

**Peachtree City Airport Authority (PCAA)**  
**Regular Minutes**  
**Thursday, May 12<sup>th</sup>, 2016**  
**Aviation Center, Peachtree City-Atlanta Regional Airport**  
**7:00 p.m.**

**Members Present: Bryan LaBrecque – Chairman, Bill Flynn – Vice Chairman and Treasurer , Mike Mitchell – Member, Tom Fulton – Member, Greg Garmon – Alternate, Doug Warner – Airport Attorney and Airport Manager –Hope Macaluso, A.A.E.**

**Members Not Present: Skip Barnette – Member**

**I. CALL THE MEETING TO ORDER**

Bryan LaBrecque called the meeting to order at 7:01 p.m.

**II. APPROVAL OF MINUTES**

Bill Flynn made a motion to approve the March and April 2016 Meeting Minutes, seconded by Tom Fulton.

Motion carried 3/0, 1 abstain

**III. REPORTS**

**Finance & Capital Budgeting – (Bill Flynn)**

Bill Flynn commented that the financial meeting went well and April was another good month. Bill also commented that Mike Mitchell was in attendance at the last finance meeting.

**Operations – Manager of Operations, (Mike Melton)**

**Mike reported:**

We are continuing to work with the City of Peachtree City Police Department to develop a training program for both Police Officers and our employees.

WWII Heritage Days was a successful event with just a little bit of rain; however attendance was down a bit.

We are continuing to develop marketing material in cooperation with the Fayette County Development Authority to market available land. May is starting off strong with fuel sales, on both Jet and AvGas.

With the increase in fuel sales, the line-men have been busy tending to the ramp. This pulls them away from their other responsibilities of assisting with landscaping. This is good a good problem to have. We have been reaching out to community service workers but assistance is not consistent.

The new Point Of Sale system has been installed and we are almost ready to move to using it full time after training.

#### **IV. FINANCIAL REVIEW - Airport Manager – (Hope Macaluso)**

##### **Hope reported:**

##### **Revenue Highlights:**

Revenues are continuing to trend above forecast. We had strong fuel sales for the month. We had also budgeted the loss of one office tenant whose lease was up, but they elected to renew for another year. Jet Fuel sales were the best they have been since 2008. Greg Garman asked if the Jet Fuel sales were primarily from transient corporate traffic, Hope responded that was the case. Greg also commented that a division of Boeing was looking to move to the old World Airways building so that could possibly bring additional business to the field.

##### **Expense Highlights:**

We were just under budget in expenses with no expense anomalies this month.

#### **V. OLD AGENDA ITEMS**

None

#### **VI. NEW AGENDA ITEMS**

##### **16-05-01 Consider First Right of Refusal for Hangar D-24**

Hope stated that the building was a little over 4,000 square feet and after running the numbers based on our current hangar needs, this hangar would not be advantageous for the airport to purchase at this time.

Bill Flynn made a motion for the Peachtree City Airport Authority to not exercise its First Right of Refusal for the purchase of Hangar D-24, seconded by Tom Fulton.

Motion carried 4/0

## **VII. Executive Session**

Bill Flynn made a motion to enter into an executive session at 7:10pm for Real Estate discussion and Attorney Client Privilege, seconded by Mike Mitchell.

Motion carried 4/0

Bill Flynn made a motion to adjourn the executive session at 8:46pm, seconded by Tom Fulton.

Motion carried 4/0

## **VII. Adjournment**

Bill Flynn made a motion to adjourn the regular meeting at 8:47pm, seconded by Tom Fulton.

Motion carried 4/0

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Attest

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Bryan LaBrecque, Chairman