

Peachtree City Airport Authority (PCAA)
Regular Minutes
Thursday, December 11th, 2014
Aviation Center, Peachtree City-Atlanta Regional Airport
7:00 p.m.

Members Present: Richard Whiteley – Chairman, Bill Flynn – Vice Chairman and Treasurer, Skip Barnette, Bill Rial, and Alternate – Tom Fulton, Airport Manager –Hope Macaluso, A.A.E., and Airport Attorney–Matt Ramsey for Doug Warner.

Members Not Present: Bryan LaBrecque

I. CALL THE MEETING TO ORDER

Bill Flynn called the meeting to order for Richard Whiteley at 7:02 p.m.

II. APPROVAL OF MINUTES

Bill Rial made a motion to approve the October 2014 Minutes, seconded by Skip Barnette.

Motion Carried, 4/0.

III. REPORTS

Airport Safety & Operations (Bryan LaBrecque)

N/A

Finance & Capital Budgeting – (Bill Flynn)

Bill Flynn stated that it had been a good overall month but the major challenge for November was the low Jet A sales.

Tenant & Community Relations – (Bill Rial)

Bill Rial asked if a “hot wash” had been completed with the air show organizers. Hope replied that an overview had been completed internally with the airport staff but not the air show just yet.

Marketing – (Skip Barnette)

Skip reported that he saw big opportunities with advertising in local publications for the use of the airport facilities for non-aviation events such as weddings and parties. He said he would like to see the staff advertise more in this direction, to which both Hope and Mike agreed.

Operations –Manager of Operations, (Mike Melton)

Mike reported:

STAFF – Mike reminded the Authority of the holiday party the next day and that all members and families were invited.

AIRSHOW – There are still some issues to work through with the air show this year and next. Hope would bring the board up to speed on the 2014 show in her report.

WILDLIFE PROGRAM- The United States Department of Agriculture is still conducting their year-long evaluation and doing multiple evening and night surveys. Danny Sorrells had updated us that approximately 10 deer have been lethally taken this year with our internal wildlife management program, 7 of which were taken within the last month (mostly November).

IV. FINANCIAL REVIEW - Airport Manager – (Hope Macaluso)

November Revenue Highlights:

Revenues for the month of November were under budget.

- Jet fuel sales were off for the second month. Just as in October, we had the traffic, but a lot of the jets were making short hops and not requiring fuel. Our price was competitive.
- Also, for the second month, although we were over in gallons on 100LL fuel, the margin was low due to a lot of gallons being pumped to the flight school. Bill Rial asked Hope what the margin on Av Gas for the flight school was. Hope responded that it is a cost plus figure. They affect the margin percentage wise with the increase and decrease of fuel prices.

November Expense Highlights:

For the month of November, overall expenses were just under budget.

- Note that utilities were high. This is a result of a higher gas bill due to a colder month than last year and more space being occupied by the flight school.

November Net Operating Income Highlights:

Net Operating Income for the month was \$14,816, which was under forecast. Again, this was mainly due to lower than expected jet fuel sales.

Cash Position:

Hope reported that there was very little change in our cash position from the previous month. She also noted that although she has been communicating with the Great Georgia Air Show, we have not been paid at all for any of the air show expenses, including the fuel or the facility agreement. Hope noted that she had followed up with the air show folks about non-payment and had not granted them an extension for payment that they had requested. Bill Flynn noted that the \$23K was a significant number and that the air show has many demands from the airport staff. Bill Flynn stated that collecting the money owed to the airport was a high priority, to which Hope responded that she would continue to follow up with the organizers. Bill Flynn stated that next year the payment structure needed to be better spelled out in the agreement with the air show. Skip noted that the Blue Angels next year will be paying for their fuel directly so that would help payment to some extent next year.

V. OLD AGENDA ITEMS

None

VI. NEW AGENDA ITEMS

None

VI. Executive Session

Prior to the executive session, Bill Flynn recognized Bill Rial for his 5 years contributing to the board and presented Bill Rial with a plaque for his 5 years of service. Bill Rial thanked the board for his time and stated that in the future he hoped that a tenant or individual passionate about this airport would serve on the board to help bring a pilots perspective to the table.

Prior to adjourning to executive session, Bill Flynn informed the audience that the executive session was a personnel matter and that no major decisions would be made out of the session.

Bill Rial made a motion to adjourn to executive session, seconded by Skip Barnette.

Motion carried 4/0

VIII. Adjournment

Bill Flynn made a motion to adjourn which was seconded by Bill Rial.

Motion Carried 4/0. Time 7:42pm (local)

Attest

Richard Whiteley, Chairman