

**PEACHTREE CITY AIRPORT AUTHORITY  
MINUTES OF MEETING**

**March 5, 1997**

The regular meeting of the Peachtree City Airport Authority, was held in the City Hall Council Chambers on March 5, 1997, at 7 p.m. Those present were: Chairman Robert B. Patterson; Members Michael E. Amos, Daniel E. Carr, David M. Good and Janet E. Wells; Airport Manager James H. Savage; Authority Attorney Kimberley S. Flynt and Recording Secretary Shirley R. Comer.

**I. ANNOUNCEMENTS**

None.

**II. ADDITIONAL AGENDA ITEMS**

None.

**III. APPROVAL OF MINUTES**

A motion was made by Mr. Amos and seconded by Chairman Patterson to approve the minutes of the February 5, 1997, Authority meeting as submitted. The motion passed with four voting in the affirmative, with Mr. Good abstaining.

**IV. REPORTS**

**Airport Manager**

Mr. Savage briefed the Authority on the following issues:

1. Mr. Savage has held several conversations with the management of Group VI regarding the continuing roof leaks at the Aviation Center. Several attempts to fix the problems have occurred but three major leaks remain. Group VI has promised to continue their efforts.
2. Stevens Aviation has requested permission to erect a ground sign near the intersection of the diagonal taxiway leading to the FBO hangar and the transient aircraft ramp. A photo copy of the proposal is attached and made a part of these minutes. The sign would be similar in size, material and color to the Aviation Center entrance sign.

A motion was made by Mr. Good and seconded by Ms. Wells to approve the installation of the ground sign as requested.

The motion passed unanimously.

3. Mr. Savage met with Mr. John Young, Chief Inspector of the U.S. Customs Service in the Atlanta Port Area, to discuss providing customs services at Peachtree City-Falcon Field. Mr. Young believes he can provide the service without additional personnel, but the current boundaries of the Atlanta Port do not extend to Peachtree City. To change those boundaries will require Congressional action. The current boundaries were established in 1962.

Mr. Young has suggested that a joint effort by the airport management of McCullom - Cobb County, Gwinette County and Peachtree City will be necessary to effect the necessary changes. Mr. Savage has contacted these airports and is actively working to that end.

4. Mr. Savage, with the concurrence of Chairman Patterson, has changed health insurance companies. The new company, John Alden, has agreed to write a "group" policy for one at a monthly rate of \$428.38, with \$1,500 deductible. This will amount to an annual premium savings to the Authority of \$1,826.37 and a reduction in deductible sharing exposure of \$1,500.00.

The Authority indicated that no further action was necessary at this time.

5. The Aviation Center was used recently as a backdrop for the filming of an add campaign for Yamaha golf carts. A utility vehicle with travel bags, golf clubs and other items was shown transferring those items from an aircraft to the facility. It is not known where such film might be used.
6. Mr. Savage reminded the Authority that on March 8, at 8:30 a.m. to 11:30 a.m., the Experimental Aircraft Association, Chapter Six will be holding a pancake breakfast in conjunction with the Falcon Field Second Saturday event at the Aviation Center.

On March 11, at 7:30 a.m., the Fayette County Chamber of Commerce will hold an Existing Industries breakfast, also at the Aviation Center.

On March 17, at 7:30 p.m., a joint meeting of the Airport Authority and the Development Authority of Peachtree City will be held at the Chimneys to discuss the possibility of a joint project to attract aviation interests to the airport.

7. The Localizer backcourse was flight checked by the FAA again on February 27, 1997, and the system passed normally. A flight check three weeks earlier was unsuccessful, and the system was out of service during the interim. The delay in the re-check was due to the unavailability of FAA flight check aircraft to perform the check.

## **V. OLD AGENDA ITEMS**

### **97-02-01 Consider proposal from Mr. Mike Gunn to modify tenant fees.**

Mr. Gunn presented a second proposal regarding the current "two per cent of gross" fee paid by airport tenants. A copy of his proposal is attached to these minutes.

After a lengthy discussion by the Authority, Chairman Patterson requested that the Authority take no action, so that he, Mr. Savage and Mr. Gunn could meet to develop a proposal for consideration by the Authority at its April meeting.

No further action was taken.

### **97-02-04 Discuss co-sponsoring a "PAPPA" airshow and convention.**

Mr. Savage briefed the Authority on his discussions with the airport manager, and his director of , at the Huntsville, Alabama airport, regarding the Professional Airshow Performers & Producers Association.

A memo to the Authority regarding those discussions is attached and made a part of these minutes.

After some discussion, the Authority agreed with Mr. Savage's recommendation not to participate in any further discussions with PAPPA regarding airshow activities.

No further action was taken.

**VI. NEW AGENDA ITEMS**

**97-03-01 Review list of members who are authorized to sign checks for the Authority.**

A motion was made by Mr. Amos and seconded by Mr. Carr to adopt the attached resolution that authorizes any two of the following to sign checks for the Authority: Chairman Patterson, Secretary/Treasurer Amos, Member Good or Airport Manager Savage.

