

Peachtree City Airport Authority (PCAA)
Regular Meeting Minutes
Thursday, March 11, 2010
Aviation Center, Peachtree City – Falcon Field
7:00 p.m.

Members Present: Chairman– Richard Whiteley, Vice-Chairman & Secretary/Treasurer - Bill Flynn, Zaheer Faruqi, Bill Rial, Aviation Director – John Crosby, Assistant Aviation Director – Barry Griffith, A.A.E., Airport Attorney – Doug Warner and City Council Member – Eric Imker.

Absent: George Harrison, Alternate Member – Bryan LaBrecque

I. CALL THE MEETING TO ORDER

Chairman Richard Whiteley called the meeting to order at 7:06p.m.

II. APPROVAL OF MINUTES

February 11, 2010 PCAA Regular Meeting Minutes

Motion made by Bill Flynn and seconded by Zaheer Faruqi to approve the minutes; motion carries 3/0 with Richard Whiteley abstaining.

III. REPORTS

Aviation Director – John Crosby reports that the Airport had a good weekend with the NASCAR groups flying in and that over 2,600 gallons of Jet fuel was sold; that this will be reflected in the April financials. Mr. Crosby stated that there will also be a NASCAR event later this year in September and that staff will reach out to the NASCAR teams in advance to try and bring in more traffic.

Mr. Crosby reports that he has had conversations with Falcon Aviation Academy – Dan Water and that there may be a possibility of bringing back a King Air to the FBO Hangar and possibly more office space to lease as their student population continues to grow. Chairman Whiteley stated that he is getting recurrent with civilian aviation as a pilot and that he has had some opportunities to discuss future growth with the Flight School President – Ray Sluk; that he is hopeful to encourage additional fuel sales and future growth at FFC.

Mr. Crosby stated that PCAA has reached an agreement with the SANY Corporation in regard to protection of airspace for runway approaches; that hopefully the SANY Corporation will be able to fly directly to Falcon Field in the future and clear through Customs on-site.

Mr. Crosby stated that the NBAA Conference is scheduled to take place in Atlanta later this year and that it would be a good opportunity for PCAA members to see the

various vendors who participate in this program; that FFC will have a booth within the Shell/Eastern Aviation designated space.

Mr. Crosby gave updates on fuel sales for both local and transient operators and indicated that staff is tracking this information on a daily basis. He stated that FFC continues to remain competitive in fuel pricing which is having an impact on the bottom line.

Mr. Crosby gave information in regard to the Hotel/Motel Tax Agreement between PCAA and the Tourism Association. Mr. Crosby and Airport Attorney – Doug Warner gave background information as to the history of the hotel/motel tax and how the money is distributed through the City and the break out per designated area. Mr. Crosby stated that the Tourism Association has paid \$14K out of the \$23K owed to the Airport and that all payment is anticipated soon as the agreement between the agencies will be executed in the near future.

IV. FINANCIAL REVIEW

Assistant Aviation Director – Barry Griffith, A.A.E., presented the financial report. Mr. Griffith stated that staff kept expenses under control in every category. He stated that fuel sales were down 33% over last year and 50% down over the prior year. He indicated that one of the recommendations from the NBAA Schedulers & Dispatchers conference was contract fuel and that FFC now offers Shell/Eastern Contract Fuel. He stated that approximately 1,200 gallons of contract fuel has been sold since initiating the program.

Mr. Griffith reported that the outreach to the NASCAR teams resulted in good fuel sales over the weekend and that promotional material being sent out to the various flight departments continues to highlight the Airport, PTC and Fayette County.

Mr. Griffith stated that staff is driving revenue in other areas such as renting out space in the Toybox and Annex Hangar; that FFC continues to provide competitive fuel pricing in order to drive more business to Atlanta Regional Airport. Mr. Griffith stated that there 100% occupancy in the T-hangars.

Mr. Griffith announced that Woodridge Productions (Drop Dead Divas) will be filming in the center lobby of the FBO for an upcoming series that will transform the main terminal into a bus station; that this will provide additional revenue in the form of a location fee and that there may be other opportunities in the future.

Mr. Griffith reported that Aviation Director John Crosby recently gave an airport tour including the Falcon Field Veterans Memorial to a group of boy scouts from Atlanta and that there were approximately 70 attendees both parents and kids; that

this information is being recorded as part of the 2010 Event Activity Report. He stated that in 2009 approximately 75,000 people visited FFC/PTC and that many of the same special events are scheduled for 2010.

Chairman Whiteley asked why revenues appear to be decreasing in line item 4010 Hangar Leases? Vice-Chairman Bill Flynn reports that a portion of this decrease was due to the 2009 Consumer Price Index correction which offered a rebate to qualified customers. An Audience Member (AM) challenged this assumption indicating that there were no T-hangars involved in this rebate. Mr. Griffith reported that this was an inaccurate statement as there were some T-hangar tenants who met the qualifications for the rebate.

