

**PEACHTREE CITY AIRPORT AUTHORITY
MINUTES OF MEETING**

January 7, 1998

The regular meeting of the Peachtree City Airport Authority, was held in the City Hall Council Chambers, Peachtree City, on January 7, 1998, at 7:00 p.m. Those present were: Chairman Robert B. Patterson; Members Daniel E. Carr, David M. Good, H.E. Buffington and Janet E. Wells; Airport Manager James H. Savage; Recording Secretary Shirley R. Comer. Authority Attorney Douglas B. Warner was absent.

I. ANNOUNCEMENTS

Chairman Patterson presented outgoing Authority member Michael E. Amos with a parting gift and expressed the appreciation of the Authority for his many years of dedicated service. Mr. Amos served from July 6, 1989 to December 31, 1997.

II. ADDITIONAL AGENDA ITEMS

None.

III. APPROVAL OF MINUTES

A motion was made by Mr. Good and seconded by Mr. Carr to approve the minutes of the November 12, 1997, Authority meeting as presented. The motion passed unanimously.

IV. REPORTS

A. Airport Manager - Jim Savage

Mr. Savage distributed the following report to the members:

AIRPORT MANAGER'S REPORT - JANUARY 7, 1998

1. Enclosed in your information pack is a copy of a letter to Mr. Marshall Dean of US Aviation Underwriters, regarding a runway excursion by Westwind N3RC on the night of November 13, 1997. The aircraft was one of more than twelve that diverted to Falcon Field from Tara Field due to poor weather.

The Westwind landed on Runway 31 in moderate rain, with a low ceiling, reduced visibility and downwind. The aircraft began to hydroplane on the wet surface and departed the paved surface with approximately 2,400 feet of runway remaining, coming to rest in the grass and mud some 1,000 feet later.

No apparent damage was sustained by the aircraft or occupants, although the aircraft required several hours of maintenance to remove mud and debris from its wheel wells and engines. It also took a crew from Atlanta Aircraft Salvage, Bob Gray of the airport staff, Fayette Wrecker Service and various personnel from Stevens Aviation some eight hours on Friday the 14th to get the aircraft back on hard surface. The insurance company paid the invoice we sent for the expenses the airport incurred during the recovery.

I would like to thank the Peachtree City Fire Department for providing fire trucks on both days, for washing the mud and debris from the runway and for standing by during recovery operations.

2. If you have visited the Aviation Center lately, you may have noticed a series of stakes and flags near the playground area. These markers outline a proposed drainage "swale" that Southeastern Engineering has proposed to install that will act as a safety valve to prevent water from pooling in front of the Aviation Center and flowing in the front doors. Essentially, the swale would be lower than the finished floor of the building and would allow water to run around the building and onto the aircraft parking apron surface when it reached a certain "flood" stage. Normal surface drainage would continue to fall into existing drop inlets except during periods of heavy rain.

They have also stated that they do not believe the problem can be fixed with an improved sub-surface drainage system because the piping downstream cannot handle the water generated by the parking lot runoff and future drainage from the Business Park area.

Drawings of Southeastern's proposals have been promised, which when produced will be given to Wilbur Smith and Associates for review.

3. A written proposal from the Confederate Air Force and Mr. Ed Foster, their chosen coordinator, will be presented at the February meeting of the Authority. It will not be known until late in January what military acts will be available for the September 12 and 13 airshow dates.
4. On December 11, Ms. Wells and I attended a briefing on the efforts by the Development Authority of Peachtree City to create a Foreign Trade Zone in Peachtree City. The plan is to make the entire 3,000 acres of the industrial zoning district such a trade zone.

The primary advantage to companies that import and export products is that no duty is paid on those products as long as they remain "outside of U.S. commerce." This would permit the warehousing of products and the assembly of imported components for shipment both inside and outside the U.S. with duty being paid only on items sold domestically.

The DAPC has hired a full time manager to develop the zone and to help companies that can benefit from the zone develop the necessary security and implementation plans. It is expected to take approximately 12 months to get the necessary approvals from the U.S. Customs Service.

Since it will be necessary for U.S. Customs Inspectors to visit such a trade zone, I am working to see if foreign aircraft arrivals and departures can be included as well.

5. In the last two weeks, we have had three different individuals speak to us about building private hangars in the northwest hangar area. This comes on top of the hangar currently under construction by Hudson Products, on Lot D-23.

Mr. Tate Godfrey of PCDC reports that he continues to talk with one large company about developing a hangar/office complex in the business park. More on this as it develops.

6. Finally, I would like to remind everyone that the Second Annual Great American Chili Cookoff between the Peachtree City Airport Authority and the Georgia Chapter of the Short Wing Piper Club is scheduled for this coming Saturday, January 10, at the Aviation Center.

Times are from 11 a.m. until 3 p.m., with proceeds going to the SWPC. This marks the beginning of the second year of the Falcon Field Second Saturdays, which for the most part have been well received by the flying public. Hope to see you there.

B. Tenant Liaison - Janet Wells

Ms. Wells stated that her report involved subjects that should be discussed in Executive Session and that she would wait until that time to present her information.

