Peachtree City Airport Authority (PCAA) Regular Minutes

Thursday, August 9th, 2012

Aviation Center, Peachtree City-Atlanta Regional Airport 7:00 p.m.

Members Present: Chairman – Richard Whiteley, Vice Chairman – Bill Flynn, George Harrison, Zaheer Faruqi, Bill Rial and Board Alternate - Skip Barnette. Aviation Director – Bryan LaBrecque, Airport Manager – Hope Macaluso, A.A.E. and Airport Attorney – Doug Warner.

I. CALL THE MEETING TO ORDER

Richard Whiteley called the meeting to order at 7:05 p.m.

II. APPROVAL OF MINUTES

George Harrison made a motion to approve the June minutes, seconded by ZaheerFaruqi. Motion Carries, 4/0 and one abstain.

III. REPORTS

Airport Safety & Operations - George Harrison (Present)

George Harrison stated that there were no topics of discussion to report.

Finance & Capital Budgeting - Bill Flynn (Present)

Bill Flynn mentioned that he attended the finance meeting earlier in the week and everything appeared to be in order. He deferred discussion until the Financial Report given later in the meeting by Bryan LaBrecque.

Tenant & Community Relations - Bill Rial (Present)

Due to a schedule conflict, Bill Rial arrived shortly after the meeting started. He had no Tenant & Community Relations items to report.

Marketing - Zaheer Faruqi (Present)

As the Authority representative on the CVB Board, Zaheer Faruqi mentioned the new Peachtree City Tour Bus that would be conducting tours and would also potentially be offering a "Southern Hollywood Style Film Tour" around the county. Zaheer also mentioned the upcoming Dragon Boat races put on by the Rotary Club. Bill Flynn also wanted to mention the new iPhone Application developed for the city is outstanding, however he noted that there is no mention of the airport on the App.

Operations - Airport Manager, Hope Macaluso (Present)

Hope Macaluso began by mentioning that the airport had received 9 general engineering bid packages and hoped to have a recommendation to the board by the September meeting. Hope also asked the authority board members for any volunteers interested in assisting with the selection process.

Hope continued on and mentioned the recent damage to an aircraft in the FBO Hangar that occurred at the first of the month. The cost to repair the aircraft to working condition would be around \$21,000 and would also include a charter flight for the aircraft owner due to the damage. Zaheer Faruqi asked if the damage was to a wingtip and Hope and Bryan both responded that it was indeed the wing tip and a small portion of the leading edge of the wing. Bryan mentioned that the employee did not follow the airports procedures and did not have a "wing walker" to keep an eye open for any potential hazards. Bryan continued on and mentioned the employee was released from employment for more than just this particular event. Bryan noted that the event was the only accident like this in over a year. Bill Flynn noted that our financial exposure was limited and the insurance company would cover the majority of the costs associated with the accident.

Hope continued on with her report and mentioned that due to a number of lightning strikes in the last month both the airport lighting and glideslope were affected. The lighting was repaired in house at no major additional cost and the Glideslope would be covered under our property insurance policy. The event happened last Friday and we were back up and running by Saturday afternoon.

Hope continued on and mentioned that the runway overlay design was 75% complete and Bryan mentioned also within budget.

Hope continued her report and mentioned that the staff was gearing up for NASCAR race weekend and the airport would expect a significant increase in jet traffic during that time. Hope Macaluso and Mike Melton have been working with some of the staff of NASCAR to make the event run smoothly and Hope opted to extend hours and add additional staff during the event.

Hope mentioned that she had been contacted by the fire chief regarding the hangar fires in the past. Bill Flynn suggested that the airport meet with the fire chief to see how they would like us to handle their request to look into individual hangars. Bill asked Richard Whitely how the board would like to handle this situation moving forward. Richard answered Bill by saying he would like to see the specifics the fire marshal is asking, put into writing in a formal letter to the airport. Bryan noted we would go above and beyond the fire marshals request and would like to see what the fire marshal recommends moving forward. George Harrison asked if the fire marshal would like a 100% inventory of all hangars and if the airport has the authority to access the hangars in this case. Bryan noted that we do have the keys to all of the hangars and would like to work with the hangar customers before moving forward. Richard reiterated that he would like to see something in writing from the fire marshal and the audit would fall under George Harrison's supervision. Richard added that he would like to be sensitive to every hangar owner's privacy. Skip Barnette asked if there were any set procedures for entering an owner's hangar. Bryan mentioned that there is a statement in the lease giving the airport access. George noted that entering every hangar

would be a large task and would take some time and Bryan agreed. George stated that he was unsure of how to notify all of the hangar owners of the potential audit and he would need more time to think on the subject. George also suggested that this subject be made a full scale agenda item and develop specific tasks associated with the audit. Bill Flynn suggested that George make a recommendation to the board. Richard stated that the subject would be an action item if placed on the agenda in the future. George mentioned that he would want the owners to be present during the audit. Richard stated that the purpose of placing the item on the agenda would be to adopt a procedure. Bill Flynn asked for a recommendation on how to approach that. George stated that he will write something up regarding this but noted that this could create hate and discontent among the hangar owners toward the airport. Bill Flynn suggested that Bill Rial be involved in the process. Skip asked if the fire marshal had any guidelines? Doug Warner stated that it was a zero tolerance policy. Bill Flynn asked if there was an allowable tolerance for the number of gallons or parts. Both Bryan and Doug reiterate a zero tolerance stance from the fire department.

Mike Melton gave a quick presentation of marketing strategy at Oshkosh and noted that the airport is already starting to see a small return from the conference. Although Mike thought the event was a success he also made some suggestions for next year if the airport thought the event was well worth the investment.

IV. FINANCIAL REVIEW - Aviation Director - Bryan LaBrecque

Bryan LaBrecque reported that he was disappointed with the July numbers. He stated that it appears the economy has not quite rebounded. The airport was budgeted for \$15,000 net operating income and only realized close to \$2,000 in net operating income for the month. Bryan noted that without the Hotel/Motel Tax the airport would have suffered an operating loss of nearly \$10,000. Bryan continued on to state that Jet Fuel sales were lower than expected and noted Jet Fuel did not reach either the rate or volume targets as expected, missing the volume target by nearly 30% and the margin rate target by 4%. Unfortunately, Bryan was unable to pinpoint the reasons for this situation but stated that they intend to continue to investigate.

