

Peachtree City Airport Authority (PCAA)
Regular Minutes
Thursday, May 11th, 2017
Aviation Center, Peachtree City-Atlanta Regional Airport
7:00 p.m.

Members Present: Bryan LaBrecque – Chairman, Tom Fulton – Member, Tom Lacy – Member, Allen Morrison – Alternate, Doug Warner – Airport Attorney, and Airport Manager – Hope Macaluso, A.A.E.

Members Not Present: Skip Barnette – Vice-Chairman, Mike Mitchell – Member

I. CALL THE MEETING TO ORDER

Bryan LaBrecque called the meeting to order at 7:01 p.m.

II. APPROVAL OF MINUTES

Tom Fulton made a motion to approve the April 2017 Meeting Minutes, seconded by Tom Lacy.

Motion carried 3/0

III. REPORTS

Finance & Capital Budgeting – (Tom Fulton)

Tom commented that he attended the finance meeting and that the fuel sales were strong and expenses were down. He deferred to Hope for additional details regarding the month's financials.

Operations – Manager of Operations, (Mike Melton)

FBO Hangar

We are officially at capacity. We still have room for only one overnight transient customer but all hangars are full.

NOTAM Training

Hope and I are in training for the FAA's online Notice To Air Men system. We currently have to phone the NOTAM's in but will have the ability to do this electronically, which will be much more efficient in the long run.

New Employees

Chris Geasley has taken a job outside of the aviation industry and he was a great asset to the team. We have since hired two additional linemen and a customer service representative.

WWII Heritage Days

The event went great. Saturday was the largest attendance since the beginning. There are a few items to tweak for next year but the Commemorative Air Force was very cooperative and friendly. Sunday was somewhat rained out but they still had a number of people show up to look at the aircraft on display.

Transient Rate Change

I mentioned this last month but wanted to update you. Changes will take place in June. We are reviewing a few items and testing new call out rates.

Fuel (May)

Both Avgas and Jet fuel for the month of May are ahead of budget. This is mostly due to business traffic associated with the growth in the surrounding area.

IV. FINANCIAL REVIEW - Airport Manager – (Hope Macaluso)

Hope reported:

April

Revenue and Expense Highlights:

April was similar to March in that we exceeded the budgeted gallon amounts for both Jet and AvGas, but with profit margins continuing to be lower than normal, there was less of an impact on the dollar amount. We exceeded budgeted revenues by 4%. Expenses are still being held down, so we continued to make up ground on the overall budget, but still remain 15.5% behind plan for the year. Month to date, May is looking good as well.

Capital Expenses

The only capital expense in the month was for an herbicide sprayer to help maintain some of the newly cleared areas that cannot be bush hogged.

Grant Update

The bid opening for the lighting project was April 26. TCA Electrical had the lower bid. GDOT has agreed to pay for the LED Add Alternate to the bid, so we will not need to

pay for that difference. The new signage will be LED as well. GDOT is in the process of putting together the contract for the project.

V. OLD AGENDA ITEMS

None

VI. NEW AGENDA ITEMS

None

VII. Adjournment

Prior to adjournment Bryan LaBrecque opened up the floor for any public comment. Both Bob Grove and Jim Savage thanked the airport on behalf of the Commemorative Air Force for all the assistance with the World War II Heritage Days.

Tom Fulton made a motion to adjourn the regular meeting at 7:18 pm, seconded by Tom Lacy.

Motion carried 3/0

Attest

Bryan LaBrecque, Chairman