

PEACHTREE CITY AIRPORT AUTHORITY MINUTES OF MEETING

May 8, 2002

The May meeting of the Peachtree City Airport Authority was held at the Aviation Center, Peachtree City-Falcon Field Airport, on May 8, 2002, at 7:00 p.m.

Those present were Chairman Catherine M. Nelmes; Secretary/Treasurer H.E. Buffington; Members Jerry R. Cobb, Douglas A. Fisher and Mark H. Harris; Airport Manager James H. Savage; Assistant Manager Andrew Bolton; and Authority Attorney Stacy Collins.

I. ANNOUNCEMENTS

Chairman Nelmes gave a brief review of the Fayette County Development Authority's efforts to promote the Foreign Trade Zone that exists in Peachtree City and announced that she has information brochures that outline the advantages such a zone provides for certain types of industries that use or sell foreign produced parts or components.

II. APPROVAL OF MINUTES

A motion to approve the minutes of the regular scheduled meeting of April 10, 2002, as presented, was made by Mr. Cobb and seconded by Mr. Fisher.

The motion passed unanimously.

III. REPORTS

Mr. Savage gave the following report:

AIRPORT MANAGER'S REPORT

May 8, 2002

1. AIP 12 Project. There are only two items on the AIP 12 project that remain unfinished. Striping the taxiways and taxilanes on both north and south ends of the project, and raising the top of the sanitary sewer lift station near Hangar B1. General contractor Ray Cline attempted to schedule the striping for last week, but the heavy rains prevented any action. He says they will be here next week. The lift station work will be accomplished by Brent Scarbrough who is also doing the terminal drainage project. Scarbrough is awaiting delivery of certain plumbing components before he starts work. He hopes to start the lift station project next week.

We are still awaiting a final invoice from Mr. Cline for work accomplished. He did send a letter (two weeks later than promised) explaining his reasons why we should not impose liquidated damages for finishing the projects four weeks late, but he has not responded to a certified letter or phone calls regarding the invoice. We have no idea why he will not send us a bill.

2. AIP 13 Project. Field survey work has been completed on the 21.4 acres of land that we will be acquiring with this project, and Doug Warner has signed agreements with Kim Wilson, and a second appraiser recommended by Ms. Wilson, to do the land appraisal and the review of that appraisal, that are required by the FAA.

Finished plats and drawings will be completed this week by Wilbur Smith and Associates. Mr. Warner's office will be handling title and records search on the property. Current indications are that we should be able to meet or beat our original estimate of July 31, 2002, as a closing date for the land purchase.

In order to build the new taxiway into the 21.4 acres, it may be necessary to also purchase a strip of land from the Commemorative Air Force, and their immediate neighbor Mr. Steve Dale, so that we can improve the portion of the business park taxiway that crosses their property to meet the same standards of new taxiway.

3. Terminal Drainage Project. Contractor Brent Scarbrough and Company are very close to completing the drainage project here at the terminal building that they started last week. All new drain lines have been installed, both old drain lines have been removed from Jet Limo's property, all three drop inlets have been reworked, and the repairs to the taxiway are completed.

The grading has been completed and the contractor has been replacing the sod next to the playground area throughout the day. Scarbrough had 45 days to complete this job and will most likely complete it in less than 14.

4. ABS Fly-in. The American Bonanza Society held a regional fly-in here at Peachtree City-Falcon Field this past weekend. The event included a BBQ dinner here in the terminal on Thursday night which was attended by some 75 members and guests. In all, over 26 Bonanzas and Beech Barons flew in, which would have been closer to 50 if the weather had cooperated.

I think we made several new "friends" who will think of us as a stop-over point on their future travels. I would like to point out that the fly-in members stayed at the Wyndham Conference Center and rented over 80 room-nights from the hotel during their stay. Enterprise Rent-A-Car provided cars for the event and at last count had leased more than 12 cars for the four day affair.

5. New telephone line. Mr. Jim Toombs has been busy the last few days opening a trench to bury telephone cable to serve the "D" hangars on the southeast side of the "T" hangar taxiway. Unfortunately, he clipped the water line and sewer line that also serve these hangars as he was working. Repairs have been made with a minimum of disruption of service.

