

Peachtree City Airport Authority (PCAA)
Regular Minutes
Thursday, August 11th, 2016
Aviation Center, Peachtree City-Atlanta Regional Airport
7:00 p.m.

Members Present: Bryan LaBrecque – Chairman, Bill Flynn – Vice Chairman and Treasurer, Mike Mitchell – Member, Tom Fulton – Member, Matt Ramsey for Doug Warner – Airport Attorney and Airport Manager –Hope Macaluso, A.A.E.

Members Not Present: Skip Barnette – Member, Greg Garmon – Alternate

I. CALL THE MEETING TO ORDER

Bryan LaBrecque called the meeting to order at 7:00 p.m.

II. APPROVAL OF MINUTES

Bill Flynn made a motion to approve the June 2016 Meeting Minutes, seconded by Mike Mitchell.

Motion carried 4/0

III. REPORTS

Finance & Capital Budgeting – (Bill Flynn)

Bill Flynn deferred to Hope for comments on the Financials. Bill commented it was another good month. Bill mentioned that Tom Fulton had attended the finance meeting as well and asked if he had any comments. Tom had none.

Operations – Manager of Operations, (Mike Melton)

Mike reported:

Earlier this month, we participated in Law Enforcement Officer training with the Peachtree City Police Department and the FAA SEIT (Special Emphasis Investigation Team), specifically addressing potential issues at the airport. This included 2 hours of classroom time and 2 hours of simulated training that included a mock ramp inspection of an aircraft. 20 plus officers participated over different training sessions. Everyone involved learned a lot from the training. We plan to also conduct a training session in the near future with all airport staff.

Fun Run (CAF) and Hops & Props Event. On November 5th, the Commemorative Air Force in cooperation with the Airport will hold a Fun Run to benefit the Commemorative Air Force – Dixie Wing and the Jerry Cobb Memorial Playground. There will be two runs (5k and 10k) around the airport (not on movement areas) and a function at the CAF

Hangar after the event. We have been working closely with the CAF and the Conventions & Visitors Bureau to coordinate a safe and fun event. This will be the first year for this event and we are looking forward to it.

August is off to a great start on both Jet and AvGas. We are 1/3 of the way through the month and we are at 50% of budget on Jet A and 40% of budget on AvGas.

With the Closure of Newnan's runway in July, we were extremely busy during July and August. ACE camp sponsored by Falcon Aviation Academy, Delta Air Lines and The Organization of Black Aerospace Professionals was a successful event this year. This is a scholarship program for students looking to get in to aviation. The students received 10 plus hours of flight time with the goal of soloing an aircraft at the completion of the program. This was their 5th year operating out of Atlanta Regional Airport.

With a couple of the linemen returning to college we have hired two new line service workers: Spencer England and Zach Riccardi. Spencer started training this week and Zach will start next week. After their training is completed we will be back to being fully staffed.

IV. FINANCIAL REVIEW - Airport Manager – (Hope Macaluso)

Hope reported:

Revenue and Expense Highlights:

Both revenues and expenses continue to trend where they have been the last few months with no significant changes.

We are waiting for the July Consumer Price Index numbers to come out before rate increases can be put into effect.

We have begun the budgeting process for fiscal year 2017. Bryan asked Hope if we were on schedule to vote on the Fiscal Year 2017 Budget. Hope replied that yes the plan was to present and vote on the budget in the September regular meeting.

Grant Update:

We have not received the results yet from the pavement strength evaluation. The tree removal process is waiting for final approval from the city engineer. The lighting design is 60% complete. We have until December to complete and close out this grant.

Hangar Project Update:

We are still awaiting final approval from GDOT before we can move further with the private hangar project in Area "A" near the D hangars. A second investor would also like to build across the taxiway from the ongoing project. That concept was also included in

what GDOT is reviewing. Bryan commented that it sounded like now is the best time for them to start building.

V. OLD AGENDA ITEMS

None

VI. NEW AGENDA ITEMS

16-08-01 Consider Acceptance of Tentative Allocation of Federal Funds for Construction of Airport Lighting and Signage Improvements and Land Acquisition.

After much discussion about the possibility of upgrading to LED lighting, Hope stated that the cost for the upgrade would not be covered by the grant and the airport would likely have to cover the difference between LED and incandescent lighting costs. Hope also mentioned that the airport's engineering consultant sent a justification letter for the LED upgrade and conduit for the wiring instead of direct burial of the wiring. Georgia Department of Transportation determined that the additional cost for those would not be covered in this grant. The decision for the airport to pay for the upgrade would not need to be made during this meeting. Hope noted the tentative allocation was currently \$637,000 for the lighting upgrades and \$70,000 for land acquisition reimbursement. Bill Flynn asked if we passed on the reimbursement now, would those funds be unusable. Hope confirmed those funds for that parcel would not be reimbursable in the future if passed on now.

Bill Flynn made a motion to accept the funds as presented, seconded by Tom Fulton.

Motion carried 4/0

VII. Adjournment

Bill Flynn made a motion to adjourn the regular meeting at 7:19pm, seconded by Tom Fulton.

Motion carried 4/0

Attest

Bryan LaBrecque, Chairman