Bryan continued his report and noted that the expenses, wages and compensation all exceeded budget targets. The primary reason for the higher expenses centered around the recent marketing trip to Oshkosh, Wisconsin. He noted that the Oshkosh trip expenses were more than we all expected, as compensation for the two attendees included overtime, not forecasted. Richard asked if the Oshkosh expenses could be rolled into marketing expenses since we had not spent much throughout the year. Hope noted that some of the Oshkosh expenses were accrued. In addition to the Oshkosh expenses, Bryan also noted that due to the training of a new employee behind the desk during the past month, wage expenses were impacted negatively. He noted that we would be back on target with the compensation plan next month.

With regard to revenues, Bryan indicated that although we are uncertain as to the reason for the low jet fuel volume sales in the past month, it is clear that the margin rate deficiency is directly attributable a decrease in the percent of jet traffic by transient operators. Bryan noted that initial August sales appeared to be strong and felt that August would reach target

for the month. Richard noted that despite the disappointing numbers for July, the airport is still on target overall.

Bryan noted the cash position was strong and that the only significant impact on cash resulted from the purchase of a used 6-passenger golf cart at a cost of \$4,200. Bryan did note however, that accounts receivable situation is less than desirable due to a primary user of AvGas being slow to remit payment. He further stated that the airport is bearing the risk for both the cost of fuel and services, and he assured the Authority that the airport staff would remain diligent in their efforts to reduce that risk. To further aid in this process, Bryan asked the board if they could help out in any way with that situation, as it may be a larger issue moving forward. Richard said that he would have a conversation with the tenant in question.

Finally, Bryan stated that the budgeting process was advancing properly and that he anticipated providing a final draft of the 2013 budget to the board by the early September with the goal of ratification at the regular September Authority meeting. While the process is moving smoothly, Bryan cautioned that an initial review of the projected budget provided a less than enthusiastic result, primarily due to the cancellation of The Great Georgia Airshow this year (2013 Fiscal Year).

At the closing of the Financial review, Richard asked the management team if the incentive compensation program for the employees was to be paid out in October? Bryan responded that he was confident there would be an incentive compensation payout and that the appropriate funds would be distributed once the Fiscal Year was completed and internal audit process was finalized.

V. OLD AGENDA ITEMS

8-11-02 Update on Ted Mallory Memorial Plaque

Hope mentioned that the plaque was in place and encouraged the board to take a look after the meeting.

VI. NEW AGENDA ITEMS

8-12-01 Callula Hill Rezoning Application Presentation – David Rast

David Rast introduced Gene Levine and Jeff Carson, who presented the board with a power point presentation regarding potential rezoning of property known as Callula Hills. This topic had been brought to the attention of the Authority in 2009, but according to Mssrs. Carson and Levine, it was tabled indefinitely for a variety of reasons.

Gene stated the owner is looking once again, to potentially rezone the property for residential use. According to Gene, this property had been owned by the same owner for close to thirty years and is currently zoned industrial. Gene presented a bird's eye view of the location in his power point. The property is located less than 2 miles off the departure

end of runway 31, near the new Lake McIntosh, and the developers wish to offer 80 single family homes on the property. Gene noted that during the previous aborted attempt, the airport authority had stated in a letter that the development would have no adverse impact to the airport at that time and that the development was not in the flight protection path. He stated that property owner's deeds would include an acknowledgement that an airport existed nearby. Gene then indicated that he believed that the airport authority had completed an in-house study on the property and had no previous objections to the development in 2009. No record of that study was presented or distributed.

Richard Whitely stated that the long-term strategic plan of the airport was to increase jet traffic. Richard wanted to make sure that the owner of the property was aware that the mix of aircraft could change to busy and noisy. Richard also stated that he wanted to be certain that the deed acknowledges the airport has been here for quite a while. Gene Lavine stated that the acknowledgment of the airport would be in the deed - as opposed to the closing statements - and that he believed that this would prevent future homeowners from not acknowledging the existence of the airport and its impact on the environment. Bill Flynn asked if Doug Warner has seen the language in the deed. Doug responded that it would be the same language as deeds in the Planterra Ridge development. Gene said he would make sure the airport authority has a copy of the deed and that the homes would have heavy insulation to assist in eliminating noise.

Richard then indicated that the airport intends to extend the runway and it may be in the direction of this new development. He indicated that the previous acknowledgement and letter from the PCAA in 2009 may no longer be appropriate, as the extension possibilities may indeed, result in an encroachment of the "new" flight protection path. Richard then asked the question if we extended toward the development would this affect our FAA Published Minimums? Hope responded that the current airport layout plan protects from altering our minimums. Bill Rial then questioned the Callula Hills presenter regarding a specific "PCAA Report" he referenced throughout his presentation. The presenter did not have a specific report to reference and looked to Bryan LaBrecque for an answer. Hope Macaluso indicated the there may have been an old report completed by the FAA in reference to the Callula Hills project planned years earlier. Hope stated that if a report actually was completed by the FAA, they would have in their possession and we could verify. PCAA member Bill Flynn stated he believed that "PCAA report" Mr. Levine and Carson were referring to, would be this FAA report. Finally, Richard noted that the airport would have to renew their review of this project, in light of the recent rezoning request.

Richard Whiteley then opened the floor for questions. No questions or comments were taken from the floor.