Telephone cable will now be available to the area of the upper ramp where we place the Communications Tent during the airshow, as well as the hangar area. This will allow us to have "hard wired" telephone service during the event, which the FAA has requested for the temporary air traffic control tower, as a safety measure. Many thanks to Jim and Charley Milton of our staff for their work on this project. The telephone company is scheduled to place the main trunk line tomorrow.

6. Jim Freie's illness. I am sad to report that our Airport Maintenance Technician, Jim Freie is on extended sick leave battling cancer. He started chemo-therapy this week in what is likely to be a very difficult struggle. Charlie Milton is working temporarily in his position until we can determine how Jim responds to the treatment. Cam Lai, a former line service employee, and I have discussed his return to help Charlie with the airport mowing. This part-time summer position was approved as part of the second half budget. Cam, a furloughed airline pilot, will start next Monday.

Our hearts and prayers go out to Jim and his family during these troubled times.

V. OLD AGENDA ITEMS

None.

VI. NEW AGENDA ITEMS

02-05-01 Hear presentation from the Fayette County EMS on the Local Emergency Planning Committee (LEPC), and consider providing financial assistance to the organization.

Captain Pete Nelms and Mr. Jim Christopher of the LEPC were invited to give a presentation of the role of the LEPC in the community and how it helps industry and local governments provide a well planned and coordinated emergency response to hazardous material spills and releases.

After Captain Nelms' presentation and a short question and answer period, a motion was made by Mr. Buffington and seconded by Mr. Cobb to donate \$1,000 to the LEPC for the purchase of additional equipment to support their Haz-Mat response team.

The motion passed unanimously.

02-05-02 Discuss role of Peachtree City Airport Authority during the planned "Great Georgia Airshow" and consider plans for providing an information booth during the show.

Chairman Nelms opened the discussion on what the Authority members would like to do during the airshow, now scheduled for September 14 -15, 2002. Suggestions centered on operating some type of booth during the event that would provide information to the public, both on the airport itself, as well as airshow and public information.

Mr. Fisher offered to create an outline of information they might wish to provide from the booth and bring it back to the Authority for consideration at next meeting.

Chairman Nelms asked the other members to review their schedules and determine what time periods they might be available during the event to man the booth and to develop ideas for consideration next month.

No official actions were taken.

02-05-03 Consider revisions to Intergovernmental Agreement to assist the City with their deficit reduction for FY 2002.

Chairman Nelms reviewed the actions taken by the City Council at their last meeting regarding the Intergovernmental Agreement to assist the City with their anticipated deficit for FY 2002.

She explained that the City Council had, for the second time, delayed action on the agreement that had been previously passed by the Airport Authority and sent to the City Council for acceptance and signature. Their decision to delay action was based on the fact the Development Authority was not in attendance to discuss a similar agreement between the Development Authority and the City, and the City Council members wanted to consider both agreements at the same time.

Chairman Nelmes had inquired of the City Council what changes, if any, they felt should be made to the Airport Authority's agreement when in fact they do consider it for adoption.

Councilman Steve Rapson indicated that he felt that Paragraph # 4 of the Authority's agreement should be deleted in its entirety, and later in an e-mail letter to Chairman Nelmes, suggested that one "Whereas" (pertaining to distribution of hotel tax) also be deleted.

Chairman Nelmes indicated that she could support the deletion of Paragraph # 4, but would not support the deletion of the "Whereas" suggested by Councilman Rapson because it was simply a statement of fact.

Mr. Harris indicated that he felt the deletion of Paragraph # 4 might put the Authority at a financial risk should some catastrophic event such as the September 11th terrorist attack occur, and the Authority would be unable to support the City and pay its own bills. He suggested the document remain as presented.

Discussion continued among the members with the majority echoing Mr. Harris' comments.

A motion was made by Mr. Fisher and seconded by Mr. Cobb that the Intergovernmental Agreement between the Peachtree City Airport Authority and the City, to assist the City with its anticipated deficit, remain as previously submitted.

