

**PEACHTREE CITY AIRPORT AUTHORITY  
MINUTES OF MEETING**

**August 5, 1998**

The regular meeting of the Peachtree City Airport Authority, was held in the City Hall Council Chambers, Peachtree City, on August 5, 1998, at 7:00 p.m. Those present were: Chairman Robert B. Patterson; Members Daniel E. Carr, David M. Good, H.E. Buffington; Airport Manager James H. Savage; Recording Secretary Shirley R. Comer.

Authority Attorney Douglas B. Warner was absent.

**I. ANNOUNCEMENTS**

None.

**II. ADDITIONAL AGENDA ITEMS**

Mr. Good requested that Agenda Item 98-08-04 be added to review the FBO and Airport Operations budgets for July.

**III. APPROVAL OF MINUTES**

A motion was made by Mr. Good and seconded by Mr. Buffington to approve the minutes of the June 3, 1998, Authority meeting as presented.

The motion passed unanimously.

A motion was made by Mr. Good and seconded by Mr. Buffington to approve the minutes of the June 8, 1998, Authority meeting as presented.

The motion passed unanimously.

A motion was made by Mr. Carr and seconded by Mr. Good to approve the minutes of the June 30, 1998, Authority meeting as presented.

The motion passed unanimously.

#### IV. REPORTS

Mr. Savage advised the Authority that due a conflict of meetings scheduled for the same time, Mr. Jim Friday of the Wings Over Dixie Air Show Committee would like to present his report first.

##### B. Air Show Committee - Jim Friday

Mr. Friday gave the Authority a brief update on the plans for the air show to held September 12, & 13, 1998. An outline of that report is attached and made a part of these minutes.

##### A. Airport Manager - Jim Savage

Mr. Savage distributed the following report to the members:

#### AIRPORT MANAGER'S REPORT - AUGUST 5, 1998

1. We now have the software developed by Airspace Safety Analysis Corporation installed in my computer. This software allows me to review the proposed height of any planned structure to determine if it would interfere with any of our current or planned instrument procedures.

A recent test of the product showed that the requested height for a telecommunications tower proposed for the animal shelter property on south highway 74, met current FAA criteria for existing approach procedures, but if we consider the possibility of a 100 DH on a precision GPS approach, it would have restricted minimums to approximately 160 feet.

In cooperation with the City's staff and the company building the tower, we were successful in getting them to lower the tower so it would not interfere.

The software will sell for approximately \$1,500 with periodic upgrades costing about \$600. Because we helped develop the application of the software, our copy was free, however we will need to subscribe to the periodic upgrades which will most likely occur annually.

2. The latest in our efforts to acquire the F-16 for static display are somewhat discouraging. In conversations with Mr. Tom Dunleavy of AMARC at Davis-Monthan AFB, he now indicates that the aircraft may not be ready for delivery to our agent in Tucson until late August.

Mr. Dunleavy, without a doubt, personifies what is wrong with a bureaucracy. This gentleman seems to have little clue as to what is actually going on in his department and seems willing to tell us anything just to satisfy our repeated inquiries. His latest excuse for further delay is based on the USAF need for parts cannibalized from the many aircraft stored at DM.

According to Mr. Dunleavy, the individuals that would prepare our aircraft for delivery are currently engaged in removing parts from stored aircraft for use by active duty units, and cannot get to our machine until later this month.

Our hopes of using the aircraft for static display and a "photo opportunity" fund raiser during the airshow in September are fading fast.

The local chapter of the Air Force Association remains willing to take on this project and will provide the mechanics and manpower necessary to reassemble the aircraft upon its arrival, as well as maintaining it once displayed.

Mr. Gary Rower, who I have recruited to help us coordinate this project, is working on a fund raising concept of selling bricks similar to Olympic Park in Atlanta or Heritage Park in Fayetteville. The bricks would surround the base of the aircraft and provide a permanent memorial to our military veterans. He has commitments of some \$1,500 to date and believes the entire cost of the project could be raised in this manner. Obviously, having the aircraft here for the airshow would help this cause considerably.

3. On the evening of July 14, the number four PAPI box for runway 13 was destroyed by an aircraft flown by one of our off-duty line service technicians. The aircraft veered off the runway during takeoff and struck the PAPI box with the right wing. No one was injured and the damage to the aircraft was limited to the fuel tank in the right wing.

We have ordered a replacement box from the manufacturer which are built on an as-needed basis. Delivery is expected by late August at a cost to the pilot's insurance company of approximately \$2,600. The system for runway 13 will remain inoperative until the unit is replaced. The system for runway 31 is operating normally.

