fayette County Chamber of Commerce and Fayette Development Authority.

Chairman Nelmes also added that Peachtree City Fire Chief Stony Lohr had recently suffered a stroke and to please keep him in thoughts and prayers.

## II. APPROVAL OF MINUTES

A motion was made by Mr. Cobb and seconded by Mr. Fisher to approve the minutes of the August 6 & 7, 2004, Authority Retreat with the corrected changes, and the August 16 Regular meeting and August 25 Special meeting as presented. The motion passed unanimously.

## III. REPORTS

### AIRPORT MANAGER'S REPORT September 8, 2004

1. **AVIATION WAY:** Aviation Way has been paved. Back filling of the curb and gutter and striping are the only remaining tasks to be completed. We have asked the Area "B" tenants to cease using the taxiway for access.
2. **Land acquisition:** Closing on the 60 acres should take place prior to September 24, 2004. Your agenda includes an item to consider acceptance of a State Grant for 2-½% of the purchase price of the 60-acre land acquisition.

3. **Rescue Air #1:** The administration unit is place and utilities are being installed. Power to the unit has been delayed again because of a shortage of crews due to Hurricane Charley. All work should be complete and crews in place by mid-month.
4. **Paving Hangar Area "A":** As reported last month, bids have been received and Curry Paving awaits a call from us to start. Once all utility cuts have been made for installation at Rescue Air #1, Curry Paving will be given instructions to start. Work should be completed prior to the next Authority meeting.
5. **Hunting Facility:** Last information from Group VI indicated more than one firm has expressed interest in the facility but no acceptable offers have been received. Chippewa Aerospace has until October 1, 2004 to close on the facility or the thru-the-fence agreement with the Authority expires. Our hope is that someone will occupy the facility soon.
6. **Debbie Thornton:** Debbie has resigned her position as accountant effective September 15, 2004. She plans to join her husband Mike in Florida. Debbie has been with the Authority for five years and she will be missed by all that know her.

#### IV. FINANCIAL REVIEW

Mr. Crosby gave a brief overview of the operating budget for August. Avgas sales were slightly lower than forecasted presumably to the higher cost of fuel keeping the recreational flyer from flying. Jet -A sales were above forecasted levels. The Authority also collected approximately \$25,000 in hotel/motel distribution from the City for the months of June and July.

#### V. OLD AGENDA ITEMS

##### 04-08-02 Review and discuss the FY 05 budget.

After a brief discussion, Mr. Cobb stated with the approach of the upcoming fiscal year, he moved to approve "Draft 7" of they FY05 budget as submitted. The motion was seconded by Chairman Nelmes and was approved unanimously.

## VI. NEW AGENDA ITEMS

### **04-09-01 Hear presentation from Mr. Stan Smith regarding the Consumer Price Index increase in Hangar Area B and discuss the sale of Hangar D-28 by Mr. Smith to Mr. Scott Seymour.**

Mr. Crosby stated that Mr. Smith had reviewed his lease agreement and now concurs with the Consumer Price Index increase for Hangar Area B. He then gave a brief synopsis of the sale of several of Mr. Smith's hangars in the "A" area, stating that Hangar D-30 was voted on by the Authority at the August 16 regular meeting, hangar D-29 was voted on at the August 6 and 7 Retreat. However hangar D-28 had been sold previous to the other hangars without the Authority exercising its right of first refusal.

Mr. Cobb moved to table the agenda item until such time that Mr. Smith and Mr. Seymour could be present. The motion was seconded by Mr. Davis.

Mr. Warner advised that although the sale had been completed the right of first refusal still exists and the Authority could exercise that right should it wish.

After a brief discussion the Authority voted on the previous motion. The vote was 0 for tabling the item, 4 against, with 1 abstaining.

Mr. Fisher made a motion to send a registered letter to both the seller and buyer, indicating that the seller sold the hangar without notice as the lease required, and that the buyer purchased the hangar without the Authority's right of first refusal being exercised. Upon receipt of said notice the Authority will take the appropriate action. He also added that should either party wish to address the Authority, the participation would be welcome. The motion was seconded by Mr. Davis and passed 4 votes in the affirmative to 0 with Mr. Cobb abstaining because of ownership of a hangar in the same area.

Chairman Nelmes stated that it was important that the Authority act by consensus to avoid setting a precedence for future hangar sales.

### **04-09-02 Review and discuss related documents regarding the Federal Aviation Administration's grant for land acquisition, and accept said grant.**

Mr. Crosby stated that the airport is eligible for a state grant and matching funds for the purchase of the 60 acres comprising Hangar Area C. This money would cover extra acreage and additional fees such as legal and administration fees.

Chairman Nelmes stated that she would like to approve State and Federal grants at the same time to avoid meeting multiple times.

Mr. Warner suggested to begin approving all grants in this manner to avoid meeting more than once.


Mr. Fisher made a motion to accept the state grant. The motion was seconded by Mr. Davis and approved unanimously.

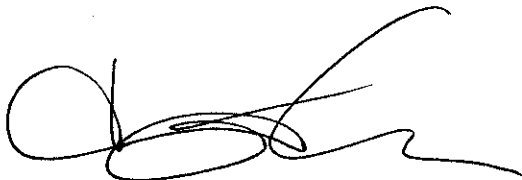
Mr. Crosby brought to the Authority's attention the schedule conflicts in regards to the October meeting. Due to the Great Georgia Airshow, the airport's attendance at NBAA, and Mr. Crosby's attendance at GAA, it was agreed upon to hold the next Authority meeting on Tuesday, October 19, 2004.

Mr. Cobb moved to adjourn the meeting. The motion was seconded by Mr. Fisher and approved unanimously and the meeting ended at approximately 8:30 pm.

## VII. EXECUTIVE SESSION

No items were slated for Executive Session.

  
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Attested by:

  
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Catherine M. Nelmes, Chairman