The motion passed with four voting in the affirmative, with Mr. Good abstaining.

**97-03-02 Consider bids received for audit services and award contract.**

Mr. Savage stated that the Authority had received three responses to its request for proposals for audit services for the years of 1995 and 1996, and all appeared to comply with the conditions of the request. A bid tabulation is attached to these minutes.

Mr. Savage recommended that the Authority accept the low bid of Geeslin, Cordle, Johnson & Wetherington in the amount of \$5,500.00 per year.

A motion was made and later amended by Mr. Carr to award the contract as recommended by Mr. Savage, provided that a penalty clause be added to letter of engagement that would address a failure to complete the audits in the time specified in the agreement.

The motion, as amended, was seconded by Mr. Amos and was passed unanimously.

**97-03-03 Consider proposal from the Fayette County Development Authority.**

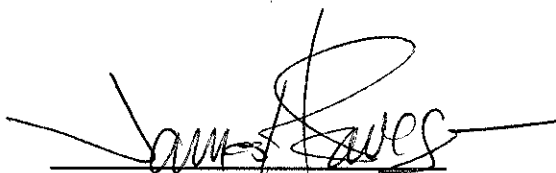
After discussions regarding the changes to the inter-governmental agreement, a motion was made by Mr. Good and seconded by Mr. Amos, to authorize the Chairman to sign the agreement as presented, provided that the length and starting dates of the terms of the five members appointed by the Fayette County Commission are included in the agreement, and that those terms be a minimum of three years duration.

The motion passed unanimously.

**VII. EXECUTIVE SESSION**

There being no further business for executive or regular session, at 8:20 p.m., a motion to adjourn was made by Ms. Wells and seconded by Mr. Carr.

The motion passed unanimously.

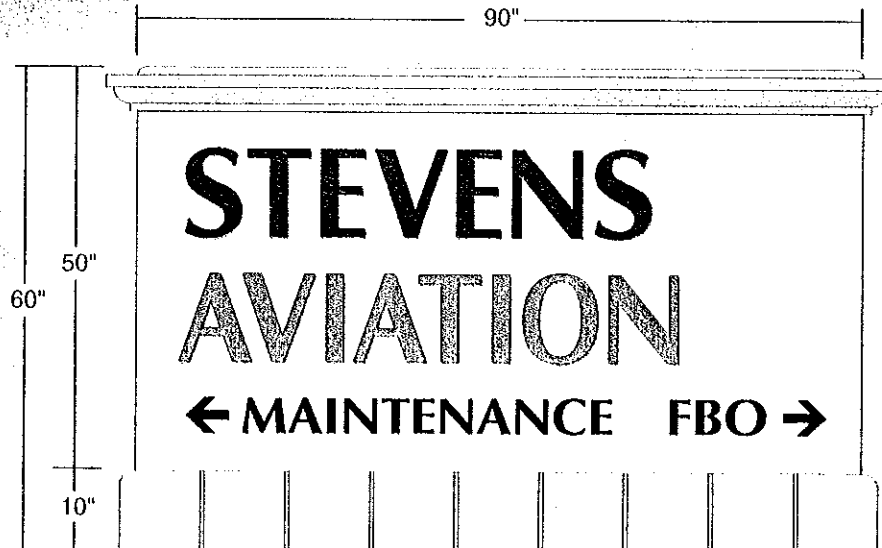
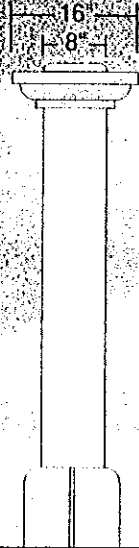
  
Attested by:

  
Robert B. Patterson, Chairman

Graphic Area = 50" x 90" = 31.25 sq/ft

End View

Front View  
Back View is Blank



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Date: 2/8/97  
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Drawing: #1

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February 21, 1997

Peachtree City Airport Authority  
C/O Mr. James Savage  
Falcon Field  
Peachtree City, GA

Jim,

I feel the following compromise on the 2% surcharge would be workable for the small business man as well as the Airport Authority.

Elimination of parts from any surcharge.

0	to	\$300,000	gross receipts	no	surcharge
\$300,001	to	\$600,000	gross receipts	.5%	surcharge
\$600,001	to	\$900,000	gross receipts	1%	surcharge
\$900,001	+		gross receipts	2%	surcharge


Please present this to the Airport Authority for there consideration.

Thanks,



Mike

## MEMORANDUM

**DATE:** February 27, 1997  
**TO:** Peachtree City Airport Authority  
**FROM:** Jim Savage, Airport Manager   
**SUBJECT:** Agenda Item 97-02-04, Airshow and Convention by "PAPPA"

At the last meeting of the Airport Authority I was requested to continue exploring the possibility of the Professional Airshow Performers & Producers Association (PAPPA) holding their fall showcase and convention at Peachtree City-Falcon Field Airport.

