

**PEACHTREE CITY AIRPORT AUTHORITY
MINUTES OF MEETING**

April 7, 1999

The April meeting of the Peachtree City Airport Authority, was held at the Aviation Center, Peachtree City-Falcon Field Airport, on April 7, 1999, at 7:00 p.m.

Those present were: Chairman Robert B. Patterson; Members: David M. Good, Susan M. Cates, Catherine M. Nelmes and H.E. Buffington; Airport Manager James H. Savage; Recording Secretary Clair I. Ford and Director of Maintenance R. Dale Donegan.

Authority Attorney Douglas B. Warner was absent.

I. ANNOUNCEMENTS

None.

II. ADDITIONAL AGENDA ITEMS

Ms. Nelmes requested that Old Agenda Items 99-02-08 and 99-02-09 be considered in reverse order to discuss the restaurant lease prior to choosing a building contractor.

Chairman Patterson agreed to her request and there were no objections from the members.

III. APPROVAL OF MINUTES

A motion was made by Ms. Nelmes and seconded by Mr. Buffington to approve the minutes of the March 3, 1999 meeting as presented.

The motion passed unanimously.

IV. REPORTS

A. Airport Manager - Jim Savage

Mr. Savage presented the following report:

AIRPORT MANAGER'S REPORT - APRIL 7, 1999

1. Work is scheduled to be completed today on the rewiring of the Annex hangar which will provide power for the new door and to separate the power used in that hangar from that used in the FBO hangar.

Wilson Door Company is scheduled to begin installation of the new door and associated structure on April 26, 1999. Installation is expected to take three days. It may be necessary to provide security personnel during those days to protect the aircraft and equipment stored in the hangar. I will try to work with CAF to cover this effort at no expense to the Authority.

2. Mr. Good and Mr. Buffington have been working with our computer system to get the Web page up and running on our server, and we are happy to report that we have a web site at: www.kffc.org.

The web pages themselves need a bit of polishing, which Ms. Ford has agreed to work on, and a minor glitch still exist in routing inquiries to my attention. All in all however, the system works and we will linking to other sites soon. The City of Peachtree City has indicated they will link to our site soon.

3. The door separating Falcon Flight Services from our aircraft maintenance operation has been relocated to allow the flight school access to the classroom they recently rented.

We also added insulation panels over the bottom glass windows in my office and the line service ready room to reduce the afternoon heat gain caused by the direct sunlight and the dark blue painted window glass. I have noticed over a two degree difference in afternoon temperatures in my office since the installation.

4. This coming Saturday, April 10, the Civil Air Patrol will host a Falcon Field Second Saturday event to promote their organization, recruit new members and raise funds for their squadron.

Food and beverage will be available around the noon hour and the public is invited to join them.

5. Financial review. It is my recommendation that we conduct the monthly financial review during the budget discussions on the agenda.

V. **OLD AGENDA ITEMS**

98-12-01 Consider proposal from Andrew Conwell to erect runway remaining markers as Eagle Scout project.

Mr. Conwell briefed the Authority on his fund raising efforts and the support he has received from a local sign maker in his efforts to erect runway remaining markers as an Eagle Scout project.

Based on estimates to date, the funds and donations "in kind" that he has raised should be sufficient to build the project without cost to the Authority.

Chairman Patterson suggested that when he had all of the components in place and was ready to start, to contact the Authority for permission to begin. Chairman Patterson also congratulated Mr. Conwell on his efforts to date and wished him well.

A copy of his report is attached and made a part of these minutes.

No further action was taken.

98-02-09 Consider proposal from Windsock's Ltd. to operate restaurant at the Aviation Center.

Mr. Savage briefed the Authority on his conversation with Mr. Jim Clark of Windsock's, who has indicated that they are reviewing the proposed lease for the restaurant with their attorney and will advise whether or not they will proceed soon.

Ms. Nelmes asked questions regarding lobby and restroom access during hours when the FBO was closed; who would own the restaurant equipment at the end of the lease period; to what level was the Authority responsible for interior finish; and if the Authority had any control over interior finish provided by the tenant.

It was agreed by the members that they were valid questions that should be clarified prior to signing the lease agreement.

Since the potential operator was not present, no further action was taken.

98-02-08 Consider proposals from PRAD Construction and Group VI Corporation to build restaurant at Aviation Center.

Prior to the meeting, Chairman Patterson had requested that the members be provided an evaluation form to assist in the selection of the design/build services contractor for the restaurant. The completed forms (which are attached and made a part of these minutes) were passed to Ms. Ford for tally.