VII. Adjournment

Bill Flynn made a motion to adjourn the meeting, which was seconded by Zaheer Faruqi Motion Carried 4/0. Time 8:20pm (local)

Richard Whiteley, Chairman

2012 PEACHTREE CITY AIRPORT AUTHORITY ATTENDANCE RECORD

August 9, 2012 Report Date: Month Year

Name & Date of Appointment	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Richard Whiteley, Chairman	o	7	→	May 10, 2012	88%
1/1/2011- 12/31/2015					
Bill Flynn, Vice-Chairman/)))	7	.	100000	88%
Secretary / Treasurer 1/1/2012 - 12/31/2016	Ċ		_	ouly 12, 2012	
Zaheer Faruqi	œ	7	>	April 12, 2012	88%
1/1/2009 - 12/31/2012					
George Harrison	>		•	Jan.12, 2012 March 3, 2012 April 12,	50%
1/1/2010 - 12/31/2013	C		4	2012 June 14, 2012	
Bill Rial	8	8	0		100%
1/1/2010 - 12/31/2014					
Skip Barnette,					/088
Alternate	œ	7		April 12, 2012	6
1/1/2012 - 12/31/2012					



PEACHTREE CITY AIRPORT AUTHORITY

Peachtree City Airport Authority
Regular Meeting
Thursday, August 9, 2012
Aviation Center, Peachtree City – Falcon Field
7:00 PM

SIGN-IN SHEET

NAME	ADDRESS	PHONE #	EMAIL	
PHIL EBERLY	2/20 POWERS FRANY RA SWITE 100, ATMAN 6A 3033	770-955-9574	PEBERLY@WKDIC	tsor.lo
GENE LAVINOR	10 SUSCITULATION PI SHAPPIISMEE 614 175 DAY CI FAYMANCEE GA 30214	770-318-706	B GLAVING & Phos	wix 7
VERE CARSON	MAYERRANICE GA 30214	770-616-0693	JEARSON O PILOUN	18 00
JAY HERRIN	ON FILE	-	-	
David Rast	City of PTI	170.481.5721	plannerepeachtr	11-6
Jeremy Briner	1520 Cake Louella Rd. Summer, 89. 30024	404-478-1755	Jeremy @ Brimerco	og on
Kent Gillen	170 Kenley De. BROOK	1-78692-2903	DA FILE	o COM
KENT BILLER	Troachieg De 17 Kour	6100/2 103	DN TIVE	

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PEACHTREE CITY AIRPORT AUTHORITY PROFIT/LOSS PERFORMANCE AUGUST 2012

Net Revenue Including Grant Money	Total Grant Money	4061 · State APO/Other	4060 · State AIP Grant	4056 · Fed ARRA Grant	4055 · Federal AIP Grant	Net Revenue Before Grant Money	4999 · Miscellaneous Income	Profit - Airshow	7100 · Airshow Expenses	4070 · Air Show Reimbursment	Profit - Aircraft Oil	4035 · Aircraft Oil Sales 5032 · Aircraft Oil Cost	FIGUR - Carriers	SOME CAREINE COST	4028 · Catering	Profit - Pilot Supplies	5002 · Pilot Supplies Cost	4027 · Pilot Supplies Sales	4026 · FBO Hangar Overnight Rental	4025 · Overnight Tie Down Rental	Profit - Avgas	5012 · Avgas Fuel Cost	4023 · Fuel Sales Avgas	Profit - Jet Fuel	5022 · Jet Fuel Cost	4022 · Fuel Sales Jet	4019 · Rental Car Commission	4017 · Other	4016 · Office Rental	4015 · Late Fees	Total 4010 · Hangar Leases	4014 · FBO Hangar/TBox- Leases	4013 - Private Hangars - Leases	4012 · Tie-Down Leases	4010 · Hangar Leases	4000 · Commercial User Fees	Income	Ordinary Income/Expense	
346,308.89	271,807.00				271,807.00	74,501.89	1,259.87	•		1	17.02	94.95 (77.93)	00,22	20,73	318.01	68.68	(244.03)	312.71	266.00	80.00	8,728.08	(44,891.88)	53,619.96	24,376.82	(61,939.21)	86,316.03	65.20		1,770.00		31,423.00	7,645.00	12.085.00	2.224.00	9 469 00	6,367.00			Aug 11
97,758.61	31,309.87	,	•	•	31,309.87	66,448.74	844.93	•		•	64.51	216.25 (151.74)				67.60	(230.38)	297.98	442.00	8.00	7,964.10	(48,463.94)	56,428.04	12,748.70	(37,250.08)	49,998.78	168.75	•	2,942.00		34,371.50	10,329.00	12.139.00	2.437.00	0 366 50	6,826.65			Jul 12
80,469.13	_		•	•	1	80,469.13	1,422.34	1	•		40.80	176.65 (1 3 5.85)	20.00	35 00	84.33	56.93	(160.11)	217.04	764.00	80.00	7,408.45	(42,913.71)	50,322.16	27,458.42	(66,064.88)	93,523.30	76.52		2,942.00		33,866.00	10,540.00	12.139.00	2.366.00	8 831	6,328.67			Aug 12
68,537.00		,	,			68,537.00	528.00	•		•	31.00	152.00 (121.00)	70,00	120000/	132.00	126.00	(2//.00)	403.00	850.00	134.00	6,799.00	(41,208.00)	48,007.00	18,082.00	(46,268.00)	64,350.00	281.00		1,770.00	112.00	31,675.00	8,108.00	12.085.00	2,024.00	0 458 00	8,123.00			Budget
11,932.13		1	•	•		11,932.13	894.34	•			9.80	24.65 (14.85)	(1,00)	1000	(47.67)	(69.07)	116.89	(185.96)	(86.00)	(54.00)	609.45	(1,705.71)	2,315.16	9,376.42	(19,796.88)	29,173.30	(204.48)		1,172.00	(112.00)	2,191.00	2,432.00	54.00	342.00	(637 00)	(1,794.33)			\$ Over Budget 9
17.4%	0.0%	0.0%	0.0%	0.0%	0.0%	17.4%	169.4%	0.0%	0.0%	0.0%	31.6%	16.2% 12.3%	5,0,0	3 000	-36.1%	-54.8%	-42.2%	-46.1%	-10.1%	-40.3%	9.0%	4.1%	4.8%	51.9%	42.8%	45.3%	-72.8%	0.0%	66.2%	-100.0%	6.9%	30.0%	0.4%	16.9%	5 7%	-22.1%			% Variance
996,623.68	209,015.74	23,883.00	1	•	185,132.74	787,607.94	13,704.21		(6,803.70)	6,803.70	432.50	1,727.02 (1,294.52)	000.00	00.300	1,405.15	770.57	(2,/01.52)	3,472.09	7,209.21	1,006.00	80,224.75	(477,005.94)	557,230.69	225,878.70	(609,639.09)	835,517.79	1,555.78	•	26,202.00	ŧ	355,597.83	100,098.06	133,313.00	25,641.00	OE 5/15 77	74,660.00			Oct '11 - Aug 12
766,542.00			,			766,542.00	5,808.00	•	(6,556.00)	6,556.00	333.00	1,667.00 (1,334.00)	200.167	201.00/	1,452.00	1,392.00	(3,041.00)	4,433.00	9,350.00	1,474.00	74,951.00	(454,243.00)	529,194.00	211,372.00	(540,840.00)	752,212.00	3,091.00	•	19,470.00	1,232.00	348,425.00	89,188.00	132,935.00	22,264.00	100 950 00	89,353.00			YTD Budget
21,065.94			•	•	1	21,065.94	7,896.21	•	(247.70)	247.70	99.50	60.02 39.48	/3:39	75 30	(46.85)	(621.43)	339.48	(960.91)	(2,140.79)	(468.00)	5,273.75	(22,762.94)	28,036.69	14,506.70	(68,799.09)	83,305.79	(1,535.22)		6,732.00	(1,232.00)	7,172.83	10,910.06	378.00	3.377.00	(7 /07 73)	(14,693.00)			\$ Over Budget
2.7%	0.0%	0.0%	0.0%	0.0%	0,0%	2.7%	136.0%	0.0%	3.8%	3.8%	29.9%	3.6% -3.0%	20,570	70.35	-3.2%	-44.6%	-11.2%	-21.7%	-22.9%	-31.8%	7.0%	5.0%	5.3%	6.9%	12.7%	11.1%	-49.7%	0.0%	34.6%	-100.0%	2.1%	12.2%	0.3%	15.2%	_7 7%	-16.4%			% Variance
838,852.00		,	•			838,852.00	6,336.00	•	(6,556.00)	6,556.00	364.00	1,819.00 (1,455.00)	31,000	21700	1,584.00	1,518.00	(3,318.00)	4,836.00	10,200.00	1,608.00	81,350.00	(493,027.00)	574,377.00	233,627.00	(597,785.00)	831,412.00	3,372.00		21,240,00	1,344.00	380,100.00	97,296.00	145,020.00	24.288.00	113 /06 00	97,476.00		_	Annual Budget
118.8%	0.0%	0.0%	0.0%	0.0%	0.0%	93.9%	216.3%	0.0%	103.8%	103.8%	118.8%	94,9% 89.0%	113.076	115 69/	88.7%	50.8%	81.4%	71.8%	70.7%	62.6%	98.6%	96.8%	97.0%	96.7%	102.0%	100.5%	46.1%	0.0%	123.4%	0.0%	93.6%	102.9%	91.9%	105.6%	95 100	76.6%			% Budget

