

**PEACHTREE CITY AIRPORT AUTHORITY
MINUTES OF MEETING**

July 7, 1999

The July meeting of the Peachtree City Airport Authority, was held at the Aviation Center, Peachtree City-Falcon Field Airport, on July 7, 1999, at 7:00 p.m.

Those present were: Chairman Robert B. Patterson; Members: Susan M. Cates, Catherine M. Nelmes and H.E. Buffington; Airport Manager James H. Savage; Recording Secretary Clair I. Ford and Authority Attorney Douglas B. Warner .

Member David M. Good was absent due to a business trip.

I. ANNOUNCEMENTS

None.

II. APPROVAL OF MINUTES

A motion was made by Ms. Nelmes and seconded by Chairman Patterson to approve the minutes of the June 2, 1999 meeting as presented.

The motion passed unanimously.

III. REPORTS

A. Airport Manager - Jim Savage

Mr. Savage presented the following report:

AIRPORT MANAGER'S REPORT - JULY 7, 1999

1. On Saturday, June 5, the Dixie Wing of the Confederate Air Force moved all of their aircraft into the "annex hangar" and have settled in for some serious work. If you have not visited the facility, please stop by. They have work parties on Tuesdays, Thursdays and Saturdays and are happy to show off their efforts.
2. The CAF held a reception for potential sponsors of the Second Annual Wings Over Dixie Air Show on the night of June 16. While the weather did not cooperate that evening and the heavy thunderstorms prevented any "flying of sponsors", the

turnout was fair and several local businesses signed up. A brief keynote speech by former Delta Air lines president Hollis Harris (now CEO of World Airways) was well received by all. Mr. Harris citing a tight financial situation at World Airways, donated \$1,000 of his own money for the cause. Total funds raised to date in cash and "in-kind" donations exceeds \$75,000.

The show is scheduled for Saturday and Sunday, September 11-12, with press coverage and air show practice planned for Friday, September 10. Proceeds will benefit the Fayette County Youth Protection Home, the Kiwanis Clubs of Peachtree City and Fayette County, and the CAF.

3. I've been working with the engineers at Wilbur Smith and Associates to design an aircraft and automobile "wash rack" to be placed near the FBO hangar. Preliminary ideas include capturing all runoff from the wash rack area, running it through a water/oil separator, then discharging it into the sanitary sewer system. To prevent large quantities of rain water from flooding the sanitary sewer system, we will have to provide some form of diverter valve to switch rain water to the storm sewer system when the wash rack is not in use.

In our Storm Water Pollution Prevention Plan, we are responsible for developing "best management practices" to prevent the discharge of pollutants into our neighboring streams. As we grow and the number of aircraft and vehicles needing cleaning increases, it will become necessary to control how the wash water is discharged in order to meet EPA and EPD standards.

I will report back to the Authority when we have a plan and a cost estimate.

4. On June 17, I met with Mr. Bruce Schmidt, the pilot of N711FM that crashed on takeoff on June 6, at Falcon Field. The aircraft was totally destroyed and most likely will not be rebuilt. In spite of the extensive damage to the aircraft, Mr. Schmidt escaped with only a few lacerations, a cracked rib, several bruises and little memory of what happened. On takeoff the aircraft rolled to the left immediately after becoming airborne, striking the left wing tip, then cart-wheeled to a stop near the center-field windsock. There was no fire.

Mr. Schmidt was up and moving about (albeit somewhat slowly) during his visit and was looking forward to returning to work near the end of June. The NTSB and FAA are continuing their investigations which seem to be centered around a possible flight control failure.

5. The Delta Air Transport Heritage Museum has begun training in their Travelair and their leased DC-3 which are currently based at FFC and are paying a monthly tie-down fee. When either aircraft fly, they bring out many spectators to see and hear the sounds of early aviation, and they sound good.

6. Phase 1 of Airport Improvement Project #10 was inspected on June 15, and declared complete. We have requested all FAA and State DOT funds for the project which total \$190,252.00, against a total expense of \$188,601.25, leaving a balance of \$1,650.75 to offset the Authority's administrative costs during the design, bidding and construction phases of the project. Phase 2 of the project will be advertised soon with a planned bidding deadline of August 18, and a possible start date of September 15. Phase 2 is contingent upon the award of a second FAA grant of some \$425,000, which we hope will be announced soon.
7. As the result of the recent aircraft accident, at our request, the Peachtree City Fire Department held a "hands-on" fire extinguisher training session for all airport employees. Captain Tom Hughey of the PCFD, showed a training video and then lit several contained fuel fires to allow employees a chance to use our extinguishers to douse the fire.

He has requested an opportunity to stage a mock aircraft emergency training session later this fall to also train PCFD personnel. Plans call for placing a heavily damaged aircraft (supplied by Atlanta Air Salvage) in a safe area of the airport or surrounding area, setting it on fire, dousing same and then practicing rescue techniques. I believe this would be very valuable training for PCFD and airport personnel. As plans take form I will report back with more information.
8. Mr. Andy Conwell, the Eagle Scout candidate, is planning to start installation of his runway remaining markers project on Monday, July 19. He will be assisted by his father and several scouts from his troop. Based on cash donations and "in-kind" gifts to date, it does not appear that he will need any additional funding to complete the project. He has raised over \$1,200 in cash.
9. Financial review. This will be covered during discussions of Agenda Item 99-07-05.

