

**PEACHTREE CITY AIRPORT AUTHORITY
MINUTES OF MEETING**

April 2, 1997

The regular meeting of the Peachtree City Airport Authority, was held in the City Hall Council Chambers on April 2, 1997, at 7:30 p.m. Those present were: Chairman Robert B. Patterson; Members Daniel E. Carr, David M. Good and Janet E. Wells; Airport Manager James H. Savage; and Authority Attorney Douglas B. Warner.

Recording Secretary Shirley R. Comer and Member Michael E. Amos were absent.

I. ANNOUNCEMENTS

None.

II. ADDITIONAL AGENDA ITEMS

None.

III. APPROVAL OF MINUTES

A motion was made by Mr. Carr and seconded by Mr. Good to approve the minutes of the March 5, 1997, Authority meeting as submitted. The motion passed unanimously.

IV. REPORTS

Airport Manager

Mr. Savage briefed the Authority on the following issues:

1. Mr. Savage reported that the waterline and septic tank for the Northwest hangar area are now completed and available for use. The installation cost was \$10,528.00, plus \$2,400.00 for the water meter, for a total cost of \$12,928.00. The original estimate was \$12,000.00.

The total cost will be divided equally between: Hudson Products, Inc.; Talon Aviation; and W K Properties, in accordance with a signed agreement authorizing construction of both systems.

2. The "Falcon Field Second Saturday" (FF/SS) held on March 8, 1997, was very successful. The Experimental Aircraft Association (EAA) flew some 50 young people in the EAA's Young Eagle program, and fed over 150 people at their pancake breakfast. Over 25 aircraft either visited or participated in the Young Eagle program, which is designed to give kids their first ride in an aircraft, including hands-on experience "flying" the plane.

The next FF/SS is scheduled for April 12, at which the Authority and Stevens Aviation will co-host a hot-dog and hamburger cookout for those who may be flying in. That Saturday is the last day of the "Sun 'N Fun" fly-in in Lakeland, Florida, and the Authority will be advertising for those on their way home to drop in for discounted fuel and food. No large crowd is expected, but it may be a way to judge the effectiveness of advertising in the Southern Aviator magazine.

3. Mr. Savage reviewed a recent request filed by the Authority for grant funds from the Georgia Department of Transportation, to re-stripe the runway and taxiway system, and to seal cracks in the taxiways and aprons on the airport.

Depending on the level of funding the State Legislature has provided the GaDOT for this type of project, the Authority may or may not receive a grant this year.

Mr. Savage estimates the cost of doing the re-striping to be \$12,087.00 and the cost to do the crack sealing to be \$11,781.00. The Authority's share would not exceed 25%, or approximately \$5,967.00.

If the State should offer a grant, Mr. Savage will bring it before the Authority for approval, prior to any further action.

4. Mr. Savage advised the Authority that Airport Maintenance Technician, Bob Gray will be combining a partial vacation with a trip to Raleigh, North Carolina, to attend a school presented by the State of North Carolina Department of Transportation and the Raleigh-Durham Airport (RDU).

The two day school will provide hands-on training on airport and runway lighting system maintenance. No such program has been offered in Georgia, in fact it was the GaDOT that suggested that we might want to send our people to this school in RDU.

The cost, including travel expenses, is approximately \$500.00.

After some discussion, during which it was agreed that this type of training is important to maintaining a first class airport, a motion was made by Chairman Patterson and seconded by Mr. Good to approve the expenditure as recommended by Mr. Savage. The motion passed unanimously.

5. Mr. Savage reminded Chairman Patterson that the Chairman had indicated that he would be out of town on the regular meeting date of May 7, 1997, and that the Authority should consider an alternative date. It was agreed that the meeting would be postponed one week until Wednesday, May 14, at 7:00 p.m., at City Hall.

V. OLD AGENDA ITEMS

97-02-01 Consider proposal from Mr. Mike Gunn to modify tenant fees.

Mr. Savage advised the Authority that due to the expected absence of one or more members of the Authority at this meeting, Mr. Mike Gunn had requested that this item be delayed until the next Authority meeting.

Chairman Patterson agreed and called for no action on the item until next meeting. Mr. Good raised a point of order and stated that he believed that it took a motion to table consideration of an agenda item, and that he believed the item should be considered tonight.

After considerable discussion on the subject, Mr. Carr offered a motion to table action on this agenda item until next meeting. The motion was seconded by Ms. Wells, and passed unanimously.

VI. NEW AGENDA ITEMS

97-04-01 Consider operating budget for the second half of FY 1997.

A motion was made by Mr. Good and seconded by Ms. Wells to table action on this item until Agenda Item 97-02-01 above was satisfied. The motion failed on a vote of two in the affirmative and two opposed, with Mr. Good and Ms. Wells voting in the affirmative.

Mr. Savage was asked to review the budget on a line by line basis, after which several members of the Authority had questions on the basis for the budget numbers.

Following considerable discussion regarding the possibility of reducing the 2% through-the-fence fees and the 2% airport operator fees as a possible solution to Agenda Item 97-02-01 and how that might affect the operating budget, a motion was made by Mr. Good and seconded by Mr. Carr to approve the budget as presented.

The motion passed unanimously.

97-04-02 Consider authorizing temporary airport maintenance position for summer months.

Mr. Savage reviewed the job description for an Airport Grounds and Landscape Maintenance Worker, which he indicated was identical to the one used for last year's summer help. He indicated that the pay range of \$7.00 to \$9.00 per hour for this position was considered in the budget just passed for the months of June through August.

Chairman Patterson requested that a requirement to successfully pass a drug screen test be included in the "other requirements" of the job description.

With that change, a motion was made by Ms. Wells and seconded by Mr. Carr to approve hiring a temporary airport maintenance worker as requested.

The motion passed unanimously.

97-04-03 Consider additional capital expenditures, including tables and chairs for use at the Aviation Center during special events.

Mr. Savage reviewed a handout given the Authority members, the cover sheet of which is attached and made a part of these minutes. Mr. Savage requested that the Authority cancel previously approved capital expenditures and authorize (or re-authorize) the items show on the attached cover sheet.

After some discussion, a motion was made by Mr. Good and seconded by Mr. Carr to approve the capital expenditures as requested.

The motion passed unanimously.

VII. EXECUTIVE SESSION

There being no further business for executive or regular session, at 8:40 p.m., a motion to adjourn was made by Mr. Good and seconded by Ms. Wells.

The motion passed unanimously.


Attested by:)


Robert B. Patterson, Chairman

4-30-97

PEACHTREE CITY AIRPORT AUTHORITY

RECORD OF ATTENDANCE AS OF:

April 30, 1997

Members	Regular Meetings Last 12 Months	Meetings Attended	Regular Attendance %	Special Called Meetings Last 12 Months	Special Called Meetings Attended	Total Attendance %
David M. Good	10	9	90%	1	1	91%
Janet Wells	10	10	100%	1	1	100%
Bob Patterson	10	10	100%	1	0	91%
Dan Carr	10	10	100%	1	1	100%
Mike Amos	10	9	90%	1	1	91%

Members	Dates Absent	Type
David M. Good	2/5/97	Regular
Janet Wells		
Bob Patterson	5/20/96	Special
Dan Carr		
Mike Amos	4/2/97	Regular

Meeting Dates	Type
1/2/97	Regular
2/5/97	Regular
3/5/97	Regular
4/2/97	Regular
5/1/96	Regular
5/20/96	Special
6/12/96	Regular
7/10/96	Regular
8/7/96	None
9/4/96	Regular
10/2/96	Regular
11/6/96	None
12/4/96	Regular