PEACHTREE CITY AIRPORT AUTHORITY PROFIT/LOSS PERFORMANCE AUGUST 2012

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Total 6340 · Postage Expense	6340 · Postage Expense 6341 · Airport	Total 6280 · Employee Expenses	6280 · Employee Expenses 6281 · Airport	Total 6270 · Professional Fees	6272 · Accounting Fees	6270 · Professional Fees 6271 · Legal/Contract/Consulting	Total 6260 · Uniforms	6260 · Uniforms 6261 · Airport	Total 6250 · Insurance - Workers Comp.	6250 · Insurance - Workers Comp. 6251 · Airport	Total 6240 · Insurance - Employee Group	6240 · Insurance - Employee Group 6244 · Employer Paid Medical	6230 · Insurance - Emp. Theft	6220 · insurance - Auto	6210 Insurance - Property	6205 · Insurance-Professional Liab.	Total 6200 · Insurance - General Liability	6200 · Insurance - General Liability 6201 · Airport	Total 6170 · Dues & Subscriptions	6170 · Dues & Subscriptions 6171 · Airport	6132 · Credit Card Processing Fees	6120 · Bank Service Charges 6121 · Theft/Loss	Total 6100 · Auto & Truck	6100 · Auto & Truck 6101 · Airport	Total 5230 · Travel/Entertainment/Training	5230 · Travel/Entertainment/Training 5231 · Airport	Total 5100 · Advertising/Marketing	5100 · Advertising/Marketing 5101 · Airport	Expense
,	66,58	•		3,000.00	1,500.00	1.500.00	219.51	219.51	625.57	625.57	2,377.95	2,377.95		422.58	430.00	361.91	754.00	754.00	41.66	41.66	2,944.08		879.81	879.81	163.00	163.00	1,087.60	1,087.60	
49.04	49.04	•	,	3,933.00	2,000.00	1.933.00	•	,	1,311.49	1,311.49	2,012.16	2,012.16		429.16	476.00	303.25	3,103.83	3,103.83	414.59	414.59	2,511.00		1,004.57	1,004.57	89.56	89.56	165.50	165.50	
68.30	68.30	67.68	67.68	3,933.00	2,000.00	1.933.00	397.00	397.00	846.89	846.89	1,341.44	1,341.44	175.00	429.16	476.00	303.25	603.83	603.83	114.59	114.59	4,130.22	,	881.85	881.85	608.48	608.48	1,202.38	1,202.38	
42.00	42.00	33.00	33.00	3,933.00	2,000.00	1.933.00	701.00	701.00	778.00	778.00	2,215.00	2,215.00		486.00	491.00	416,00	867.00	867.00	1		3,070.00	107.00	995.00	995.00	429.00	429.00	1,000.00	1,000.00	
26.30	26.30	34.68	34.68	-	•		(304.00)	(304.00)	68.89	68,89	(873.56)	(873.56)		(56.84)	(15.00)	(112.75)	(263.17)	(263.17)	114.59	114.59	1,060.22	(107.00)	(113.15)	(113.15)	179.48	179.48	202.38	202.38	
62.6%	62.6%	105.1%	105.1%	0.0%	0.0%	0.0%	-43.4%	-43.4%	8.9%	8.9%	-39.4%	-39.4%	0.0%	-11.7%	-3.1%	-27.1%	-30.4%	-30.4%	0.0%	0.0%	34.5%	-100.0%	-11.4%	-11.4%	41.8%	41.8%	20.2%	20.2%	
531.65	531.65	223.34	223.34	43,263.00	22,000.00	21 263 00	2,983.35	2,983.35	5,159.44	5,159.44	16,603.79	16,603.79	175.00	4,720.84	5,236.00	3.335.65	9,142.17	9,142.17	1,661.07	1,661.07	37,110.54	92.23	50.959	9,656.05	4,822.31	4,822.31	3,881.54	3,881.54	
462.00	462.00	363.00	363.00	43,263.00	22,000.00	21 263 00	3,596.00	3,596.00	8,558.00	8,558.00	24,365.00	24,365.00		5,346.00	5,038.00	4.578.00	9,538.00	9,538.00	682.00	682.00	33,770.00	1,177.00	10,945.00	10,945.00	4,719.00	4,719.00	11,000.00	11,000.00	
69.65	69.65	(139.66)	(139.66)	,	•	•	(612.65)	(612.65)	(3,398.56)	(3,398.56)	(7,761.21)	(7,761.21)	175.00	(625.16)	198.00	(1.242.35)	(395.83)	(395.83)	979.07	979.07	3,340.54	(1,084.77)	(1,288.95)	(1,288.95)	103.31	103.31	(7,118.46)	(7,118.46)	
15.1%	15.1%	-38.5%	-38.5%	0.0%	0.0%	0	-17.0%	-17.0%	-39.7%	-39.7%	-31.9%	-31.9%	0.0%	-11.7%	3.9%	-27.1%	-4.2%	-4.2%	143.6%	143.6%	9.9%	-92.2%	-11.8%	-11.8%	2.2%	2.2%	-64.7%	-64.7%	
504.00	504.00	396.00	396.00	47,196.00	24,000.00	73 105 00	3,596.00	3,596.00	9,336.00	9,336.00	26,580.00	26,580.00	•	5,832.00	5,529.00	4 994 00	10,405.00	10,405.00	682.00	682.00	36,840.00	1,284.00	11,940.00	11,940.00	5,148.00	5,148.00	12,000.00	12,000.00	