IV. OLD AGENDA ITEMS

None.

V. NEW AGENDA ITEMS

99-07-01 Consider termination of existing Thrifty Car Rental agreement and issuing RFP for renting cars to airside customers only.

Chairman Patterson asked Mr. Savage to brief the Authority on the events leading up to this request.

Mr. Savage explained the problems that have existed since the Authority began handling rental cars for the public as a part of the agreement with LaGrange Aero, Inc., d/b/a Thrifty Car Rental. A draft copy of a letter to Mr. Joe M. Fagundes, III is attached and made a part of these minutes that more fully explains the difficulties.

After considerable discussion, a motion was made by Ms. Nelmes and seconded by Mr. Buffington to terminate the agreement with Thrifty Car Rental effective immediately with the required notice, and issue a Request For Proposals that outlines the needs of the Authority to provide rental cars for our "fly-in" customers without renting to the general public. The intent of the RFP is to solicit a creative solution to serve our needs without dictating how.

The motion passed unanimously.

99-07-02 Establish ground lease rates and method for awarding site leases for Hangar Area "B".

Chairman Patterson requested Mr. Savage to brief the Authority on his recommendations for Hangar Area "B" lease rates and lease methods.

Mr. Savage gave brief review of the project and how the current plan was developed, and recommended that an annual rent of \$.40 per square foot be established, and that because of the large number inquires, some form of "lottery" be used to determine who would receive which lot.

After considerable discussion among the Authority members and the public attending the meeting, it was agreed that a workshop to discuss this one subject was needed before any action should be taken.

A motion to table this item until the next meeting, with the intent to have specific drawings of the lot and hangar sizes proposed for possible for consideration, was made by Chairman Patterson.

The motion was seconded by Ms. Cates and passed unanimously.

99-07-03 Review airport security methods and consider improvements as necessary.

Mr. Savage gave a brief review of the recent aircraft burglaries and his discussions with various suppliers to add additional ramp lighting, add addition fencing and access gates, and provide security cameras and recorders to monitor movements on the ramps and through the access gates.

Mr. Frank Basile, President of Mid-South Security Systems, Inc., who is also a tenant and aircraft operator, rose to answer questions regarding his proposal on the security equipment. After discussing the need to make the airport less "inviting" to aircraft thieves by increasing the difficulty to access the aircraft ramps, Chairman Patterson moved to install the additional ramp lighting as proposed by Georgia Power Company for approximately \$4,000, and to pursue the other measures recommended by Mr. Savage by seeking additional written proposals for consideration at the next Authority meeting.

The motion was seconded by Ms. Nelmes and passed unanimously.

99-07-04 Review Independent Auditors' report for Fiscal Year 1997.

Mr. Savage explained the history of the Authority's desire to provide annual audits of its books, even though it was not required unless the Authority had accepted federal funds during the period covered. During 1997, the Authority did not receive any federal funding, which simplified the audit process. Mr. Savage recommended the Authority accept the report as presented.

A motion was made by Mr. Buffington and seconded by Ms. Nelmes to accept the report as presented. The motion passed unanimously.

A copy of the report, as are all previous such reports, are maintained for public inspection in the office of the Airport Manager.

99-07-05 Consider extension of the Operating Budget for remainder of FY 1999.

Mr. Savage gave a complete review of the budget documents, highlighting the areas where actual revenues and expenses differed from budget. After a period of discussion, a motion was made by Ms. Cates and seconded by Mr. Buffington to approve the budget for the remainder of FY 1999 as presented.

The motion passed unanimously.

EXECUTIVE SESSION

At 8:42 p.m., hearing no additional items for discussion in either open or Executive Session, Chairman Patterson made a motion to adjourn.

The motion was seconded by Ms. Cates and passed unanimously.


Attested by:


Robert B. Patterson, Chairman

PEACHTREE CITY AIRPORT AUTHORITY

RECORD OF ATTENDANCE AS OF:

July 31, 1999

Members	Regular Meetings	Meetings	Regular	Special Called	Special Called	Total
	Last 12 Months	Attended	Attendance %	Meetings Last 12 Months	Meetings Attended	Attendance %
David M. Good	12	10	83%	2	2	86%
Susan M. Cates **	11	8	73%	2	2	77%
Robert B. Patterson	12	12	100%	2	2	100%
Catherine M. Nelmes *	7	7	100%	1	1	100%
H.E. Buffington	12	11	92%	2	2	93%

Note: * New member as of 1/1/99 ** New member as of 8/6/98

Members	Dates Absent	Type
David M. Good	6/2/99	Regular
	7/7/99	Regular
Susan M. Cates	10/7/98	Regular
	1/6/99	Regular
	5/5/99	Regular
Robert B. Patterson		
Catherine M. Nelmes		
H.E. Buffington	11/12/98	Regular

Meeting Dates	Type
1/6/99	Regular
2/10/99	Regular
2/24/99	Special
3/3/99	Regular
4/7/99	Regular
5/5/99	Regular
6/2/99	Regular
7/7/99	Regular
8/5/98	Regular
9/1/98	Regular
9/17/98	Special
10/7/98	Regular
11/12/98	Regular
12/1/98	Regular