V. OLD AGENDA ITEMS – none.

VI. NEW AGENDA ITEM – Chairman Whiteley explained that while there were no new agenda items listed on tonight's agenda that this did not mean that PCAA and staff were not conducting business; he listed several areas that have recently come to fruition such as the SANY Corporation agreement, the Hotel/Motel Tax agreement, Airfield improvements, Marketing efforts, Cell Phone Tower location efforts (protection of airspace) and other important items. He requested that staff list items under the report section for airport tenants to see various areas/items that are under development so that tenants/guests can determine if they want to attend the meeting or not. He also recognized Jim Kelly – Air Pro Jet as the newest airport tenant recently settling into the Toybox hangar which has been unoccupied for some time.

VII. EXECUTIVE SESSION

Motion made by Bill Flynn and seconded by Zaheer Faruqi to enter into executive session at 7:28p.m. to confer with legal counsel and tend to legal matters; motion carries 4/0.

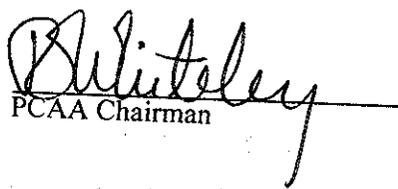
Motion made by Bill Flynn and seconded by Richard Whiteley to return to regular session at 8:30p.m.; motion carries 4/0.

VIII. ADJOURNMENT

Motion made by Zaheer Faruqi and seconded by Bill Flynn to adjourn the meeting at 8:32 p.m.; motion carries 4/0.

Note: This agenda is subject to change up to 24 hours prior to the meeting.

Attested By


PCAA Chairman

PEACHTREE CITY AIRPORT AUTHORITY

EXECUTIVE SESSION AFFIDAVIT

The undersigned hereby states under oath, in the presence of a notary public, as subscribed below, that the undersigned presided over a meeting of the Peachtree City Airport Authority, in the capacity set forth below, on the meeting date set forth below.

A portion of this meeting was held in executive session and closed to the public, pursuant to motion duly made, seconded and passed by the Authority. The closed portion of such meeting, held in executive session, was devoted to matters within the exceptions provided by law, specifically as initialed below:

(BA) Discussing matters protected by the attorney-client privilege. O.C.G.A. §50-14-2(1).

Discussing the future acquisition of real estate. O.C.G.A. §50-14-3(4).

Discussing or deliberating the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee. O.C.G.A. §50-14-3(6).

The closed portion of the meeting was held in compliance with the law, based upon the advice of legal counsel for the Authority, and based upon observation of all members present.

In witness whereof, the undersigned has signed this affidavit on the date indicated below.

Sworn to and subscribed before me this date

3/11/10

Notary Public

[Handwritten signature]

[Handwritten signature]
Signature

CHAIRMAN
Capacity

Date of meeting: 3/11/10

CONCURRENCE OF AUTHORITY MEMBERS

The undersigned confirm that the statements contained in the above affidavit are true and correct.

[Handwritten signature]

[Handwritten signature]

OPINION OF LEGAL COUNSEL

The closed portion of the meeting of the Peachtree City Airport Authority referenced in the above affidavit was appropriate under Georgia law and was held pursuant to my advice and counsel.

[Handwritten signature]
Legal Counsel

PEACHTREE CITY AIRPORT AUTHORITY ATTENDANCE RECORD

March 11, 2010

Report Date: Month Year

Name & Date of Appointment	# of Meetings Member Eligible to Attend	# Meetings Attended	# Meetings Absent	Meeting Dates Absent	Percentage Attendance
Mike Brady 1/1/09 - 12/31/09	13	12	1	9/10/2009, resigned 10/13/2009	92%
Bill Flynn, Vice Chairman 1/1/07 - 12/31/11	18	17	1	12/10/2009	94%
Richard Whiteley, Chairman & Secretary/Treasurer 6/20/08 - 12/31/10	18	14	4	3/5/2009, 4/9/2009, 8/25/2009, 2/11/10	78%
Zaheer Faruqi 1/1/09 - 12/31/12	18	16	2	3/12/2009, 11/12/2009	89%
Jerry R. Cobb 1/1/05 - 12/31/09	15	7	8	2/12/2009, 3/5/2009 5/13/2009, 6/16/2009, 6/27/2009, 8/12/2009, 8/25/2009, 9/10/2009	47%
George Harrison 1/1/10 - 12/31/11	3	2	1	3/11/2010	67%
Bill Rial 12/1/09 - 12/31/09 1/1/10 - 12/31/14	4	4	0		100%