I contacted Kevin Vandenburg, Airport Manager at the Huntsville, Alabama, airport, where PAPPA has been holding their annual event for the past three years. To say that he was less than enthusiastic about the group would be understating his opinion. He did not say outright that he would not let them come back, but suggested that I should talk to his Director of Operations, Mr. Greg Smith, to get additional information.

Mr. Smith was quite frank in his opinion of the PAPPA organization and stated without reservation that he did not want them to return. Apparently, the feeling is mutual, since PAPPA has had no communication with the airport since their last event. Mr. Smith said we were about the fourth or fifth airport to inquire about Huntsville's experience, which he describes as very negative.

Apparently, the purpose of the "airshow" portion of the convention is for new airshow acts to perform for the various airshow producers and promoters, in what might be considered a talent show. Mr. Smith said that while occasionally you will see a first rate performance, most are beginning performers with limited talent. He indicated that many times he was actually embarrassed by the poor performance he observed.

A second and more important issue raised was the need for an active civic group to co-sponsor the event. PAPPA wanted a commitment from us by the middle of February, which would have been impossible without a civic group eager to take on the responsibility. I have not been contacted by any such group.

Because he was after an immediate response, I informed Mr. Ed Bealieu of PAPPA that it was unlikely that the Authority would support the show at this time, but you would be considering it further at your March meeting.

It is my recommendation that the Authority not participate.



**RESOLUTION OF THE PEACHTREE CITY AIRPORT AUTHORITY  
MARCH 5, 1997**

Whereas, the Peachtree City Airport Authority maintains one or more bank accounts at Peachtree National Bank; and,

Whereas, it has been deemed by the Authority to be prudent and necessary to require two signatures on all negotiable instruments written on such bank accounts; and,

Whereas, certain members of the Authority travel on a frequent basis, which limits their availability to execute such instruments from time to time; therefore,

Be it resolved, that by the adoption of this resolution, the following persons are hereby authorized to open and close bank accounts as necessary, and to execute negotiable instruments drawn on those accounts, provided that such instruments or checks bear the signatures of any two of the persons listed below:

\_\_\_\_\_  
Robert B. Patterson, Chairman

\_\_\_\_\_  
Michael E. Amos, Secretary/Treasurer

\_\_\_\_\_  
David M. Good, Member

\_\_\_\_\_  
James H. Savage, Airport Manager

This resolution is passed this Fifth day of March, 1997, by action of the Peachtree City Airport Authority.



Attested: \_\_\_\_\_  
James H. Savage

Signed: \_\_\_\_\_  
Robert B. Patterson

**PEACHTREE CITY AIRPORT AUTHORITY  
BID TABULATION SHEET**

DATE: 2/20/97  
PROJECT: AUDIT SERVICES

<u>BIDDER</u>	<u>ITEM</u>	<u>BID AMOUNT</u>
<u>GEESLIN, CORDLE, ETC</u>	<u>AUDIT SERVICES</u>	1. FINANCIAL AUDIT - <u>2750.00</u>
		2. COMPLIANCE - <u>2750.00</u>
		NOTEK. <u>5500.00</u>
		NOT GR. <u>5500.00</u>
<u>PYKE &amp; PIERCE</u>	" "	1. FINANCIAL - <u>8100.00</u>
		2. MGT LETTER - <u>590.00</u>
		3. COMPLIANCE - <u>1400.00</u>
		NOT GR. <u>310,290.00</u>
<u>SMITH &amp; HART</u>	" "	1. FINANCIALS - <u>3900.00</u>
		2. MGT LETTER - <u>600.00</u>
		3. COMPLIANCE - <u>1900.00</u>
		NOT GR. <u>6400.00</u>

BIDS RECEIVED BY:  WITNESSED BY: 

COMPLETED TIME: 0957/20<sup>th</sup> BUDGET AMOUNT: \_\_\_\_\_

**PEACHTREE CITY AIRPORT AUTHORITY**

**RECORD OF ATTENDANCE AS OF:**

**March 31, 1997**

Members	Regular Meetings Last 12 Months	Meetings Attended	Regular Attendance %	Special Called Meetings Last 12 Months	Special Called Meetings Attended	Total Attendance %
David M. Good	10	9	90%	1	1	91%
Janet Wells	10	10	100%	1	1	100%
Bob Patterson	10	9	90%	1	0	82%
Dan Carr	10	10	100%	1	1	100%
Mike Amos	10	10	100%	1	1	100%

Members	Dates Absent	Type
David M. Good	2/5/97	Regular
Janet Wells		
Bob Patterson	4/3/96 5/20/96	Regular Special
Dan Carr		
Mike Amos		

Meeting Dates	Type
1/2/97	Regular
2/5/97	Regular
3/5/97	Regular
4/3/96	Regular
5/1/96	Regular
5/20/96	Special
6/12/96	Regular
7/10/96	Regular
8/7/96	None
9/4/96	Regular
10/2/96	Regular
11/6/96	None
12/4/96	Regular