

PEACHTREE CITY AIRPORT AUTHORITY MINUTES OF MEETING

May 19, 2004

The May meeting of the Peachtree City Airport Authority was held at the Aviation Center, Peachtree City-Falcon Field Airport, on May 10, 2004, at 7:00 p.m.

Those present were Chairman Catherine Nelmes; Members Jerry Cobb, Matt Davis, and Rick Mendenhall; Airport Manager John Crosby, Assistant Manager Andrew Bolton; and Authority Attorney Douglas B. Warner. Authority member Doug Fisher was unable to attend due to business travel.

I. ANNOUNCEMENTS

Chairman Nelmes stated that she would like to restart the airports visioning process. She felt it best to start over with the change of personnel in management and on the authority.

Mr. Cobb announced that the final walk through with Gus Schaffer of Williams and Associates and employees of Tip Top Waterproofing was completed. Only 3 small items remained to complete the project. None of these items pertained to the terminal building being watertight. After several days of summer type thundershowers, the terminal building appears to be leak free.

II. APPROVAL OF MINUTES

A motion was made by Mr. Cobb and seconded by Chairman Nelmes to approve the minutes of the April 21, 2004, Regular Meeting as presented. The motion passed unanimously.

III. REPORTS

Mr. Crosby reported the departure of several employees that are finding jobs in their chosen career field. Some have been employed with the airport for several years, and will be missed.

He also updated the authority on the hotel-motel tax issue, stating the Peachtree City Council will be reviewing the agreement at their May 20th meeting, and the Peachtree City Tourism Association will be reviewing it at their June 3rd meeting. Once the Tourism Association and Airport Authority have signed the agreement, he expected the hotel-motel allotment to be submitted to the airport as well as the withheld payments from November.

Mr. Crosby announced the intention of Hertz Rental Car Company to be a permanent presence at Falcon Field. Hertz plans to construct and staff a counter in the terminal area. He expected to see preparations within thirty days.

IV. FINANCIAL REVIEW

Mr. Crosby gave a brief summary of the financial documents, noting the significant increases in both Avgas and Jet fuel sales over budgeted levels. He also indicated an overage in budget for uniform expense and auto and truck repair. The uniform overage, he explained were because of recent turnover of employees. The auto and truck repair overage was for the purchase of new tires for the Avgas truck.

V. OLD AGENDA ITEMS

04-01-03 Discussion of TDK Boulevard extension and related easements.

Mr. Crosby stated that several meetings with the Authority, City, FAA, and Planterra Ridge Golf Course management have been ongoing. During a recent meeting it was stated that a golf hole could take up to two years to be designed, built, and playable. Golf course management has stated they will not relinquish the current holes until the new holes are playable. Mr. Crosby recommended taking this item off the agenda, and resubmitting it when newer information warrants.

Mr. Davis made a motion that was seconded by Mr. Cobb to remove agenda item 04-01-03. The motion passed unanimously.

04-03-01 Consider proposed apron expansion at Gardner Aviation Specialist site.

Mr. Gardner was in attendance and reported that Adam Widener, a co-worker at Gardner, is in the process of consulting with an engineer for specifications. He stated that they would resubmit this agenda item when specifications and details are known.

Mr. Cobb made a motion to remove agenda item 04-03-01. The motion was seconded by Mr. Davis and passed unanimously.

04-03-02 Consider Peachtree Flight Center's request to construct office space in the Annex hangar.

Mr. Crosby stated that no new information had been submitted from Peachtree Flight Center to update their status. No representative from Peachtree Flight Center was present at the meeting to give an update.

Mr. Cobb made a motion and was seconded by Mr. Davis to remove agenda item 04-03-02. The motion passed unanimously.

04-03-03 Consider incentives for Chippewa Aerospace to relocate to Falcon Field.