During that period, Mr. Steve Smith of Wilbur Smith and Associates gave the Authority a briefing on the progress of the Federal Project AIP 03-13-0146-10 and pending legislation for future FAA funding to complete the hangar site preparation on the southeast end of the airport.

Once the tally was completed, which showed a total of 117 points for Group VI and 112 for PRAD Construction (although three members appeared to favor PRAD over Group VI) no further actions were taken by the Authority.

VI. NEW AGENDA ITEMS

99-04-01 Consider budget for second half of FY 1999.

Mr. Savage gave a section by section review of the current budget for the month of March, comparing actual numbers against budgeted. All agreed that while the sales were significantly above estimates, so were expenses and that firm control of the budget was necessary if the Authority was to continue its current level of operation.

Mr. Savage then presented the budget for the second half of FY1999, outlining the differences in the new budget compared to the old.

A motion was made by Mr. Good and seconded by Mr. Buffington to approve the budget as presented, except that it be for a three month period ending June 30, 1999, at which point the Authority would review operations for the period prior to extending the budget further.

The motion was passed unanimously.

99-04-02 Hear comments from Ken Justice and other airport tenants regarding the Authority's aircraft maintenance operation.

Mr. Justice rose to express his opinion that although he was not opposed to paying the two percent commercial fee for his operation, he believed that since the Authority had indicated that it's maintenance operation was just recently

"profitable" his fee was actually subsidizing the Authority's operation. He also stated that since the Authority had previously indicated that it was working for the good of all airport operators, that he should be able to borrow tools and equipment as needed from the Authority, otherwise the fee was unjust.

Several other tenants rose to speak in support of Mr. Justice's position.

Chairman Patterson responded that it was true that the Authority was working for and with all airport operators as well as the general public, but it was still necessary for the Authority to raise funds every way possible. Since the Authority's shop rates have always been higher than Mr. Justice (as well as all other operators on the field) and since all maintenance operations seem to be quite busy, it did not appear that the Authority's actions were harming anyone. He pledged that the Authority would continue to work with tenants as always.

Mr. Justice then rose to ask that hangar D16 be converted to a commercial hangar site so that he could gain added space for his operation, noting that he had outgrown his current location.

Chairman Patterson indicated that the Authority would review the question of commercial operations at hangar D16 next month.

No formal actions were taken by the Authority on this item.

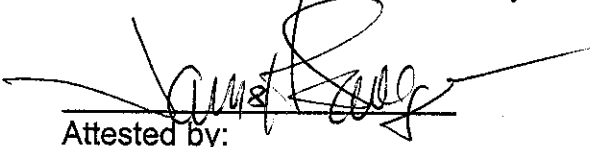
EXECUTIVE SESSION

Hearing no additional items for discussion in either open or Executive Session, he called for a motion to adjourn.

At 8:45 p.m., a motion to adjourn was made by Ms. Cates and seconded by Ms. Nelmes.

The motion passed unanimously.

Attested by:



Robert B. Patterson, Chairman



PEACHTREE CITY AIRPORT AUTHORITY

RECORD OF ATTENDANCE AS OF:

April 30, 1999

Members	Regular Meetings	Meetings	Regular	Special Called	Special Called	Total
	Last 12 Months	Attended	Attendance %	Meetings Last 12 Months	Meetings Attended	Attendance %
David M. Good	11	11	100%	4	4	100%
Susan M. Cates **	8	6	75%	2	2	80%
Robert B. Patterson	11	11	100%	4	4	100%
Catherine M. Nelmes *	4	4	100%	1	1	100%
H.E. Buffington	11	10	91%	4	4	93%

Note: * New member as of 1/1/99 ** New member as of 8/6/98

Members	Dates Absent	Type
David M. Good		
Susan M. Cates	10/7/98	Regular
	1/6/99	Regular
Robert B. Patterson		
Catherine M. Nelmes		
H.E. Buffington	11/12/98	Regular

Meeting Dates	Type
1/6/99	Regular
2/10/99	Regular
2/24/99	Special
3/3/99	Regular
4/7/99	Regular
5/7/98	Regular
5/21/98	Special
6/3/98	Regular
6/8/98	Special
7/1/98	None
8/5/98	Regular
9/1/98	Regular
9/17/98	Special
10/7/98	Regular
11/12/98	Regular
12/1/98	Regular