

**Peachtree City Airport Authority (PCAA)**  
**Regular Minutes**  
**Thursday, February 8<sup>th</sup>, 2018**  
**Aviation Center, Peachtree City-Atlanta Regional Airport**  
**7:00 p.m.**

**Members Present: Tom Fulton – Chairman, Bryan LaBrecque – Member, Mike Mitchell – Member, Tom Lacy – Member, Allen Morrison – Member, Charles Murray – Alternate, Nathan Lee – Airport Attorney, and Airport Manager –Hope Macaluso, A.A.E.**

**I. CALL THE MEETING TO ORDER**

Bryan LaBrecque called the meeting to order at 7:00 p.m.

**II. APPROVAL OF MINUTES**

Mike Mitchell made a motion to approve the January 2018 Meeting Minutes, seconded by Allen Morrison.

Motion carried 5/0.

**III. REPORTS**

**Finance and Capital Budgeting – Mike Mitchell**

Mike Mitchell had attended the financial review early in the week. Mike noted they budget was in great shape and deferred to Hope for the details in her report.

**Operations Report – Mike Melton**

Mike Reported:

**Fuel (February)**

We are only 27% of the way into the budget for the month and we are slightly ahead of budget for February on AvGas and nearly half way through our budgeted numbers for Jet A. Local business growth continues to be the driving factor on the increase on Jet A fuel sales.

**Staff**

We are currently fully staffed, with no intentions to hire until potentially late in the spring.

### **Ice and Snow**

During the most recent snow storm we had to close the runway down for about 16 hours until we were able to safely get staff to the airport. We were constantly updating our tenants through email, NOTAM's and communicating with the local air traffic control facility. Once we arrived safely it was an all hands-on deck effort to clear the multiple large patches of ice from the runway. After manually breaking up the ice with shovels we were able to gently remove the chunks from the runway with the skid steer. The effort took three hours and six staff members including Hope and myself. A big thank you to the staff that day for going the extra mile. Thank you: Jeremy, Aaron, Danny and Cody.

### **Instrument Approach NOTAM's**

We have mentioned in previous meetings that because of the 18b survey completed after the runway overlay project, a number of obstructions were identified in various approach and departure surfaces, both on and off airport property. Due to these obstruction penetrations, four Notice To Air Men were issued by the FAA, restricting approaches at night and rendering some of these approaches unusable at night. Working closely with the FAA, we have been able to raise the minimums slightly, to eliminate two of the four NOTAM's that were issued. Until we can address the obstruction penetrations in a future grant project this will temporarily solve our issue. This change is expected to show in the late March 2018 publication cycle.

### **Upcoming Capital Expense**

We have been gathering estimates for repairs to our aging fuel farm. These repairs would fill a quality control box related to the plumbing at the fuel farm. These repairs have been strongly recommended by our fuel provider to continue to be compliant with Shell Aviation's strict but necessary quality control standards. Once we gather the estimates we will bring to the authority for consideration.

## **IV. FINANCIAL REVIEW - Airport Manager – (Hope Macaluso)**

### **Hope reported:**

#### **January 2018**

#### **Revenue and Expense Highlights:**

January was better than expected, even with the snow and ice event. We exceeded projected gallons sold in both jet-a and avgas. Revenues were 16.5% above budget. The only expense that was notable was utilities being over due to more utilization of heating that last year. Overall, however, expenses were held right in line with budget. Hope

noted that we have had the second scheduled decrease in funding from the City of Peachtree City intergovernmental agreement and are now in year six of the ten year agreement.

### **Capital Expenses**

There were no capital expenses in the month.

### **Grant Update**

We are awaiting the final payment from GDOT to close out the taxiway lighting grant. The next grant will be explained in New Business.

## **V. OLD AGENDA ITEMS**

**None**

## **VI. NEW AGENDA ITEMS**

### **18-02-01 Welcome New Authority Alternate – Judge S. Charles Murray**

Tom Fulton welcomed Judge Murry to the Authority and asked him to tell those in attendance of the meeting a little more about himself. Judge Murray introduced himself and gave a quick overview of his background that included being a Peachtree City resident and a colonel in the Army. He stated he was impressed with the Authority/Airport and was excited to learn more.

Tom Fulton also welcomed back Allen Morrison as a full-fledged voting member of the authority.

### **18-02-02 Election of Secretary – Treasurer**

Mike Mitchell nominated Tom Lacy as Secretary – Treasurer, seconded by Bryan LaBrecque.

Motion carried 4/0, 1 abstaining.

### **18-02-03 Consider Right of First Refusal for Hangar D20**

Hope recommended to the authority that they not exercise their Right of First Refusal on Hangar D20 as has been the authorities position in the past to pass on this type of hangar.