105.5%	105.5%	56.4%	56.4%	91.7%	91.7%	01 78	83.0%	83.0%	55.3%	55.3%	62.5%	62.5%	0.0%	80.9%	94.7%	66.8%	87.9%	87.9%	243.6%	243.6%	100.7%	7.2%	80.9%	%6.08	93.7%	93.7%	32.3%		a de la companya de l

PEACHTREE CITY AIRPORT AUTHORITY PROFIT/LOSS PERFORMANCE AUGUST 2012

Net Ordinary Income Including Grants	Total Expense	Total 6550 · Payroll Expense	6569 · Accrued Payroli Expense	Total 6560 · Salaries & Wages	6560 · OTHER	6565 · IRA	6562 · FBO	6561 · Airport	6560 · Salaries & Wages	6480 · Taxes - Payroll	6550 · Payroll Expense	Total 6530 · Utilities		6530 · Utilities 6531 · Airport	Total 6520 · Telephone	6520 · Telephone 6521 · Airport	Total 6460 · Shop Supplies	6461 · Airport	6460 · Shop Supplies	Total 6450 · Office Expense	6450 · Office Expense 6451 · Airport	Total 6440 Office Supplies	6440 · Office Supplies 6441 · Airport	Total 6380 · Repairs/ Maintenance/SmallEquip	6380 · Repairs/ Maintenance/SmallEquip 6381 · Airport	6362 · Fuel Truck Rent	6352 · Fuel Farm Maintenance	
285,023.17	61,285.72	31,126.12	(12,122.88)	40,794.35		267.32	•	40,527.03		2,454.65		7,948.10		7,948.10	802.08	802.08	44.95	44.95		1,344.00	1,344.00	314.82	314.82	4,731.40	4,731.40	,	1,600.00	Aug 11
22,704.88	75,053.73	44,516.47	(6,995.00)	47,521.34	30.45	609.59	•	46,881.30		3,990.13		7,869.16	1,956.15	5,913.01	856.71	856.71	25.49	25.49		1,018.06	1,018.06	338.29	338.29	4,626.40	4,626.40	•		Jul 12
7,860.23	72,608.90	41,613.85	8,223.00	30,879.77	23.20	399.74		30,456.83		2,511.08		8,089.38	1,956.15	6,133.23	809.82	809.82				1,086.43	1,086.43	315.95	315.95	5,114.40	5,114.40		ı	Aug 12
3,483.00	65,054.00	35,488.00	3,154.00	29,841.00	,	405.00	•	29,436.00		2,493.00		7,164.00		7,164.00	701.00	701.00	16.00	16.00		1,038.00	1,038.00	300.00	300.00	3,184.00	3,184.00	1,600.00	,	Budget
4,377.23	7,554.90	6,125.85	5,069.00	1,038.77	·	(5.26)	•	1,020.83		18.08		925.38		(1,030.77)	108.82	108.82	(16.00)	(16.00)		48.43	48.43	15.95	15.95	1,930.40	1,930.40	(1,600.00)		\$ Over Budget
125.7%	11.6%	17.3%	160.7%	3.5%	0.0%	-1.3%	0.0%	3.5%	0.0%	0.7%		12.9%	0.0%	-14.4%	15.5%	15.5%	-100.0%	-100.0%		4.7%	4.7%	5.3%	5.3%	60.6%	60.6%	-100.0%	0.0%	% Variance
256,605.71	740,017.97	415,235.39	19,968.28	364,463.69	105.85	4,041.74	1	360,316.10		30,803.42		83,239.53	3,912.30	79,327.23	8,994.34	8,994.34	79.89	79.89		13,446.08	13,446.08	3,991.25	3,991.25	58,433.52	58,433.52	8,000.00	-	Oct '11 - Aug 12
64,280.00	702,262.00	380,892.00	440.00	353,945.00		4,455.00	•	349,490.00		26,507.00		78,804.00	•	78,804.00	7,711.00	7,711.00	176.00	176.00		11,358.00	11,358.00	3,300.00	3,300.00	35,021.00	35,021.00	17,600.00		YTD Budget
(16,690.03)	37,755.97	34,343.39	19,528.28	10,518.69		(413.26)	•	10,826.10		4,296.42		4,435.53		523.23	1,283.34	1,283.34	(96.11)	(96.11)		2,088.08	2,088.08	691.25	691.25	23,412.52	23,412.52	(9,600.00)		\$ Over Budget
-26.0%	5,4%	9.0%	4438.2%	3.0%	0.0%	-9.3%	0.0%	3.1%	0.0%	16.2%		5.6%	0.0%	0.7%	16.6%	16.6%	-54.6%	-54.6%		18.4%	18.4%	20.9%	20.9%	66.9%	66.9%	-54.5%	0.0%	% Variance
56,067.00	782,785.00	432,550.00	3,614.00	398,786.00		4,860.00		393,926.00		30,150.00		85,968.00		85,968.00	8,412.00	8,412.00	192.00	192.00		12,396.00	12,396.00	3,600.00	3,600.00	38,205.00	38,205.00	19,200.00	,	Annual Budget
457.7%	94.5%	96.0%	552.5%	91.4%	0.0%	83.2%	0.0%	91.5%	0.0%	102.2%		96.8%	0.0%	92.3%	106.9%	106.9%	41.6%	41.6%		108.5%	108.5%	110.9%	110.9%	152.9%	152.9%	41.7%	0.0%	% Budget

