

PEACHTREE CITY AIRPORT AUTHORITY MINUTES OF MEETING

May 11, 2005

The May meeting of the Peachtree City Airport Authority was held at the Aviation Center, Peachtree City-Falcon Field Airport, on May 11, 2005, at 7:00 p.m.

Those present were Chairman Jerry Cobb, Members Greg Carroll, Doug Fisher, Matt Davis, and Rick Mendenhall, Airport Manager John Crosby, and Authority Attorney Douglas B. Warner. Those absent were Authority Alternate Larry Hunt and Assistant Airport Manager Andrew Bolton.

I. ANNOUNCEMENTS

Mr. Cobb announced that Top Gun Aerobatics had been on Falcon Field providing rides to area citizens. He also informed those present that the Commemorative Air Force conducted their Formation And Safety Training (FAST) since the last Authority meeting.

II. APPROVAL OF MINUTES

A motion was made by Mr. Fisher and seconded by Mr. Mendendall to approve the minutes of March 9, 2005, regular meeting as presented. The motion passed unanimously. (There was no April 2005 Authority Meeting)

III. REPORTS

AIRPORT MANAGER'S REPORT May 11, 2005

AVIATION WAY – Preliminary plans are complete for the road right of way. Engineering plans should be received by the end of May. Construction bids will be taken in June with actual construction beginning in August and completed by October 2005.

TDK BOULEVARDE – Peachtree City has asked the surveyors to describe the parcels to be appraised. The Airport will ask for an appraisal and a review appraisal on the designated parcels for FAA review and approval. Appraisals are scheduled to be completed in the fall of 2005.

EQUIPMENT – Computers for Airport Staff have been purchased and installed. The Staff is very satisfied with the equipment and the vendor. The Airport Staff also purchased new

portable radios for communication between the Aviation Center and linemen. Sufficient radios are on hand to communicate with maintenance personnel also.

SPRUCE OPEN HOUSE – Aircraft Spruce East will be conducting an open house on May 21, 2005. They plan to have manufacturer representatives on site with the latest avionics and products. Falcon Field will participate by offering a discount on fuel to those Spruce customers who present their receipts on open house day.

IV. FINANCIAL REVIEW

The Authority began a brief review of the April financial numbers. John Crosby pointed out that Avgas sales were down for another month but other airports were experiencing the same difficulties.

V. OLD AGENDA ITEMS

None

VI. NEW AGENDA ITEMS

05-05-01 Hear presentation from Matt Robinson, Information Technology Director with The City of Peachtree City, regarding the status and details of the airport/community website.

Mr. Cobb introduced Mr. Robinson and gave a brief explanation of the airport involvement. The Airport Staff was asked by the City to participate in a website design, at no cost to the Authority, that would be consistent with other City Authorities. Mr. Cobb also introduced Derek Dean, Airport Lineman who was the airport representative on the website team. Mr. Robinson gave a very detailed presentation of the website content. He indicated the site is expected to be completed by August 2005. The current Airport website will remain in place until the new site is launched.

05-05-02 Select engineering firm for Phase I Hangar area "C"

Mr. Crosby introduced the topic and explained that three consulting firms answered the request for proposals. The proposals were reviewed by a team consisting of Chairman Cobb, Mr. Davis and Mr. Crosby. The team was unanimous in their selection and are recommending that the Authority select PBS&J as the consultant for Phase I Hangar Area "C". After some discussion, Mr. Fisher made the motion that the Authority select PBS&J as the consultant and authorize Mr. Cobb and Airport Staff to negotiate with PBS&J for a

contract up to \$50,000.00. The negotiated contract will be brought back to the Authority for review and approval. The motion was seconded by Mr. Davis and the motion carried 5-0.

05-05-03 Review of FY05 Budget

Mr. Crosby introduced the topic and indicated that the budget was very useful in most areas but the fuel sales and costs were not consistent with projections. After considerable discussion, Mr. Crosby was asked to perform some new fuel projections based upon the current market and report back to the Authority. No action was taken.

05-05-04 Determine date for 2005 Airport Authority Retreat.

Chairman Cobb introduced the topic and indicated the 2004 Airport Authority Retreat was very helpful in planning the current budget year and provided the guidance to Airport Staff for airport operations. After much discussion the Authority set August 26-27, 2005 as the dates for the retreat. The same format will be used and the same site is desirable if available. The Retreat will replace the August regularly scheduled Peachtree City Airport Authority monthly meeting.

05-05-05 Review and approve transfer of access agreement for 1130 Echo Court.