Mr. Crosby announced that Mr. Keith Crews from Hunting Aviation had traveled from Houston Texas to be in attendance, and thanked him for making the effort to attend. Mr. Crosby reviewed the two through the fence agreements. The original agreement offered to Field Aircraft that required two percent of gross receipts, and the newly authorized agreement in which the fee is based on the square footage of the finished hangar area. Mr. Crosby stated it was his belief that either through the fence agreement could be offered to Chippewa, but recommended offering the square footage agreement for its ease of accountability.

Mr. Chuck Myers and Ms. Julie Stanley from Chippewa Aerospace were in attendance. Mr. Myers stated that Chippewa was interested in pursuing the square footage agreement. He expressed concern about the agreement and would like a provision to allow Chippewa's equipment on airport property. His chief concern was not having his aircraft towed to Chippewa's property in a timely manner.

Mr. Crosby stated it was his belief that towing aircraft in a timely manner would not be an issue, but if it were to become one, it would be a management issue to correct.

Ms. Stanley questioned the term "incentives" on the agenda item, asking what exactly was the incentive being offered to Chippewa?

Mr. Davis explained that the new agreement was an incentive in itself. He pointed out the previous tenant under the two percent agreement was paying roughly \$12,000 to \$15,000 a month for access. The new agreement allowed through the fence access for approximately \$12,000 a year.

Mr. Cobb made a motion to formally offer the square footage through the fence agreement to Chippewa Aerospace, with Mr. Crosby and Mr. Myers to finalize the detailed wording, and have the agreement ready for consideration by the next meeting on June 2, 2004. The motion was seconded by Mr. Davis and passed unanimously.

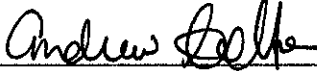
VI. NEW AGENDA ITEMS

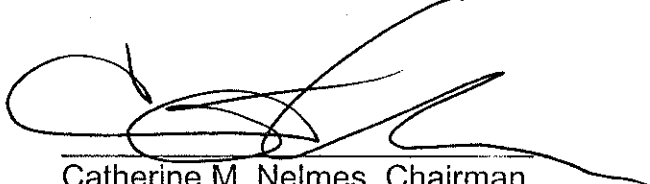
04-05-01 Authorize expenditure for liability insurance.

Mr. Crosby stated that the current liability insurance would expire at the end of the month. The authority would need to authorize the Chairman to sign the new policy.

Mr. Davis made a motion that was seconded by Mr. Cobb to authorize the Chairman to sign a new liability insurance policy, and to authorize the expenditure associated with the policy. The motion passed unanimously.

Regular business was concluded at 7:55pm. Mr. Cobb noting that no further business was to be discussed, made a motion to adjourn. The motion was seconded by Mr. Davis, and approved unanimously.


Attested by:


Catherine M. Nelmes, Chairman

PEACHTREE CITY AIRPORT AUTHORITY

RECORD OF ATTENDANCE AS OF:

May 31, 2004

Members	Regular Meetings Last 12 Months	Meetings Attended	Regular Attendance %	Special Called Meetings Last 12 Months	Special Called Meetings Attended	Total Attendance %
Jerry R. Cobb	12	12	100%	9	9	100%
Matt M. Davis	12	12	100%	9	9	100%
Douglas A. Fisher	12	10	83%	9	9	90%
Catherine M. Nelmes	12	12	100%	9	9	100%
Rick P Mendenhall *	4	4	100%	1	1	100%

*Rick Mendenhall was appointed to complete the unexpired term of Jim Toombs

Members	Dates Absent	Type
Jerry R. Cobb		
Matt M. Davis		
Douglas A. Fisher	4/21/2004	Regular
	5/19/2004	Regular
Catherine M. Nelmes		
Rick P. Mendenhall		

Meeting Dates	Type
1/06/04	Workshop
1/14/2004	Regular
2/2/04	Special
2/11/04	Regular
3/10/2004	Regular
3/24/04	Special
4/21/2004	Regular
5/19/04	Regular
6/02/04	Regular
6/16/03	Special
7/16/03	Regular
7/31/03	Workshop
8/13/03	Regular
9/14/03	Special
9/15/03	Regular
10/06/03	Special
10/15/03	Regular
11/12/03	Regular
12/11/02	Regular