PEACHTREE CITY AIRPORT AUTHORITY PROFIT/LOSS PERFORMANCE AUGUST 2012

Fuel Revenue as % of Total Operating Revenue % Profit Margin on Jet Fuel % Profit Margin on Av Gas	Fuel Revenue	Total Revenue from Operations	MEMO INFORMATION:	NET INCOME FROM OPERATIONS	Total Amortization & Depreciation	6010 - Amortization 6020 - Depreciation Expense	Plus Amortization & Degraciation	4061 · State APO/Other	4060 - State Alp Grant	Less: Grant Money 4055 · Federal AIP Grant	Net Income Including Grants and Amort/Deprec.	Net Other Income	Total Other Expense	Total 7035 · Debt Service - Interest	7035 · Debt Service - Interest 7040 · Loan Interest Long Term 7041 · Loan-Interest Short Term	7025 · Unbudgeted Expense	Other Expense 6010 · Amortization 6020 · Depreciation Expense	Total Other Income	Total 7030 Interest Earned	7030 · Interest Earned 7031 · General Acct. Interest 7030 · Interest Earned · Other	Total 4050 · Hotel/Motel Tax	4050 · Hotel/Motel Tax 4051 · Hotel/Motel Tax · Ops	Other Income	Other Income/Expense	
76.9% 39.4% 19.4%	139,935.99	181,892.73	**	19,399.46	73,041.00	41.00 73,000.00	273,007.00	771 007 00		271,807.00	218,165.46	(66,857.71)	74,859.56	1,818.56	1,818.56		41.00 73.000.00	8,001.85	1.85	1.85	8,000.00	8,000.00			Aug 11
69.8% 34.2% 16.4%	106,426.82	152,544.88	***	2,149.98	62,351.00	41.00 62,310.00	(1)(C)	21 200 97	.	31,309.87	(28,891.15)	(51,596.03)	63,910.85	1,559.85	1,559.85		41.00 62.310,00	12,314.82	1.82	1.82	12,313.00	12,313.00			Jul 12
75.8% 41.6% 17.3%	143,845.46	189,803.01	*************	16,794.12	62,351.00	41.00 62,310.00		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			(45,556.88)	(53,417.11)	63,948.93	1,597.93	1,597.93		41.00 62.310.00	10,531.82	1.82	1.82	10,530.00	10,530.00			Aug 12
71.8% 39.1% 16.5%	112,357.00	156,517.00	***	10,601.00	73,041.00	41.00 73,000.00		1.851.1	•		(62,440.00)	(65,923.00)	75,147.00	1,940.00	1,940.00	166.00	41.00 73.000.00	9,224.00	72.00	- 72.00	9,152.00	9,152.00			Budget \$
	31,488.46	33,286.01	***	6,193.12	(10,690.00)	(10,690.00)					16,883.12	12,505.89	(11,198.07)	(342.07)	(342.07)	(166.00)	(10.690.00)	1,307.82	(70.18)	(70.18)	1,378.00	1,378.00			\$ Over Budget
	28.0%	21.3%	- 安安安安安安安安安安安安安安安	58.4%	-14.6%	0.0%		0.0%	0.0%	0.0%	-27.0%	-19.0%	-14.9%	-17.6%	-17.6% 0.0%	-100.0%	-14.6%	14.2%	-97.5%	-97.5%	15.1%	15.1%			% Variance
73.8% 37.1% 16.8%	1,392,748.48	1,886,091.47	************	134,836.58	685,861.00	451.00 685,410.00		23,883.00		185,132.74	(342,008.68)	(605,418.09)	711,518.14	18,253.44	18,253.44	600.00	451.00 685.410.00	106,100.05	20.05	20.05	106,080.00	106,080.00			Oct '11 - Aug 12
72.2% 39.1% 16,5%	1,281,406.00	1,773,717.00	***	142,578.00	803,451.00	451.00 803,000.00					(660,873.00)	(731,709.00)	833,173,00	21,340.00	21,340.00	1,826.00	451.00 803.000.00	101,464.00	792.00	792.00	100,672.00	100,672.00			YTD Budget
	111,342.48	112,374.47	***	(7,741.42)	(117,590.00)	(117,590.00)	F00,0+0.71	23,883.00	• 1	185,132.74	318,864.32	126,290.91	(121,654.86)	(3,086.56)	(3,086.56)	(1,226.00)	(117.590.00)	4,636.05	(771.95)	(771.95)	5,408.00	5,408.00			\$ Over Budget
	8.7%	6.3%	****	-5,4%	-14.6%	0.0%		0.0%	0.0%	0.0%	-48.2%	-17.3%	-14.6%	-14.5%	-14.5% 0.0%	-67.1%	0.0%	4.6%	-97.5%	-97.5%	5.4%	5.4%			% Varlance
72.4%	1,405,789.00	1,942,260.00	****	141,483.00	876,492.00	492.00 876,000.00		0.00 1.00000000000000000000000000000000	9 1		(735,009.00)	(797,632.00)	908,320.00	23,280.00	23,280.00	1,992.00	492.00 876.000.00	110,688.00	864.00	864.00	109,824.00	109,824.00			Annual Budget
	99.1%	97.1%	-6 + 6 + 6 + 6 + 6 + 6 + 6 + 6 + 6 + 6 +	95.3%	78.3%	91.7% 78.2%	6:65	0.0%	0.0%	0.0%	46.5%	75.9%	78.3%	78.4%	78.4% 0.0%	30.1%	91.7% 78.2%	95.9%	2.3%	2.3%	96.6%	96.6%			% Budget

