

Peachtree City Airport Authority (PCAA)
Regular Minutes
Thursday, January 11th, 2018
Aviation Center, Peachtree City-Atlanta Regional Airport
7:00 p.m.

Members Present: Bryan LaBrecque – Chairman, Tom Fulton – Member, Mike Mitchell – Member, Tom Lacy – Member, Allen Morrison – Member, and Airport Manager –Hope Macalusso, A.A.E.

I. CALL THE MEETING TO ORDER

Bryan LaBrecque called the meeting to order at 7:00 p.m.

II. APPROVAL OF MINUTES

Tom Lacy made a motion to approve the November 2017 Meeting Minutes, seconded by Tom Fulton.

Motion carried 4/0.

Mike Mitchell was not present for the approval of the minutes, he arrived just after the minutes approval vote.

III. REPORTS

Finance and Capital Budgeting – Tom Fulton

Tom Fulton noted that Mike Mitchell attended the Finance Meeting. Mike Mitchell reported that the number continued to be strong and that he would defer to Hope for her finance report on the specifics.

Operations Report – Mike Melton

Mike Reported:

Fuel (December & January)

We are only 30% of the way into the budget for the month and we are ahead of budget for January.

Heavier Aircraft

Business for the first of the year is traditionally slower but with the new businesses throughout Fayette County, business jet traffic continues to increase.

Area C Interest

We continue to see interest in the development of Area C on the south side of the field. We are cautiously optimistic for development of the area in the next year.

Based Aircraft

I updated our based aircraft list with the FAA at the end of November and the number of aircraft based at the field has reached over 200 aircraft, up from years past.

D14 Sale

D14, which is a Port a Port hangar with a short-term lease, sold today. This is a hangar with a month to month lease and no requirement for a Right of First Refusal. We will be sorting the lease details out with the new owner in the coming days.

IV. FINANCIAL REVIEW - Airport Manager – (Hope Macaluso)

Hope reported:

November and December 2017

Revenue and Expense Highlights:

Both were excellent months exceeding budgeted revenues and keeping expenses in line. The Newnan airport closure in November added to the gallons sold in the month. Traffic in December was heavier than expected as well.

Capital Expenses

The main expense in November was due to replacing both pumps at the sewer lift station adjacent to the maintenance shop. Bryan asked if the sewer lift station repair was the airport's responsibility, to which Hope responded it was and that it was installed when the FBO hangar was built.

Grant Update

We received the final invoice on the taxiway lighting project just today. I will begin the closeout process for that grant. We expect to have the scope of work on the next project from WK Dickson for approval at the February meeting. That will be to update the Environmental Studies for the next tree clearing project and for a justification study for pavement strengthening and runway lengthening.

V. OLD AGENDA ITEMS

None

VI. NEW AGENDA ITEMS

18-01-01 Election of Officers

Tom Lacy nominated Bryan LaBrecque for Chairman.

Bryan LaBrecque nominated Tom Fulton for Chairman, seconded by Mike Mitchell.

Motion carried 4/1 abstain

Election of an Authority Secretary was tabled until the February 2018 Meeting.

18-01-02 Selection of Attorney

Hope recommended to the authority that Nathan Lee be selected as the Airport Authority's Attorney. Bryan commented that he and another member had interviewed Mr. Lee along with other candidates and all had agreed he was the best fit for the airport. Bryan asked the authority if anyone had questions for Mr. Lee. Allen Morrison asked if Mr. Lee could review his experience. Mr. Lee summarized his experience, noting that he has been representing the Newnan Airport for a number of years.

Tom Fulton made a motion to accept Nathan Lee as the new Airport Authority Attorney, seconded by Allen Morrison.

Motion carried 5/0

18-01-03 Consider Assignment of Ground lease for Hangar D16

Hope reminded the board of the sale of D16 and the Airport Authority not exercising Right of First Refusal on the hangar. Hope noted that the current lease would need to be assigned to the new owner, but that the lease only had 2 months left before a new lease would need to be signed.

Allen Morrison made a motion to assign the lease for hangar D16 to the new owner, seconded by Mike Mitchell.

Motion carried 5/0

Prior to executive session, Bryan opened the floor to the audience.

Bob Grove mentioned the plan for the Commemorative Air Force's World War II Heritage Day that would take place on April 20th and 21st of 2018. He also noted he had been working with airport staff to coordinate safety and event details.

Jim Savage asked if the secretary/treasurer would be established next meeting, to which Bryan confirmed.

Vanessa Fleisch, Mayor of Peachtree City, was in attendance. She introduced the newest City Council Member, Kevin Madden.

VII. Executive Session

Bryan LaBrecque stated that no action would be taken after returning to the Regular Meeting.

Mike Mitchell made a motion to enter Executive Session to discuss Real Estate and Attorney Client Privilege at 7:29 pm, seconded by Allen Morrison.

Motion carried 5/0

Allen Morrison made a motion to adjourn the Executive Session at 8:04 pm and enter into the Regular Public Meeting, seconded by Mike Mitchell.

Motion carried 5/0

VIII. Adjournment

Tom Fulton made a motion to adjourn the Regular Meeting at 8:05 pm, seconded by Mike Mitchell.

Motion carried 5/0

Attest

Tom Fulton, Chairman