Bryan LaBrecque made a motion to not execute the Right of First Refusal on Hangar D20, seconded by Mike Mitchell.

Motion carried 5/0

**18-02-04      Consider Acceptance of Updated Tentative Allocation of Federal Funds for the Environmental Analysis for On and Off Airport Obstruction Mitigation.**

Hope explained the need for an Environmental Analysis for on and off airport obstruction clearing. She continued to explain that the authority had previously approved an Initial Tentative Allocation last year but that the need for a larger Tentative Allocation was required and approved by Georgia Department of Transportation (GDOT). The new Tentative Allocation amount is \$150,000 with the airport's local match being a land swap and the airport comes out of pocket zero dollars. Hope also noted the Environmental Assessment would need to be completed by June as to not hold up other projects on the airport's capital improvement plan. Tom Fulton asked when the off-airport clearing would take place and if the land owners had been notified. Hope responded that there would be a public meeting held by our engineering consultants for the land owners that could or would be impacted and that it was still too early for that meeting to be held. Bryan stated that to clarify the airport is being asked to say yes to the grant money of \$150,000 under the auspices that we will accept it, fund it and use it by June of 2018. Hope responded that Bryan was correct. Tom Fulton asked if there would be any challenges to the June time line. Hope responded that the engineering consultant was ready to move forward and submit to GDOT.

Allen Morrison made a motion to accept the updated Tentative Allocation of federal funds for the environmental analysis for on and off airport obstruction mitigation as requested, seconded by Bryan LaBrecque.

Motion carried 5/0

**18-02-05      Consider Work Authorization for Runway Extension and Pavement Strengthening Justification Study with WK Dickson.**

Hope explained the need for the work authorization based off the increase in the heavier business jet traffic to the airport over the last several years. Hope noted the arrival of a Gulfstream 650 earlier in the day that would be exactly the type of aircraft that would benefit from the study. The study would be an in-depth study on the types and frequency of both larger aircraft and aircraft requiring a longer runway for safe operations. Hope continued on to explain that while the \$21,175 cost would be fronted by the airport, it is eligible for 90% reimbursement by the FAA if the results are as anticipated. Mike Mitchell asked what GDOT's thoughts were on the necessity of the studies. Hope responded that GDOT feels strongly about the validity of the study and seems warranted given the increase in larger jet traffic. Bryan asked about if the cost was broken out 50/50 Runway Strength/Pavement Strength. Hope replied that the estimate was not broken down to that detail.

Bryan LaBrecque made a motion to approve the Work Authorization for Runway Extension and Pavement Strengthening Justification Study with WK Dickson as requested, seconded by Tom Lacy.

Motion carried 5/0

Prior to adjournment Tom Fulton opened the floor to the public for any comments or questions to the authority, reiterating that no answers were required during the public comment section of the meeting.

Kevin Smith asked if the G650 is a fuel customer the airport is trying to accommodate now. Hope responded that this particular customer has never been in the airport before. Hope also noted that we have a number of customers who own large aircraft like the G650 that have used us before and will continue to use us due to the nature of their business.

John Sciera asked if management was familiar with the FAA's restructuring of the load bearing capacity numbers as it relates to max landing weight limitations at airports. He also commented that the restructuring could help in this regard and gave an example of an aircraft he was familiar with. Mike Melton commented that John Sciera is the Aircraft Owners and Pilot Association Airport Support Representative for Atlanta Regional Airport – Falcon Field.

Tom Fulton recognized the Peachtree City Mayor, Vanessa Fleisch was in attendance.

Doug Hallberg asked if there was a plan to install a self-serve fuel facility at the airport. He commented that the airport's fuel prices were higher than those around the area and that many tenants fly else-where to fuel their aircraft due to the fuel prices. Doug also mentioned that many of the tenants feel the same way and it would be nice to have a self-serve fuel facility at the field. Bryan LaBrecque commented that this subject had been a topic at the airport for many years and one that the authority had considered in the past. Bryan commented that the authority will always continue to look to see whether we think that is the best way to go and that the authority is looking at that option constantly. Bryan also said he understood the desire for the tenants to have lower fuel prices. Bryan thanked Doug for his input. John Sciera asked if the authority would consider a larger discount for individuals that own hangars on the field. Bryan stated there was already a roughly 15% over cost margin for tenants and hangar owners. John commented that it could keep people from going to other airports to receive fuel. Tom Fulton commented that fuel price is something that the authority keeps up with and we do appreciate your input and will be something that the authority will continue to consider.

## **VII. Adjournment**

Mike Mitchell made a motion to adjourn the Regular Meeting at 7:36 pm, seconded by Bryan LaBrecque.

Motion carried 5/0

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Attest

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Bryan LaBrecque, Chairman