Peachtree City Airport Authority Balance Sheet Prev Year Comparison As of August 31, 2012

	Aug 31, 12	Jul 31, 12	\$ Change
SSETS			
Current Assets			
Checking/Savings	404.004.04		
1000 · General Fund Account	121,991.81	140,271.56	(18,279.75)
1002 · Reserve Account	563,168.07	563,168.07	0.00
1005 · Grant Account	294.55	294.55	0.00
1008 · Falcon Field Veterans Memorial	47,545.22	47,624.05	(78.83)
Total Checking/Savings	732,999.65	751,358.23	(18,358.58)
Accounts Receivable			
1100 · Accounts Receivable	10,255.99	23,636.26	(13,380.27)
1104 · Prepaid Accounts Receivable	29,715.59	31,668.91	(1,953.32)
1105 · A/R Loans/Other	1,000.00	1,000.00	0.00
Total Accounts Receivable	40,971.58	56,305.17	(15,333.59)
Other Current Assets			
1080 · Petty Cash	500.00	500.00	0.00
1101 · Accrued A/R-Hotel/Motel	20,529.03	20,617.86	(88.83)
1150 · Grants Receivable	25,140.00	25,140.00	0.00
1200 · Inventory	73,559.62	65,408.30	8,151.32
1499 · Undeposited Funds	188.00	2.00	186.00
Total Other Current Assets	119,916.65	111,668.16	8,248.49
Total Current Assets	893,887.88	919,331.56	(25,443.68)
Fixed Assets			
1505 · Improvements(Airfield)	19,350,261.59	19,350,261.59	0.00
1506 · Land	7,687,974.01	7,687,974.01	0.00
1510 · Buildings & Improvement	7,073,107.50	7,071,382.50	1,725.00
1520 Machinery & Equipment	384,232.61	378,698.53	5,534.08
1530 · Under Construction	428,891.60	428,891.60	0.00
1681 · Accum depreciation - Other	(13,241,061.37)	(13,178,751.37)	(62,310.00)
Total Fixed Assets	21,683,405.94	21,738,456.86	(55,050.92)
Other Assets			
1301 Prepaid Sales Tax Liability	(100.42)	(100.42)	0.00
1320 · Prepaid Workers' Comp	1,883.81	2,730.70	(846.89)
1321 · Prepaid Ins/General Liabilty	603.83	1,207.66	(603.83)
1322 · Prepaid Prof.Liab. Ins.	303.35	606.60	(303.25)
1323 · Prepaid Property Ins.	5,232.00	3,924.00	1,308.00
1324 · Prepaid Auto Ins.	429.16	858.32	(429.16)
1330 · Prepaid Other (FAA/ASOS)	2,164.45	2,227.06	(62.61)
1525 · Loan Costs	5,000.00	5,000.00	0.00

Peachtree City Airport Authority Balance Sheet Prev Year Comparison As of August 31, 2012

	Aug 31, 12	Jul 31, 12	\$ Change
Total Other Assets	11,190.18	12,168.92	(978.74)
OTAL ASSETS	22,588,484.00	22,669,957.34	(81,473.34)
ABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 · Accounts Payable	29,071.99	61,580.74	(32,508.75
Total Accounts Payable	29,071.99	61,580.74	(32,508.75
Other Current Liabilities			
2001 · Accts Payable/Accruals	33,104.17	31,091.17	2,013.00
2050 · Accrued Wages	26,647.00	18,424.00	8,223.00
2055 · Compensated absences	3,344.80	3,344.80	0.00
2100 · Employee Health Ins. Payable	(699.89)	(689.85)	(10.04
2101 · Employee Dental Ins. Payable	(869.34)	(768.31)	(101.03
2110 · Co. Paid Employee Health	1,649.15	1,636.96	12.19
2111 · Simple IRA	(115.38)	2,675.00	(2,790.38
2190 · Sales Tax Payable	6,512.01	5,796.51	715.50
2200 · Federal Withholding Tax Payable	0.00	1,332.00	(1,332.00
2210 · FICA Withholding Tax Payable	0.00	1,662.99	(1,662.99
2212 · Medicare Tax Payable	0.00	463.66	(463.66
2220 · State Withholding Tax Payable	1,162.81	1,828.94	(666.13
2280 · Accrued FUTA	(203.59)	(234.82)	31.23
2285 - Accrued SUTA	428.32	264.20	164.12
2510 · Long- Term Debt	66,083.15	66,083.15	0.00
2690 · Deposits - Hangars	5,000.00	5,000.00	0.00
2962 · Unearned Prepaid Revenue	29,715.59	31,668.91	(1,953.32
2963 · Veterans Memorial Donation	42,396.31	42,455.97	(59.66
2964 · J.Cobb-Memorial	4,008.46	4,008.46	0.00
Total Other Current Liabilities	218,163.57	216,043.74	2,119.83
Total Current Liabilities	247,235.56	277,624.48	(30,388.92
Long Term Liabilities			
2811 · Note Payable #20-Bidg Renov	19,145.67	22,536.53	(3,390.86
2814 · Note Payable #23-CIP	371,889.54	374,026.22	(2,136.68
Total Long Term Liabilities	391,035.21	396,562.75	(5,527.54
Total Liabilities	638,270.77	674,187.23	(35,916.46
Equity			
3030 · Contrib. Capital - Grant	19,933.87	19,933.87	0.00