4. Upon our taking over the operation of the FBO, we found the FBO hangar to be in a very poor state of repair. Bob Gray and Jeff Doggendorf spent several days removing debris, trash and useless junk from the facility; locating and repairing roof leaks; improving basic landscape in front of the building and in general, cleaning up several years of neglect.

During that time, it was also necessary to completely overhaul the sewerage lift station that serves the FBO hangar and the Hunting main hangar at 1 Falcon Drive. We did not learn that the Hunting building was served by the lift station until repairs

began. Hunting has agreed to share in the cost of repairs which was performed by Fitzgerald Plumbing at a cost of \$9,942.00.

The system installed uses a dual pump system with a high level alarm to warn of pump failure. The original system used a single pump and did not meet plumbing or electrical codes, which contributed to the high cost of replacement. We are re-wiring the system to operate on its own power meter and will invoice Hunting, or the new tenant of that hangar, for half of the operating cost.

5. And finally, we have moved into the Aviation Center; we are operating the FBO; we seem to have many satisfied customers who like our very competitive fuel prices and level of customer service. We have most of the rough edges rounded off, but still have many areas of service that need polishing.

We are in the process of becoming a NOAA Aeronautical Chart dealer and will soon become a distributor of Sporty's pilot supplies.

Heather and Jeanie, our current customer service representatives, have been a tremendous help in providing the "extras" to our customers, and have been working with several air charter companies in the northeast to provide the ground support for their charter flights. This effort, combined with the dedication of our line crews which take pride in providing good service for a change, is resulting in repeat business which can only continue to grow.

Our next step is to tackle the aircraft maintenance issue. I had hoped to have something in this area to discuss tonight, but scheduling of the individuals involved has not moved as rapidly as I had planned. This area is important enough that I believe we should schedule a called meeting to discuss this one item, perhaps later this month.

## V. OLD AGENDA ITEMS

- 98-04-01** Review hangar area "A" lease policies and lease rates, including application of the 2% fee for "on-field" commercial operators.

It was agreed that before a decision can be made on adjusting fee structures for the airport, a good indication of the Authority's income from its FBO should be determined, therefore the Chairman called for a motion to table this item until several months of operational history is collected.

A motion was made by Mr. Good and seconded by Mr. Buffington to table this item until the December meeting. The motion passed unanimously.

**98-06-05** Consider contract with T. Joe Byrd for employee health insurance bid and review.

A discussion was held by the Authority concerning the \$2,750 cost of the proposed services agreement.

Mr. Savage outlined his need for professional assistance in determining the best health plan for the employees and recommended the Authority approve the agreement.

It was decided by a general consensus of the members, that Mr. Savage should request Mr. Byrd to appear before the Authority with various options of coverage to consider. The Authority would then decide what level of coverage they would provide and if they wanted to go forward with the contract.

No further action was taken.

## **VI. NEW AGENDA ITEMS**

**98-08-01** Consider letter of engagement with Geeslin, Cordle, Johnson and Wetherington, LLP, for audit of FY 1997 Authority books.

After some discussion regarding the usual frequency of bidding for audit services every three years, a motion was made by Mr. Good and seconded by Mr. Buffington to accept the letter of engagement from Geeslin, Cordle, Johnson and Wetherington, LLP, for audit of FY 1997 Authority books, with the intention of seeking bids for the FY 1998 Audit when appropriate.

The motion passed unanimously.

**98-08-02** Consider additional capital equipment purchases for the FBO and airport operations.

After prioritizing the requested equipment purchases, it was agreed by general consensus of the Authority that the Mr. Savage should develop specifications and seek multiple bids for each of the items listed. When completed, he should return to the Authority for approval of each item.

No further action was taken.

**98-08-03 Consider authorizing interior improvements in the Aviation Center.**

Mr. Savage reviewed the two proposals received, of the three requested, outlining improvements to build a storeroom, finish a female employee rest room and repair the men's restroom in the flight school space.

It was Mr. Savage's recommendation that the Authority accept the proposal of Les V. Fisher, Inc. for \$3,170, which was some \$3,970 less than the bid from Fitzgerald & Sons.

A motion was made by Mr. Good and seconded by Mr. Carr to approve the projects and accept the proposal from Les V. Fisher as presented.

The motion passed unanimously.

**98-08-04 Review the FBO and Airport Operations budgets for July.**

Mr. Good requested that Mr. Savage do a line by line review of the budgets for July, explaining the major deviations from the approved numbers.