V. OLD AGENDA ITEMS

97-10-01 Consider request from Civil Air Patrol to erect a Squadron Headquarters office and meeting facility.

Estimates of the cost to build the facility did not arrive until just prior to the Authority meeting, therefore it was agreed to continue discussions of building the facility at the next Authority meeting to allow time for the Authority staff to review the proposal. No formal actions were taken.

97-11-01 Consider changes to the personnel policy.

Mr. Savage reviewed the changes and corrections to the policy that were recommended by the Authority at its last meeting.

Several issues involving additional changes or further clarification were raised by the Authority, subsequently it was agreed that the Airport Manager should continue his efforts to amend the policy and present a third document for consideration at the next Authority meeting.

No formal actions were taken.

VI. NEW AGENDA ITEMS

98-01-01 Election of Officers for 1998.

Chairman Patterson called for nominations for the position of Chairman of the Authority, for 1998.

A motion was made by Ms. Wells and seconded by Mr. Good to nominate Mr. Robert B. Patterson for Chairman. Hearing no additional nominations, Chairman Patterson called for a vote. Mr. Patterson was re-elected as Chairman on a vote of four in favor and none opposed. Chairman Patterson did not vote.

Chairman Patterson called for nominations for the position of Secretary/Treasurer of the Authority, for 1998.

A motion was made by Mr. Good and seconded by Mr. Buffington to nominate Ms. Janet E. Wells for Secretary/Treasurer. Hearing no additional nominations, Chairman Patterson called for a vote. Ms. Wells was elected on a unanimous vote of five in favor and none opposed.

98-01-02 Consider establishing citizen advisory committees to support Authority operations.

Chairman Patterson reviewed his desire to create one or more advisory committees to assist the Authority and staff with topics such as airport improvements, budget and various technical aspects including aviation safety, Federal Air Regulations and environmental regulation compliance. Given the number of highly qualified candidates applying for the open position on the Authority, he recommended that he contact those that were not chosen to determine if they would be interested in serving in this new role.

After considerable discussion, a motion was made by Ms. Wells and seconded by Mr. Good to support the concept of creating such an advisory committee, with the request that the Chairman contact those candidates and determine their interest, and assuming a favorable response, that the Chairman develop a specific recommendation for the format and duties of such a committee and that he submit his proposal at the next Authority meeting for consideration.

The motion passed unanimously.

98-01-03 Consider authorizing expense of shipping and handling F-16 for static display.

Chairman Patterson briefed the Authority on his discussions with personnel at AMARC, at Davis Monthan Air Force Base, Arizona, regarding the F-16 that has been assigned to Peachtree City-Falcon Field (FFC). He also described his conversations with Terry Shelton of DMI Aviation regarding the dismantling of the F-16 for shipment to FFC. It is estimated that the cost of shipping and handling the aircraft will be approximately \$8,000.

A motion was made by Mr. Good and seconded by Ms. Wells to authorize the Chairman to move the F-16 from Davis Monthan AFB to Peachtree City as expeditiously and economically as practical, and to create a committee to raise funds and to assist in the proper placement and display of the aircraft.

The motion passed unanimously.

98-01-04 Consider contract with T. Joe Byrd for insurance bid review.

Mr. Savage described his need for technical advise on the selection of a health care insurance provider should the Authority agree to acquire the FBO from Stevens Aviation, and the Authority's staff grows accordingly.

After considerable discussion, it was agreed that the Chairman should revisit the idea of the Authority's staff participating in the City's health program, by contacting the City Council, and the other Authorities of the city, to see if a joint policy is possible.

No formal actions were taken.

At 8:37 p.m., Chairman Patterson called for a five minute recess to reconvene in Executive Session to discuss possible real estate transactions and other legal matters.


VII. EXECUTIVE SESSION

Following discussions of possible real estate transactions, the Authority agreed to continue discussions at the next meeting.

No formal actions were taken.

At 9:40 p.m., a motion to adjourn was made by Mr. Good and seconded by Ms. Wells.

The motion passed unanimously.


Attested by


Robert B. Patterson, Chairman

PEACHTREE CITY AIRPORT AUTHORITY

RECORD OF ATTENDANCE AS OF:

January 31, 1998

Members	Regular Meetings	Meetings	Regular	Special Called	Special Called	Total
	Last 12 Months	Attended	Attendance %	Meetings Last 12 Months	Meetings Attended	Attendance %
David M. Good	11	9	82%	0	0	82%
Janet E. Wells	11	11	100%	0	0	100%
Robert B. Patterson	11	11	100%	0	0	100%
Daniel E. Carr	11	11	100%	0	0	100%
H.E. Buffington *	1	1	100%	0	0	100%

* Note: New member as of 1/1/98

Members	Dates Absent	Type
David M. Good	2/5/97	Regular
	9/3/97	Regular
Janet E. Wells		
Robert B. Patterson		
Daniel E. Carr		
H.E. Buffington		

Meeting Dates	Type
1/7/98	Regular
2/5/97	Regular
3/5/97	Regular
4/2/97	Regular
5/14/97	Regular
6/11/97	Regular
7/17/97	Regular
8/6/97	Regular
9/3/97	Regular
10/1/97	Regular
11/12/97	Regular
12/3/97	None