Peachtree City Airport Authority Balance Sheet Prev Year Comparison As of August 31, 2012

	Aug 31, 12	Jul 31, 12	\$ Change
3035 ⋅ Contrib. Capital - Donation	2,125,000.00	2,125,000.00	0.00
3040 · Retained Earnings	9,398,851.92	9,398,851.92	0.00
3051 · Contr. Capital - FAA #02	1,221,311.00	1,221,311.00	0.00
3052 · Contr. Capital - FAA #03	2,126,666.00	2,126,666.00	0.00
3053 · Contr. Capital - FAA #04	2,126,667.00	2,126,667.00	0.00
3054 · Contr. Capital - FAA #05	2,126,667.00	2,126,667.00	0.00
3055 · Contr. Capital - FAA #06	183,844.00	183,844.00	0.00
3056 · Contr. Capital - FAA #07	710,537.00	710,537.00	0.00
3057 · Contr. Capital - FAA #08	653,506.00	653,506.00	0.00
3058 · Contr. Capital - FAA #09	390,320.00	390,320.00	0.00
3059 · Contr. Capital - FAA #10	184,408.00	184,408.00	0.00
3060 · Contr. Captial - FAA #11	271,956.00	271,956.00	0.00
3070 · Contr. Capital - State #1-113	38,857.55	38,857.55	0.00
3071 · Contr. Capital - State #2-113	66,500.00	66,500.00	0.00
3072 · Contr. Capital - State #3-113	104,000.00	104,000.00	0.00
3073 · Contr. Capital - State #4-113	7,425.00	7,425.00	0.00
3074 · Contr. Capital - State #5-113	96,640.00	96,640.00	0.00
3075 · Contr. Capital - State #6-113	316,950.00	316,950.00	0.00
3076 · Contr. Capital - State #7-113	29,519.00	29,519.00	0.00
3077 · Contr. Capital - State #8-113	9,180.00	9,180.00	0.00
3078 · Contr. Capital - State #9-113	16,707.10	16,707.10	0.00
3079 · Contr. Capital - State #10-113	60,566.44	60,566.44	0.00
3080 · Contr. Capital - State #11-113	511.13	511.13	0.00
3081 · Contr. Capital - State #12-113	5,697.90	5,697.90	0.00
Net Income	(342,008.68)	(296,451.80)	(45,556.88)
Total Equity	21,950,213.23	21,995,770.11	(45,556.88)
TOTAL LIABILITIES & EQUITY	22,588,484.00	22,669,957.34	(81,473.34)

Peachtree City Airport Authority (PCAA) Regular Meeting Agenda Thursday, September 13, 2012 Aviation Center, Atlanta Regional Airport Falcon Field 7:00 p.m.

I. CALL THE MEETING TO ORDER

II. APPROVAL OF MINUTES

August 9, 2012 PCAA Meeting Minutes

III. REPORTS

Airport Safety & Operations - George Harrison

Finance & Capital Budgeting - Bill Flynn

Tenant & Community Relations - Bill Rial

Marketing - Zaheer Faruqi

Operations- Airport Manager, Hope Macaluso, A.A.E.

IV. FINANCIAL REVIEW

Aviation Director-Bryan LaBrecque

V. OLD AGENDA ITEMS

08-11-02 Update on Ted Mallory Memorial Plaque

08-12-01 Callula Hill Rezoning Application Update and Discussion on

Impact to Airport

VI. NEW AGENDA ITEMS

09-12-01 FY 2013 Budget Review and Consideration

09-12-02 Discussion of Airport Improvement Program Items

VII. EXECUTIVE SESSION

VIII. ADJOURNMENT

NOTE: This agenda is subject to change up to 24 hours before meeting.

NOTE: A quorum of the Peachtree City Mayor & Council may be in attendance.

Peachtree City Airport Authority

Executive Session Affidavit

The undersigned hereby states under oath, in the presence of a notary public, as subscribed below, that the undersigned presided over a meeting of the Peachtree City airport Authority, in the capacity set forth below, on the meeting date set forth below.

A portion of this meeting was held in executive session and closed to the public, pursuant to motion duly made, seconded and passed by the Authority. The closed portion of such meeting, held in executive session, was devoted to matters within the exceptions provided by law, specifically as initialed below:

Discussing Matters protected by the a	ttorney-client privilege. O.CG.A. §50-14-2(1)	
Discussing the future acquisition of rea	al estate. O.C.G.A. §50-14-3(4)	
Discussing or deliberating the appoint evaluation or rating of a puLlic officer	ment, employment, compensation, hiring, discip or employee. O.C.G.A. §50-14-3(6)	llinary action or dismissal, or periodic
	held in compliance with the law, based upon th	e advice of legal counsel for the Authority, and
based upon observation of all members present.		
In witness whereof, the undersigned has signed t	his affidavit on the date indicated below.	Buluteley
		Signature
		CHARMAN
Sworn to and subscribed		Capacity
Before me this date:		
Notary Public		Date of Meeting: 9/13/12
	Concurrence of Authority Members	
The undersigned confirm t	hat the statements contained in the above affid	avit cretrue and correct.
-th.		

Opinion of Legal Counsel

The closed portion of the meeting of the Peachtree City airport Authority reference din the above affidavit was appropriate under Georgia law and was held pursuant to my advice and counsel.

Legal Counsel