The motion passed unanimously.

It was suggested by the maker and second of the motion that when Chairman Nelmes appears before the City Council again on May 16, 2002, to discuss this document, that she express to the Council Members that Paragraph # 4 is intended to address only some catastrophic event, and that currently, all indications are that the Authority will have no difficulty providing the agreed funds.

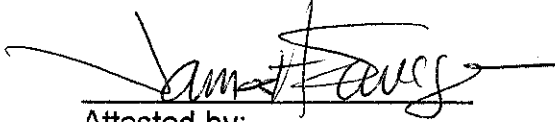
VII. EXECUTIVE SESSION

None.

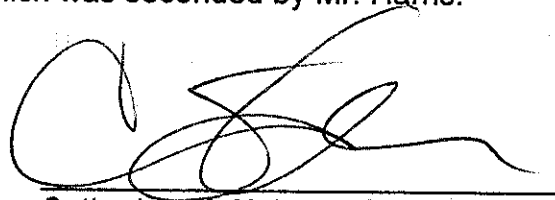
Chairman Nelmes, knowing of no additional items for consideration, called for a motion to adjourn.

At 8:18 p.m., Mr. Cobb moved to adjourn, which was seconded by Mr. Harris.

The motion passed unanimously.



Attested by:



Catherine M. Nelmes, Chairman

INTERGOVERNMENTAL AGREEMENT

This Agreement, entered into on April _____, 2002, by and between the City of Peachtree City ("City") and Peachtree City Airport Authority ("Airport Authority") as follows:

WHEREAS, the City charges a tax on certain receipts received by the hotels and motels located within its boundaries ("hotel/motel tax"); and,

WHEREAS, prior to February 1, 2002, the rate of the hotel/motel tax was five (5%) percent; and,

WHEREAS, because of a significant slump in the hospitality industry, the City increased the hotel/motel tax to six (6%) percent effective February 1, 2002; and,

WHEREAS, even with the increased rate of the hotel/motel tax, the City is anticipating a shortfall between the income received from the hotel/motel tax from that budgeted to be received; and,

WHEREAS, the City provides the Airport Authority with a certain guaranteed funding stemming from the hotel/motel tax; and,

WHEREAS, the City has requested that the Airport Authority cooperate with it and decrease expenditures for the remaining period of fiscal year 2002; and,

WHEREAS, the Airport Authority has agreed to cooperate and comply with the City's request.

NOW, THEREFORE, for and in consideration of One (\$1.00) dollar in hand paid, the receipt of which is hereby acknowledged, the Airport Authority and City have agreed as follows:

1. Effective retroactively to February 1, 2002, the Airport Authority shall set aside a sum of money equal to \$3,500.00 per month through September 30, 2002. These monies may be kept by the Airport Authority in any of its accounts, but shall be maintained separately on its books.
2. The City shall prepare monthly reports showing the actual receipts received from the hotel/motel tax in fiscal year 2002 and shall compare such with the budget adopted by its Mayor and Council for the hotel/motel tax for fiscal year 2002. These reports shall be provided by the City to the Airport Authority.

3. Following the conclusion of fiscal year 2002, the Airport Authority shall provide to the City twenty (20%) percent of the shortfall up to, but not exceeding, the \$28,000 set aside by the Airport Authority pursuant to the requirements as set forth in Paragraph 1 of this Agreement. For this consideration, the City agrees to repay all such sums to the Airport Authority by no later than September 30, 2003.
4. During the term of this Agreement and after taking all fiscally responsible steps to reduce its budget, should the Airport Authority experience a revenue shortfall or an unanticipated expense increase to the extent that it is unable to meet its financial obligations, the Airport Authority shall have the right to suspend its obligations to set aside the sums set forth above until it is able to do so without undue financial hardship.

IN WITNESS WHEREOF, the parties have affixed their hands the date first set forth above.

PEACHTREE CITY AIRPORT AUTHORITY

CITY OF PEACHTREE CITY

By: _____
Catherine M. Nelmes, Chairman

By: _____
Stephen D. Brown, Mayor

Witness

Witness