After the review it was agreed that a similar review should occur monthly until a pattern of income and expenses can be determined from future FBO operations.

No further actions were taken.

Hearing no other business to consider in open session, Chairman Patterson called for a 10 minute recess with the intent to reconvene in Executive Session to consider personnel matters.

**VII. EXECUTIVE SESSION**

Mr. Savage briefed the Authority on current FBO and airport operations, outlining the need for additional customer service personnel, and a full time Bookkeeper/Office Manager to replace long-time Authority employee Shirley R. Comer, who has indicated she will be leaving the employment of the Authority after September.

Mr. Savage presented an amended budget and an outline of personnel cost that includes two additional part-time receptionists and a full-time bookkeeper/office manager.

After some discussion of the actual cost of these additions, a motion was made by Chairman Patterson and seconded by Mr. Good to approve the changes as requested.

The motion passed unanimously.

There were no other actions taken.

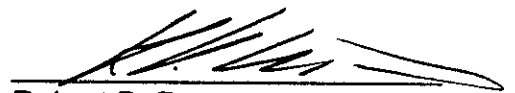
Hearing no other business to be considered by the Authority, the Chairman called for a motion to adjourn.

At 9:10 p.m., a motion to adjourn was made by Mr. Buffington and seconded by Mr. Carr.

The motion passed unanimously.



Attested by:



Robert B. Patterson, Chairman

# Wings over Dixie '98 Airshow and Festival

Falcon Field • Peachtree City, GA  
September 12-13, 1998

MAP TO  
FALCON FIELD



## Featuring

U.S. Army Golden Knights • Flying Saucer  
Air Shows Unlimited • B-17 "Flying Fortress"  
Red Eagle • U.S. Firepower Display • SR-71 "Dauntless"  
Pat Gunn • PBV-5 "Catalina" • B-25 "Mitchell" Bomber  
P-40 "Flying Tiger" • P-51 "Mustang" • F-4U "Corsair"  
Fantastic Aerobatics Show Each Day



Gate Opens 11:00am  
Airshow Begins at 1:00pm  
Admission: \$10 Adult / \$6 Children  
Tickets Available at Ticketmaster

no coolers - no pets - no smoking on ramp - lawn chairs welcome

[www.wingsoverdixie.com](http://www.wingsoverdixie.com)



CLD 1-5 each day

## "WINGS OVER DIXIE '98" AIRSHOW REPORT

Here are the highlights of "Wings Over Dixie '98", one of the largest entertainment events to be staged on the southside of Atlanta in many years:

- The "Wings Over Dixie '98" Airshow committee has permanent office space at Falcon Field in the former Stevens Aviation hangar where planning meetings are held each Friday at 9:00 AM. The phone number for the office is 770 632-6688; the fax number is 770 632-6689.
- The U.S. Army Golden Knights Parachute Demonstration Team is confirmed, and may perform twice during each airshow day.
- We plan for Dixie Wing Colonels to speak on World War II history at school assemblies during the week prior to the airshow; then distribute coupons to students who can redeem them at the airshow for a set of wings, thereby "earning their wings". This activity promotes airshow attendance. This activity may be tied in with essays written on World War II history by the students. The authors of the best essays will be selected and offered a free flight as part of the Experimental Aircraft Association's Young Eagles program on Friday afternoon, the 11th.
- Thanks to Col. Mike Conley and Ed Foster, we have 40 recip/warbird type aircraft. We plan to fly them on Friday afternoon (Media Day), Saturday morning to arouse the local folks, and in both airshows. These include the beautiful B-17 "Thunderbird" from the Lone Star Museum in Galveston, TX, a B-25, PBY-5 Catalina flying boat, C-47, P-51, P-40, F-4U, and our SBD-5 plus many trainers. There are aerobatic acts by National Aerobatic Champion pilots, a jet performance, military flybys, and a World War II airpower demonstration (formerly the Tora, Tora act) with spectacular pyrotechnics.
- Len Gough, our marketing manager, is working closely with national sponsors for fund raising. These include Coca Cola, Ralston Purina, Chick-Fil-A, Ingles, Texaco Express Lube, Tabasco, Carpets of Dalton, Three Dollar Cafes, Sports Authority, Papa John's Pizza, Subway, and Long Horn Steakhouse. Len Gough is the initial point of contact for ANY vendor, association, club, company, commercial display or anybody else who wants to occupy space at Falcon Field. Contact him at ProMaker Marketing, 770-716-8420.
- The airshow printed program of 16-24 pages will be produced in 45,000 copies. 30,000 copies will be sent out with the Fayette newspaper 9 days prior to the show, and 15,000 copies will be sold at the show.
- We will run a "Wings Over Dixie '98" ad in the Atlanta Journal-Constitution (southside editions only) on 30 August, 3, 4, 7, and 10 September. On 4 September, the AJC will include a tabloid insert featuring the Dixie Wing and its airshow which will be distributed to 100,000 subscribers.
- We are working to develop a list of 1,000 employees at Hartsfield Airport. We will send them a personal invitation to the airshow, along with material about joining the Confederate Air Force. If they visit our recruiting booth at the airshow and fill out an application on the spot, we'll refund the price of two airshow tickets
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## Wings Over Dixie '98 Report continued