Chairman Cobb introduced the topic by saying this action was administrative and that the controlling interest in the Toy Box had changed and that Authority approval was required by the agreement. Mr. Davis made a motion to approve the transfer and Mr. Fisher seconded the motion. Mr. Fisher commented that had the request been made before the transfer he saw no reason for the Authority to deny the request. Mr. Davis commented that the payments required by the agreement had been received by Airport Staff and therefore the Authority should approve the transfer. There was much discussion by members of the audience that the agreement was in default and therefore the Authority should not approve the transfer. Chairman Cobb explained that the Authority had not exercised its option to declare default and that in fairness the Authority should recognize the transfer even though prior permission was not requested. Mr. Cobb called for the question and the Authority voted 4-1 to approve. Mr. Carroll abstained citing lack of knowledge.

Regular business was concluded at approximately 8:30 pm. Mr. Fisher made a motion to move to Executive Session to discuss real estate, to discuss personnel issues, and matters protected by attorney-client privilege. The motion was seconded by Mr. Carroll, and passed unanimously.

VII. EXECUTIVE SESSION

After discussions were conducted in the executive session, Mr. Fisher made a motion to return to open session. The motion was seconded by Mr. Mendenhall and passed unanimously.

The Authority returned from executive session to open session at 9:45 pm. No further action was taken.

Mr. Carroll made the motion to adjourn at 9:46pm the motion was seconded by Mr. Davis and passed unanimously.

Andrew Holt
Attested by:

Jerry R Cobb
Jerry R Cobb, Chairman

PEACHTREE CITY AIRPORT AUTHORITY

EXECUTIVE SESSION AFFIDAVIT

The undersigned hereby states under oath, in the presence of a notary public, as subscribed below, that the undersigned presided over a meeting of the Peachtree City Airport Authority, in the capacity set forth below, on the meeting date set forth below.

A portion of this meeting was held in executive session and closed to the public, pursuant to motion duly made, seconded and passed by the Authority. The closed portion of such meeting, held in executive session, was devoted to matters within the exceptions provided by law, specifically as initialed below:

- Discussing matters protected by the attorney-client privilege. O.C.G.A. §50-14-2(1).
- Discussing the future acquisition of real estate. O.C.G.A. §50-14-3(4).
- Discussing or deliberating the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee. O.C.G.A. §50-14-3(6).

The closed portion of the meeting was held in compliance with the law, based upon the advice of legal counsel for the Authority, and based upon observation of all members present.

In witness whereof, the undersigned has signed this affidavit on the date indicated below.

Sworn to and subscribed
before me this date: 5/11/05
[Signature]
Notary Public

[Signature]
Signature
CHAIRMAN
Capacity
Date of meeting: 5/11/05

CONCURRENCE OF AUTHORITY MEMBERS

The undersigned confirm that the statements contained in the above affidavit are true and correct.

[Signature]
[Signature]
[Signature]

OPINION OF LEGAL COUNSEL

The closed portion of the meeting of the Peachtree City Airport Authority referenced in the above affidavit was appropriate under Georgia law and was held pursuant to my advice and counsel.

[Signature]
Legal Counsel

PEACHTREE CITY AIRPORT AUTHORITY

RECORD OF ATTENDANCE AS OF:

May 31, 2005

Members	Regular Meetings Last 12 Months	Meetings Attended	Regular Attendance %	Special Called Meetings Last 12 Months	Special Called Meetings Attended	Total Attendance %
Jerry R. Cobb	11	11	100%	3	3	100%
Matt M. Davis	11	11	100%	3	3	100%
Douglas A. Fisher	11	9	82%	3	1	71%
Greg Carroll*	2	2	100%	0	0	100%
Rick P Mendenhall	11	11	100%	3	2	93%
Larry Hunt (Alternate)	2	1	50%	0	0	50%

Greg Carroll was appointed to complete the unexpired term of Catherine Nelmes *

Members	Dates Absent	Type	Meeting Dates	Type
Jerry R. Cobb			1/12/2005	Regular
			2/11/2005	Regular
			3/9/2005	Regular
Matt M. Davis			April Meeting	Cancelled
			5/11/2005	Regular
Douglas A. Fisher			5/19/04	Regular
	5/19/2004	Regular		
	8/25/2004	Special	6/02/04	Regular
	9/29/2004	Special		
	10/19/2004	Regular	7/14/04	Regular
Greg Carroll			8/6&7/2004	Workshop
			8/16/04	Regular
			8/25/2004	Special
			9/8/2004	Regular
			9/29/2004	Special
Rick P. Mendenhall	9/29/2004	Special		
			10/19/04	Regular
			11/19/04	Regular
			12/08/04	Regular
Larry Hunt (Alternate)	5/11/2005	Regular		