

**Peachtree City Airport Authority (PCAA)**  
**Regular Minutes**  
**Thursday, October 8, 2015**  
**Aviation Center, Peachtree City-Atlanta Regional Airport**  
**7:00 p.m.**

**Members Present: Richard Whiteley – Chairman, Bill Flynn – Vice Chairman and Treasurer, Bryan LaBrecque – Member, Tom Fulton - Member, Skip Barnette – Member, George Harrison – Alternate, Doug Warner – Airport Attorney and Airport Manager – Hope Macaluso, A.A.E.,**

**I. CALL THE MEETING TO ORDER**

Richard Whiteley called the meeting to order at 7:00 p.m.

**II. APPROVAL OF MINUTES**

Bill Flynn made a motion to approve the September 2015 Minutes, seconded by Skip Barnette. Bryan LaBrecque abstained from voting, having missed the August meeting.

Motion carried, 4/0.

**III. REPORTS**

**Airport Safety & Operations (Bryan LaBrecque)**

Bryan deferred to Mike and Hope's reports.

**Finance & Capital Budgeting – (Bill Flynn)**

Bill stated that overall it was a good month. He reminded the board of overpayment by one of the through the fence properties to be backed out of the fiscal year end financials. He deferred to Hope to take the authority through the September financials.

**Tenant & Community Relations – (Tom Fulton)**

In reference to community relations, the Fayette County Development Authority (FCDA) is seeking a new CEO and Business Retention Manager. Tom noted that the previous CEO was at the end of his contract and felt it was not a good fit. The previous business retention manager has also left for a position with Clayton State University.

**Marketing – (Skip Barnette)**

Skip noted that he had spoken with a tenant about fuel prices and that particular tenant was going to Florida to get fuel as it was cheaper. Hope assured the board that while the airport's prices were certainly competitive. Hope also noted that Florida does not have



#### **IV. FINANCIAL REVIEW - Airport Manager – (Hope Macaluso)**

##### **Hope Reported:**

##### **September Revenue Highlights:**

Overall revenues were 15.4% above forecast for the month. The main drivers for this were:

- Fuel sales- both JetA and AvGas did well this month.
- Miscellaneous Income for a birthday party in the FBO Lobby and a wedding in the FBO Hangar.

##### **September Expense Highlights:**

Total expenses were slightly under budget by less than 1%.

##### **September Net Operating Income Highlights:**

September's Net Operating Income was well over forecast due mainly to fuel sales and keeping expenses in line.

We are at the end of the fiscal year. After audit adjustments are made, we will have done better than forecast for the year, but have made less operating income than the previous year.

##### **Cash Position:**

Hope reported that the cash position has increased both for the month and over this time last year.

Bill noted that cash almost followed profit outside of the real estate purchase.

Bryan asked what was owed in long term debt. Hope responded that it is just over \$300,000.

#### **V. OLD AGENDA ITEMS**

None

#### **VI. NEW AGENDA ITEMS**

##### **15-10-01      Review of Capital Improvement Plan (CIP)**

Hope reviewed the Capital Improvement Plan and noted that the state had just recently changed the due date for the CIP to November 30<sup>th</sup> instead of the previous due date of December 31<sup>st</sup>. Hope also reported that we were fortunate enough to sit down with Scott

Seritt from the Georgia Department of Transportation regarding our CIP and he was able to give some input.

After much discussion, a number suggestions and comments were made.

George asked Hope to explain the difference between LED lighting and incandescent lighting as it pertains to the electrical vault. Hope explained that LED lighting is not approved for funding by the FAA on runways at this time, so LED lighting will only be put on the taxiways for now and it is possible that upgrades will be needed to the electrical vault to accommodate the change.

Bill Flynn asked why the fuel farm was not on the CIP, to which Hope responded that safety related items were to be addressed first and after all those were taken care of then the FAA would potentially pay for fuel farm related requests. She noted it could be possible and it would be added.

Bill confirmed with Hope that the runway extension would take the runway past 6,000 ft. Hope responded that it would and would gain us 250ft take-off distance from where we are today at 5,768ft.

Bryan LaBrecque asked if we were comfortable that we have enough land for land swaps to meet the local required funding match. Hope responded that there was still plenty of land and that we have the breakout if the board would like to review at any point.

Bryan also noted that while the fence would certainly take care of most wildlife, the possibility of a bird strike was still there with the number of migratory geese in and out of the area throughout the year. He suggested that wildlife be addressed somewhere in the CIP if possible.

Hope also noted the potential need for additional easements around the airport.

No action was taken during the review.

## **VIII. Adjournment**

Bill Flynn made a motion to adjourn which was seconded by Bryan LaBrecque.

Motion Carried, 5/0. Time 7:50pm

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Attest

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Richard Whiteley, Chairman