- **Scott Slade** of Channel 2 TV will be our Airshow Announcer. **Col. Lou Howard** has arranged to rent the DeKalb County public address system and to have it installed.
- There will be media flights on Friday afternoon, the 11th. Channel 2 and the Atlanta Journal-Constitution will give us good pre-show publicity as well as southside newspapers. Channel 2 will do live, on-site broadcasting on Saturday morning.
- We will distribute 2,500 posters. Many will be distributed by delivery truck drivers to local stores of large national and metropolitan businesses.
- **Col. Dick Kagarise** has arranged for the loan of 16 free golf carts, more than 20 free nights of motel rooms and has worked with **Col. Jim Friday** for the loan of more than 30 automobiles. **Col. Joe Fagundes** is purchasing the ad space on the back cover of the airshow program for his car rental franchise, and is loaning four 7-passenger vans and one 15-passenger van to help with our transportation needs
- **Jim Savage**, Falcon Field Airport Manager, has permitted us to use 50% of the large Stevens Aviation hangar for hosting our sponsors, VIPs, Saturday night party and selected display booths.
- **Col. Jim Friday** has arranged for all porta-potties, dumpsters, and small tents to be loaned for free.
- The Georgia Military Vehicle Preservation Association will bring a collection of World War II vehicles.
- **Col. Jim Friday** has obtained authorization for us to park 3,000 cars at Starrs Mill School and **Col. Bryant Balkcum** is arranging for parking at a vacant field adjacent to Starrs Mill. We will rent up to 15 buses per day to transport spectators. We are coordinating with the Kiwanis Club to provide the manpower for parking at Starrs Mill and at Falcon Field.
- The Peachtree City Police Department endorses the use of golf carts by Peachtree City residents to come to the airshow.
- Tickets are on sale now through Ticketmaster, and will be sold through the Boy Scouts in south Atlanta. Tickets may also be purchased by Colonels and Friends of the Wing from **Col. Tom Barnes**. Tickets will not be issued on consignment; its cash on the barrel head up front.

<u><b>Ticket Prices:</b></u>	<u><b>Advance (through 9 Sep)</b></u>	<u><b>Day of Show</b></u>
Adult	\$ 8.00	\$10.00
Child (6 through 17)	\$ 5.00	\$ 6.00
Under 6	n/a	Free
Blocks of 25 or more	\$ 7.00	n/a
Parking at Starrs Mill	n/a	\$ 1.00
Parking at Falcon Field	n/a	\$ 5.00

## PEACHTREE CITY AIRPORT AUTHORITY

## RECORD OF ATTENDANCE AS OF:

August 31, 1998

Members	Regular Meetings	Meetings	Regular	Special Called	Special Called	Total
	Last 12 Months	Attended	Attendance	Meetings Last	Meetings	Attendance
			%	12 Months	Attended	%
David M. Good	10	9	90%	5	5	93%
Vacant	0	0	0%	0	0	0%
Robert B. Patterson	10	10	100%	5	5	100%
Daniel E. Carr	10	9	90%	5	4	87%
H.E. Buffington *	7	7	100%	5	5	100%

\* Note: New member as of 1/1/98

Members	Dates Absent	Type
David M. Good	9/3/97	Regular
Janet E. Wells	Resigned	
Robert B. Patterson		
Daniel E. Carr	2/4/98	Regular
	4/28/98	Special
H.E. Buffington		

Meeting Dates	Type
1/7/98	Regular
2/4/98	Regular
2/21/98	Special
3/4/98	Regular
4/1/98	Regular
4/20/98	Special
4/28/98	Special
5/7/98	Regular
5/21/98	Special
6/3/98	Regular
6/8/98	Special
7/1/98	None
8/5/98	Regular
9/3/97	Regular
10/1/97	Regular
11/12/97	Regular
12/3/97	None