

Peachtree City Airport Authority (PCAA)
Regular Meeting Minutes
Thursday, March 10, 2011
Aviation Center, Atlanta Regional Airport Falcon Field

Members Present: Chairman-Richard Whiteley, Vice-Chairman/Treasurer-Bill Flynn, Aviation Director-John Crosby, Airport Operations Director-Jillian O'Connell, Zaheer Faruqi, George Harrison, Bill Rial, Airport Attorney-Doug Warner, City Council Member-Doug Sturbaum

I. CALL THE MEETING TO ORDER

Richard Whiteley called the meeting to order at 1904.

II. APPROVAL OF MINUTES

Bill Flynn made a motion to approve the February 10, 2011 Regular Meeting Minutes. The motion was seconded by George Harrison and carried 5/0.

III. REPORTS

Airport Safety & Operations-George Harrison

Harrison asked John Crosby on the status of changing the security gate code. Crosby replied that he would like to give the tenants two months notice as to when the code will be changed, and a tenant newsletter would be sent out shortly to give them the new code. A tentative date for changing the code is April 01.

Finance & Capital Budgeting-Bill Flynn

No report.

Tenant & Community Relations-Bill Rial

Bill Rial stated that he attended a training session that resulted in Peachtree City being accredited with the state tourism association. He included that he has been discussing the Relay For Life event, coming in May 2011, with the CVB, and the importance of it to the city.

Rial also stated that the Third Annual RV Squadron Fly In is scheduled for May 7, 2011 and is expected to bring in around 40 plus aircraft to FFC. Rial said FFC could consider him as the point of contact for the RV Squadron. He then listed the amenities the RV Squadron would like to have, as in past years. They are: a fuel discount, use of the picnic grounds, use of tables/chairs, and use of the 'cherry picker' to take a photo.

Marketing-Zaheer Faruqi

Zaheer Faruqi said he would be getting with Jillian to discuss an airport newsletter that would be going out to the public, rather than just the tenants.

IV. FINANCIAL REVIEW/Aviation Director Report Aviation Director -John Crosby

John Crosby reported that the Pathways trees that were accidentally removed in the past have been replaced. The golf course trees have been removed and landscaping trees have been installed in their place. He also stated that a few more trees are scheduled to be taken down when soon, since the weather had delayed removal over the last couple weeks.

Crosby added that the PAPIS are working. Chairman Whiteley asked what the ending cost was to PCAA. Crosby stated that \$15,500 was the airport's cost and that the FAA will reimburse the Authority. He added that removal of the Pathways trees was also reimbursable by the FAA. He gave a briefing of a meeting held earlier in the week regarding the logistics and early stages of planning for a charity bicycle ride on the weekend of the air show. The bike ride would be to support Wounded Warriors, USO, and Cell Phones For Soldiers, to name a few.

Lastly, John commented on the Civil Air Patrol issue regarding on airport accommodations for their meetings and other events. He said he has spoken with David Mitchell from the CAP and Mitchell stated that he has a committee in place that is working on deciphering what the CAP can allow for a budget to pay for a facility at FFC. Whiteley asked for a time

frame that he could expect some more progress on the subject. Crosby replied that it would be up to the CAP committee to work out the different options and get back to PCAA on the matter.

Financial Review-John Crosby

Crosby reported the airport had a dismal month. He believes this is attributable to; February being a short month, the bad weather in February, and the weekly, significant increases in fuel costs. Although gallons sold in February exceeded the budget, the margins shrunk.

Crosby stated one of the reasons for this has to do with pre-paid fuel accounts that some tenants have. He said this is not to the benefit of the airport, and he is working on finding a solution to this. Crosby made the comment that he believes another reason for the loss in profit is because FFC's price increases are lagging behind the airport's cost increases. Bill

Flynn suggested that he go back to the fuel pricing formula used in the past to ensure that the profit margins would be in check from now on. Whiteley then asked Crosby to also take a look at AvGas fuel margins because they are also shrinking each month.

Richard Whiteley asked why the hangar lease account went down \$2000 from last month.

Crosby said it was because a tenant canceled his lease and we had to reimburse him for two months he prepaid for but did not use.

V. OLD AGENDA ITEMS

VI. NEW AGENDA ITEMS

02-11-01 Consider PCAA First Right of Refusal for purchase of Hangar B-2

VII. EXECUTIVE SESSION

VIII. ADJOURNMENT

Bill Flynn made a motion to adjourn the meeting, seconded by Bill Rial; motion carries 5/0.

Meeting is adjourned at 2015.

Note: This agenda is subject to change up to 24 hours prior to the meeting.

Attested By: _____



PCAA Chairman