

Peachtree City Airport Authority (PCAA)
Regular Minutes
Thursday, June 9th, 2016
Aviation Center, Peachtree City-Atlanta Regional Airport
7:00 p.m.

Members Present: Bryan LaBrecque – Chairman, Bill Flynn – Vice Chairman and Treasurer, Skip Barnette – Member, Mike Mitchell – Member, Tom Fulton – Member, Matt Ramsey for Doug Warner – Airport Attorney and Airport Manager –Hope Macaluso, A.A.E.

Members Not Present: Greg Garmon – Alternate

I. CALL THE MEETING TO ORDER

Bryan LaBrecque called the meeting to order at 7:02 p.m.

II. APPROVAL OF MINUTES

Bill Flynn made a motion to approve the May 2016 Meeting Minutes, seconded by Mike Mitchell.

Motion carried 5/0

III. REPORTS

Finance & Capital Budgeting – (Bill Flynn)

Bill Flynn deferred to Hope for comments on the Financials.

Operations – Manager of Operations, (Mike Melton)

Mike reported:

Mike commented that he had an educational session with a local recreational drone pilot near Lake McIntosh this week. Mike stated that he educated the Individual on the FAA requirements to contact the airport prior to flying a drone. He was apologetic and loaded up his equipment and moved on.

The month of June was off to a decent start on both Jet and AvGas. Mike commented that the month was looking to close out well.

With the closure of Newnan's airport this week, we are extremely busy in regards to AvGas sales. There will be another closure at Newnan in July for a week as well.

Crack Fill Project – The project is almost complete. The contractor had an issue with a piece of equipment and will be back out on June 21st to complete the project.

Pavement Strength Test – The runway will be closed June 21 for about 4 hours, once we have the exact times we will issue NOTAMs and send an email to tenants.

We hired a new part time airfield maintenance employee. The previous employee, who was hired a couple of months ago, accepted a job as a firefighter in South Georgia.

IV. FINANCIAL REVIEW - Airport Manager – (Hope Macaluso)

Hope reported:

Revenue Highlights:

Revenues are continuing to trend above forecast. We had strong fuel sales for the month. With the loss of a jet customer from the FBO hangar who is moving this month, there may be a slight dip in jet fuel sales. Bryan asked about how many gallons of Jet A lost with the departing tenant. Hope responded that the gallon amount was a monthly average of 2,000 gallons.

Expense Highlights:

We were just over budget in expenses by .2% with no significant expense anomalies this month. Hope also mentioned there may be a few upcoming additional maintenance expenses in the near future.

Grant Update:

We are continuing to use the funds leftover in the Runway Overlay Project's Supplemental Agreement.

Hangar Project Update:

We are awaiting guidance from GDOT before we can move further with the private hangar project in Area "A", which will be near hangar D18. GDOT has concerns about wingtip clearance in the area.

V. OLD AGENDA ITEMS

None

VI. NEW AGENDA ITEMS

16-06-01 Consider Assignment of Ground Lease for Hangar D-24

Hope reminded the board of the recent sale of Hangar D-24 on May 20th and requested the Authority approve the transfer of the Ground Lease for Hangar D-24 to the new owner with no significant changes to the current lease. Hope did note that clarification on Paragraph 19 was needed but would not affect the requested transfer.

Bill Flynn made a motion to approve the transfer as requested, seconded by Tom Fulton.

Motion carried 5/0

VII. Adjournment

Bill Flynn made a motion to adjourn the regular meeting at 7:14pm, seconded by Mike Mitchell.

Motion carried 5/0

Attest

Bryan LaBrecque, Chairman